Bilbrook Parish Council
Terms of Reference - Climate Change Action Working Group

Bilbrook Parish Council wants to contribute to and promote changes which reduce the extent of climate change, and increase resilience; both within council operations and the wider community. It's aims include:

- Continue to review parish council operations, with the aim of reducing carbon footprint to net zero by 2030, and publish progress.
- Identify priority areas, and actions/approaches most likely to be effective in reducing carbon footprint, or improving resilience, for the parish as a whole. Areas for consideration to include but not be limited to:
    - Household heating: Reducing heat loss; Increasing efficiency
    - Renewable energy
    - EV charging
    - Active Travel
- Work with other organisations and stakeholders in and beyond the parish; and with District and County councils, to share knowledge and funding, and develop common objectives.
- Engage with and facilitate participation and action by residents.
- Seek sources of external funding and match funding to achieve these aims.

Working groups cannot make decisions on behalf of the Parish Council, and any recommendations made by working groups will be subject to approval by the full council or suitably authorised committees or members of staff.

Membership of the working group

a) Membership of the working group will be as decided at the Annual meeting of the Parish Council meeting each year or subsequent Parish Council meetings where necessary, subject to the proviso that the chairman and vice-chairman of the Parish Council shall, in any event, be *ex officio* members.

b) A lead person of the working group shall be nominated at the Annual Parish meeting or the first meeting of the working group.

c) Non-Parish Councillors can become members of the working group.

Powers of the working group

The working group shall be empowered to:

- make recommendations to the Council. (All activities must follow legislative requirements, regulations and safeguarding guidelines and be approved by the Full Council)
- Spend within the Climate Change Budget. (The budget must be agreed upon by Full Council in advance of making any commitments)

Reporting to the Full Council

The lead person of the working group must report to the Full Council in respect of the progress of the working group so that it may be noted in the minutes and decisions ratified.

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Date of Review	Description of Revision
May 2025	No changes