

## **Bilbrook Parish Council**

### **Terms of Reference - Best Kept Village (BKV) Working Group**

Bilbrook Parish Council recognises the importance of community involvement in maintaining and enhancing the village's character and environment. The Best Kept Village Working Group is established to foster community pride, promote environmental responsibility, and contribute to making Bilbrook a desirable place to live, work, and visit. Its aims include:

#### **Aims and Objectives:**

The Best Kept Village Working Group will focus on initiatives that improve the visual appeal and environmental health of Bodham. Its aims include:

- Developing and implementing projects that enhance the village's appearance, such as:
  - Floral displays and landscaping
  - Litter management and public space cleanliness
  - Maintenance and improvement of public areas (e.g., verges, footpaths, signage)
  - Enhancing biodiversity and green spaces
- Promoting community engagement and participation in village improvement activities.
- Working with local organisations, businesses, and residents to achieve shared goals.
- Exploring opportunities for funding and resources to support village enhancement projects.
- Considering the environmental impact of projects and promoting sustainable practices.

#### **Membership:**

a) Membership of the working group will be determined at the Annual Parish Council meeting each year or subsequent Parish Council meetings as needed. The Chairman and Vice-Chairman of the Parish Council shall be ex officio members.

b) A lead person of the working group will be nominated at the Annual Parish meeting or the first meeting of the working group.

c) Non-Parish Councillors are encouraged to become members of the working group.

#### **Powers of the Working Group:**

The working group is empowered to:

- Make recommendations to the Full Council regarding village improvement projects and initiatives. All activities must comply with relevant legislation, regulations, and safeguarding guidelines and require approval from the Full Council.
- Manage a designated budget for Best Kept Village initiatives, subject to prior approval by the Full Council.

#### **Reporting to the Full Council:**

The lead person of the working group will provide regular updates to the Full Council on the group's progress, activities, and financial status. These updates will be recorded in the council minutes. The Full Council will ratify decisions and provide guidance as needed.