



AGENDA

Dear Councillor,

You are summoned to a virtual Zoom meeting of Bilbrook Parish Council commencing at 7.00 pm on Wednesday 6th January 2021 Signed: K Daker Dated: 30th December 2020

<https://us02web.zoom.us/j/85141895668?pwd=T2xWQVdCUS9qMEFWT1FuVFpqRE1PQT09>
Meeting ID: 851 4189 5668, Passcode: 730944

7.00 pm - Open Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall. Members of the public wishing to speak at the meeting should email the Parish Clerk at clerk@bilbrookparishcouncil.gov.uk Please note this meeting will be recorded for minute taking.

20/072. APOLOGIES - To receive apologies for absence.

20/073. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

20/074. MINUTES

- a) To approve the minutes of the Parish Council Meeting of the 2nd December 2020
- b) To receive the draft minutes of the Finance & Personnel meeting of the 14th December 2020.

20/075. POLICE MATTERS - Discussion on the Police and Crime in Bilbrook

20/076. REPORTS – To receive the following reports:

- a) Staffordshire County Council (SCC) Councillor
- b) South Staffordshire District Council (SSDC) Councillor
- c) Monarch's way working party – To receive a proposal for new Bilbrook Walk.

20/077. CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) **Clerks Report** – To review and receive the report
- b) **Plant Britain** – To consider the email from a resident.
- c) **Lane Green Shops** – To discuss legal advice relating to the land in front of Lane Green shops.
- d) **South Staffs District Council Christmas Grant** – To discuss the grant awarded to the Parish Council.

20/078. FINANCE

- a) **Financial Reports** – 2020-2021 - To receive the following to the 29th December 2020 – Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) **Clerks Timesheet** - To confirm authorisation by the Chair.
- c) **Precept** – To finalise the 2021-2022 precept.

20/079. APPROVAL OF EXPENSES

- a) SLCC Membership £144 (2020: £140)
- b) Grant request from South Staffordshire Work Clubs.

20/080. PLANNING AND LICENCING - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on The planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: [20/00687/LUE](#)

Proposal: Planning Consent was granted under 09/00647/COU for the conversion of existing barns to three residential units (Class C3). This application for a certificate of lawful use is to ensure that the applicant is able to provide care services to children with care based on a staff to child ratio of at least 2:1 under Class C3(b)

Location: Lane Green Barns, Lane Green Road, Bilbrook, WV8 1LP

Application No: [20/01057/FUL](#)

Proposal: Proposed room in roof with gable conversion and front dormer

Location: 8 Joeys Lane, Bilbrook, WV8 1JL

20/081. POLICIES FOR APPROVAL

- a) Volunteer Policy

20/082. ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

20/083. NEXT MEETING - Meeting of the Parish Council – Wednesday 3rd February 2021 at 7.00 pm

Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

20/084. TWENTYMAN PLAYING FIELDS.

20/085. STAFF RECRUITMENT UPDATE