

Staffordshire's Best Kept Village & Community Competition 2025 - Entry Form

You have entered the BKVC entry form for 2025. This is run by the Community Foundation For Staffordshire & Shropshire. If you have a problem with entries please email joseph.smith@staffordshire.foundation.

* Required

Notes on entry:

It will help you to read the '*marking notes*' document on the BKVC webpage before entering your information.
(You will be able to send us document files/images to support your entry by email after we have received your entry.)

Group information...

1. Please enter your Village, Community or Group name for entry (Even if you are only entering an artwork entry, it must be assigned to a geographical area) *

This name will be used on all public announcements and possible awards

2. Enter the name of the Parish (defined by the parish council name) that this is located in *

3. Please enter the Post Code to the centre of the village/Community applying *
(eg, the church, village green, pub etc)

4. Main Contact Name for Entry (this is in case of query on your application) *
(Salutation, forename, surname - If entrant is under 18 yo, it must be a parent/guardian)

5. Main contact address *

6. Main contact Post Code *

7. Main Contact Telephone number *

8. Main Contact email address *

Important information - if you win an award!

If your group is successful in obtaining an award in a 'Best' VILLAGE AWARD, we issue these in the form of a grant. This means the grant has to be paid to a recognised organisation ie

- Constituted community groups
- Constituted voluntary groups
- Registered Charities
- Social Enterprises
- Statutory Agencies

Please confirm below who that would be and the contact details for them.

For Spirit of... awards (posters, photography etc), we give the prize in the form of gift vouchers to the individuals
For CPRE awards, these are also issued to individuals as trophies and certificates

9. Name of organisation/group/public body you want us to pay to *

10. Organisation's contact name *

11. Their email address *

12. Their phone number *

There are THREE awards sections for Staffordshire...

BEST KEPT VILLAGE & COMMUNITY - SPIRIT OF BKVC - LIVING COUNTRYSIDE (CPRE)

- You can enter ALL THREE, ONE or TWO.
- Just go to the relevant section and complete the questions.

BKVC section - Best Kept Village & Community entry...

The organisers will ascertain which geographical group your village/community is part of (North or South)

13. Which village size are you entering? *

You must click ONE option (Even if the community entering is small, we need to know the size group of the overall village/community)

Village (large >1500 people)

Village (small <1500 people)

14. JUDGING MAP - You will be required to send us a physical, laminated map of the area to be judged following your entry. Its size must allow the judges to be able to locate the various judged items easily on the map and at a scale to allow them to navigate around the area. *

Please tick to indicate you accept that, unless a map is supplied to us by 30th April 2025, then we cannot process your entry and it will not be considered for the competition - we will be unable to process a refund after this date.

agree

BKVC section - FEATURES TO BE SHOWN ON THE MAP FOR JUDGING

leave blank or enter a whole number for each item. *(only enter what you want us to judge)*

15. BKVC Physical publicity locations (main locations with public access)

We will supply you with 6x A3 posters, you can also download a pdf (from webpage) of the poster if you wish to print more

The value must be a number

16. Children's Posters locations (main locations with public access)

These may be posters that children have entered for the 'spirit of BKVC' competition, but they do not have to be.

The value must be a number

17. Public Notice Board locations (main locations with public access)

for example, local council, councillors/clerk contact info

The value must be a number

18. Local information locations (main locations with public access)

for example - recycling, dog fouling awareness, information

The value must be a number

19. Places of Worship, Cemeteries and Burial Grounds

The value must be a number

20. Community Buildings (village, parish or other halls, their surrounds and car parks)

The value must be a number

21. Public Houses (surrounds and car parks)

The value must be a number

22. Telephone Boxes (whatever it is now used for)

The value must be a number

23. Bus Shelters

The value must be a number

24. Seats and Benches

The value must be a number

25. Village Features and Signs

The value must be a number

26. War Memorial

The value must be a number

27. Large Public Open Spaces (playing fields, big parks, etc)

The value must be a number

28. Small Public Open Spaces (village greens, incidental open spaces, verges)

The value must be a number

29. Children's Play Areas (including equipment and safety surfaces)

The value must be a number

30. Defibrillator

The value must be a number

BKVC section - ADDITIONAL INFORMATION

only enter if applicable

31. IMPROVEMENTS carried out during the year (Sept '24 - Sept '25). Finished or ongoing - just tell us about them...

32. TEMPORARY "EYESORES" that are outside the control of village residents (*e.g. building works, renewal of mains services, derelict buildings etc*).

33. DETAILS OF MEASURES WHICH HAVE BEEN TAKEN TO PUBLICISE PARTICIPATION IN THE BKVC COMPETITION, (*e.g., items in newsletters, flyers, parish and church magazines, social media, websites etc*) which may not be obvious to the judges. Please provide links, photos, or other evidence of this where possible.

34. **Additional space for BKVC section**

Use this section to add any further info if you run out of space on questions 1-33. Please ensure you state which question the text is in reference to.

BKVC section - COMMUNITY INFORMATION

35. **Describe your community and its location** (e.g., street, housing estate, village, town, group of houses, block of flats, other) *

36. **How many people does your community extend to?** (this may be a different answer to the total population of the village/area) *

37. **Community activities and initiatives** - please describe what community activities, initiatives and support you have going on in your community. *

What activities/groups are there in the community? Give full details, links, websites, social media, photo of magazines etc Make your answer as full as possible Who runs them? How frequent are they? What are the goals/objectives? etc.

38. **Communication & connectivity** *

This section looks at how the community tries to communicate with everyone through physical material and on line methods. You should evidence with online links, websites, social media pages, images of physical material etc.

39. **Health & Wellbeing** *

What opportunities do you have in your community that encourage good health and wellbeing? Give full info on these – links, websites, social media, photos, etc

40. **Sustainable/green initiatives** What do you have in your community to encourage sustainable/green living? This could include clean air, energy usage, transport, farming, waste management etc. projects. *

An idea could involve having solar panels installed on the village hall roof or obtaining a community minibus to reduce car usage for a sports club's events. A good starting point might be to use the Impact tool- <https://impact-tool.org.uk/> to gauge where the higher emissions, regarding carbon and other gases, come from for a specified parish.

41. **Nature** What do you have in your community to encourage and protect nature? (6 marks) *

Give full info on these – links, websites, social media, photos, etc

42. **Facilities in your community (please tick as applicable)** **NOTE** This section has no bearing on the judges scoring, but is just for them to be able to contextualise your application

- Community buildings
- Park/Playing fields
- Seats /benches
- Cycle racks
- Tea room/Café (can be part of something else)
- Public house
- Telephone box
- Bus shelter
- Allotments
- School/s
- Shop/s
- Place/s of worship
- Transport links
- Post box
- Doctors
- Toilets
- Dial a ride
- Signage
- Litter bins
- Social media
- whats app/similar group/s
- Notice boards

43. Additional space for BKVC Community section

Use this section to add any further info if you run out of space on questions 35-42. Please ensure you state which question the text is in reference to.

'Spirit Of BKVC'..... section

(these are optional entries. You can click none, or more than one item)

44. **Picture this...**Children's posters 5-7 y.o.

You can enter up to THREE posters. You will only send us an image as a 'jpeg/pdf' file

Please enter a number less than or equal to 3

45. **Picture this...** Children's posters 8-11 y.o

You can enter up to THREE posters. You will only send us an image as a 'jpeg/pdf' file

Please enter a number less than or equal to 3

46. **Vision of...** BKVC (Any medium) - adults

You can enter up to THREE. You will only send us an image as a 'jpeg/pdf' file

Please enter a number less than or equal to 3

47. **Vision...** of BKVC (Any medium) - Under 18

You can enter up to THREE. You will only send us an image as a 'jpeg/pdf' file, or a 'word .doc' or similar

Please enter a number less than or equal to 3

CPRE Living Countryside awards

For Questions 48 and 49, try to demonstrate the following:

- Testimonials of the value of the group or individual's impact and actions
- Number of people involved in the group
- Estimated number of people helped by the group or individual, or other metrics (e.g. estimated bags of litter removed over the years, x number of trees planted, x very unpopular planning application rejected).
- Length of time the group has been in operation or the individual person has been active in their field
- Whether they occupy a unique niche in their area
- What the impact would be if the group did not exist or the person was not active
- No trustees of CPRE Staffordshire belong to the group

48. Inspiring Groups *This award recognises groups leading on environmental issues.*

This could include local community campaign groups fighting for better services and facilities in their area, groups offering advice to residents on matters such as planning, groups maintaining green spaces or carrying out biodiversity projects, litter-picking groups, or community transport groups. Give full info on these – who, objectives, challenges, inc links, websites, social media, photos, etc

49. Trailblazer Award *This award would recognise individuals who are going the extra mile to protect their local countryside*

They could be people who are providing significant contributions to projects, or working to maintain parks, green spaces or local facilities. Individuals might be actively involved in developing activities and schemes in their community to make it a better place in which to live, work or go to school. Give full info on these – who, objectives, challenges, inc links, websites, social media, photos, etc

50. Made in Rural Staffordshire Award *This category celebrates local businesses who provide local produce, crafts and everything in between!*

Demonstrate how it adds value (tangible or not) to the local economy and makes the county so unique and varied. Give full info on these – who, objectives, challenges, inc links, websites, social media, photos, etc

51. Countryside on Camera Award (Children's Award <18 yo) *An award for children to submit their best photo of the Staffordshire countryside*

Up to 3 entries. Submitted as a jpeg file

52. Countryside on Camera Award (adult) *Adult award for best photo of the Staffordshire countryside*

Up to 3 entries. Submitted as a jpeg file

53. Additional space for CPRE section

Use this section to add any further info if you run out of space on questions 48-52. Please ensure you state which question the text is in reference to.

Submission....

- 54.
- By completing this form, you give The Community Foundation for Staffordshire & Shropshire permission to keep your details securely on our database and use them for communication purposes to you, before, during and after the competition. Please click to agree

*

agree

55. By ticking this box below you can withdraw from subscribing to our mailing list, for other non BKVC related activities *

I do NOT wish to subscribe

- 56.
- By ticking the box below you confirm that parental permission has been sought and granted to submit photographs where children and young people under the age of 18, are included.

*

agree

- 57.
- By ticking the box below you give consent for any photographs and supporting evidence submitted to be used for promotional purposes and can be shared on The Community Foundation social media platforms and websites.

*

agree

BEFORE YOU FINISH

When you click '**Submit**' you then get a page which confirms '**your response was submitted**' but also it says you can '**save my response to edit**'. this means you can save the entry and go back to it later to make amendments. If you click '**save my response to edit**' and you have a microsoft account - it will take you to the login page for that. After login, you can go to microsoft forms to edit your entry (If your microsoft account is already open, then the form will open automatically). If you do not have a microsoft account, it will let you make one, after which you can access the form as stated above.

You will also see a message that you can print your response also.

If you want to go back to the form later, to amend: Then go to your microsoft login page

(<https://account.microsoft.com/account>), after login, go to 'forms' in your microsoft account (click on the array of 3x3 dots top left corner, then look for FORMS and click). You will find your entry in 'My Forms'

If you have a problem with accessing your form, please email us and we can access the form for you.

Once we receive your application, you will receive an email reply from: joseph.smith@staffordshire.foundation (please check you spam box initially in case your software has moved it there). This email will instruct you on how to send the supporting file attachments needed.

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