



AGENDA

Dear Councillor,

You are summoned to a virtual Zoom meeting of Bilbrook Parish Council commencing at 7.00 pm on Wednesday 7th October 2020 Signed: K Daker Dated: 30th September 2020

<https://us02web.zoom.us/j/81827798606?pwd=cS81V0gwZWw5S2pOaWhPUDIRdFJRUT09>

Meeting ID: 818 2779 8606 Passcode: 778441

7.00 pm - Open Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Members of the public wishing to speak at the meeting should email the Parish Clerk at bilbrookparishcouncil@hotmail.co.uk. Please note this meeting will be recorded for minute taking.

20/028. APOLOGIES - To receive apologies for absence.

20/029. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

20/030. MINUTES

To approve the minutes from the following meetings:

a) **[Meeting of the Parish Council – 2nd September 2020](#)**

20/031. POLICE MATTERS - **[Discussion on the Police and Crime in Bilbrook](#)**

20/032. REPORTS – To receive the following reports:

- a) **Staffordshire County Council (SCC) Councillor Report**
- b) **[South Staffordshire District Council \(SSDC\) Councillors Report](#)**
- c) **Remembrance Working Party**

20/033. CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) **[Clerks Report](#)** – To review and receive the report
- b) **Social Media** - To decide if the Parish Council should have a presence on Social media.
- c) **Christmas Light Switch on** – To decide whether to proceed and in what format
- d) **Action Plan for 2021-2020** – To consider ideas for projects for the next financial year.

20/034. FINANCE

- a) **Financial Reports** – 2020-2021 - To receive the following to the 30th September 2020 – Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) **Clerks Timesheet** - To confirm authorisation by the Chair.

20/035. APPROVAL OF EXPENSES

- a) **Staffordshire Wildlife Trust Annual Subscription** - £45.
- b) **Planting up of playing fields near Bilbrook Recycle Centre** – To consider quotes

20/036. PLANNING AND LICENCING - To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed at <https://planning.sstaffs.gov.uk/online-applications/>

20/037. ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

20/038. NEXT MEETING - Meeting of the Parish Council – Wednesday 4th November 2020 at 7.00 pm

Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.