

Bilbrook Parish Council, Bilbrook Village Hall  
Meeting held on Wednesday 4<sup>th</sup> March 2020 at 7:00 pm  
Minutes

**Present:**

Councillors: M Adams, S Adams, M Barrow (Chair), G Burnett, A Hill, D Hutchinson, P Hutchinson, J Michell, B O'Connor, G Price, D Williams.

Also present: K Daker (Parish Clerk) County Cllr B Spencer (Part of the meeting), District Cllr Ian Sadler

**Public Forum:** No members of the public present

**The Meeting commenced at 7.00 pm**

**123/19 – APOLOGIES** – Cllr V Chapman (Vice-Chair), A Morrison

**124/19 - DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

No dispensations were received.

The following declarations of interest were received:-

| <b><u>Item</u></b> | <b><u>Councillor(s)</u></b>  |
|--------------------|--|
| 135/19             | Cllrs M Barrow, A Hill, D Hutchinson, P Hutchinson, J Michell have been granted a dispensation to speak and vote on matters relating to the Twentyman Committee. |

**125/19 - MINUTES**

- a) Minutes of the meeting of the Parish Council on the 5<sup>th</sup> February 2020 having previously been distributed were signed as a true and correct record.
- b) Minutes of the meeting of Twentyman Management Committee on the 15<sup>th</sup> January 2020 were noted for information.
- c) Draft minutes of the meeting of the Finance & Personnel Committee on 24<sup>th</sup> February 2020 were noted for information.

**Resolved: to delay item 126/19 until the PCSO arrives**

**127/19 - REPORTS**

- a) **Staffordshire County Council (SCC)** - County Cllr B Spencer gave a verbal report.
  - The storms have exposed vulnerability in the roads. The County council is overwhelmed with potholes and flooding. There are not the resources to do the work and they are reprioritising daily. Birches road is currently the priority. Councillors questioned the quality of the repairs. It was noted that emergency repairs are often of poor quality.
  - The cleaning of the drains late last year seems to have minimised flooding in the Parish although the drain on Lane Green Road near Barclays Bank is still flooding.

**Cllr B Spencer left the meeting**

**b) South Staffordshire District Council (SSDC). (See Appendix 1).**

District Cllr G Burnett's and District Cllr Ian Sadler's reports were **received and noted**. It was added that:

- It has gone quiet on the demolition of the Grange Pub.
- The Woodman Pub – People are still nervous about parking on the Car Park. **Resolved:** Clerk to write to The Woodman to ask if they can publicise the opening times.

**c) Christmas Committee – Matter of Report:** The Parish Council is going to replace the bulbs and install a new electrical outlet. The cost of this to be spread over three years. The Village Green is to be

measured to check if a larger stage will fit. Letters have gone out to local community groups inviting them to have a stall.

## **128/19 - CLERKS REPORT & OTHER CORRESPONDENCE**

### **a) Clerks Report (Appendix 2)**

**Matter of Report:** The following update was received:

- Friends of Bilbrook – Will be replacing the tree on the verge by the Village Hall gate that came down in the storms on the 18<sup>th</sup> March. Staffs County Council have approved it.
- An order has been raised for the Bus Stop on Pendeford Mill Lane to be removed.
- Internal audit scheduled for Thursday 23<sup>rd</sup> April
- No reply has been received back from the headteacher of Codsall Community High School regarding engineering opportunities. Clerk to chase.
- I54 Extension site visit arranged for the 23<sup>rd</sup> March at 4:00 pm
- WW11 Bench. Is still being manufactured.
- 14<sup>th</sup> March the Exotic Zoo is at Bilbrook Village Hall for the Codsall Arts Festival.

**Resolved:** To accept the monthly report previously distributed.

- a) Bilbrook Recycling Centre - Application for consent from Staffordshire County Council to grant an under-lease to Amey Highways Ltd to enable the continuous provision of household waste facilities at the site. – **Resolved:** Approved
- b) Grass Cutting and Weed Control email from Staffordshire County Council **Resolved:** Clerk to reply highlighting the indiscriminate weed-killing in Bilbrook
- c) Staffordshire Fire Service Safety Plan 2020-2024 – **Resolved:** Councillors with any issues should reply personally.

## **129/19 - FINANCE**

- a) **Monthly Finance Reports.** **Resolved:** To receive the Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations to 29<sup>th</sup> February 2020 (**Appendix 3**) **Matter of report:** Cllr S Adams has signed the bank reconciliation to 29<sup>th</sup> February 2020.
- b) **Clerks Timesheet** - Confirmation by the Chair of the authorisation of the Clerk's timesheet.

## **130/19 - APPROVAL OF EXPENSES**

- a) **Support Staffordshire - Resolved:** to become a Parish Council Associate for one year at £25 - The money to be moved from the grants budget to subscriptions.

## **131/19 – PLANNING AND LICENCING**

**Application No: 20/00054/FUL**

**Proposal:** Retrospective planning application for the provision of 2 no timber frame garages on the existing car park.

**Location:** 87 Bilbrook Road, Bilbrook, WV8 1EP

**Decision:** No ground to object, however, the Parish Council is unhappy that the planning application is retrospective

**Application No: 18/00637/FUL**

**Proposal:** Condition 4 - Landscaping Scheme, Condition 10 - Phasing Scheme, Condition 12 - Protected Species Mitigation Strategy, Condition 19 - Construction Environmental Management Plan, Condition 20 - Surface Water Drainage, Condition 21 - Foul Drainage, Condition 22 - Contaminated Land Remediation Strategy, Condition 23 - Construction Management Plan Condition 24 - Construction Traffic Route Management Strategy, Condition 25 - Site Fencing Condition 28 - Environmental Monitoring Scheme. See Condition 19 CEMP report in Section 8 and Condition 32 - Soil Survey

**Location:** Land North Of Wobaston Road, Bilbrook

**Decision:** Request to delay commenting until after the site visit on the 23<sup>rd</sup> March.

**a) Application No: 20/00115/FUL**

**Proposal:** Single-Storey side and part rear extension to form kitchen/utility and garage

**Location:** 22 Pendeford Mill Lane, Bilbrook WV8 1JG

**Decision:** Approved subject to Neighbours.

**b) Application No: 19/00949/RETRES**

**Proposal:** Conversion

**Location:** 1 Lane Green

**Decision:** Insufficient information – Request better plans.

**PCSO Tooth Arrived**

**126/19 - POLICE CRIME AND ASB REPORT**

PCSO Tooth was in attendance and outlined issues in Bilbrook: PCSO introduced himself. He has been a PCSO for 12 years.

**Resolved:**

People Power Fund – It was recommended to speak to Kully, the Crime prevention officer.

- There has been an increase in ASB, fly-tipping and neighbourhood disputes.
- 2 cars were damaged - keyed and tyres let down.
- There have been numerous arrests relating to drugs and burglaries.
- Mobile cameras are going to be used. – Lane Green Road has an additional camera installed
- Requested shed alarms if available.
- A resident with mental health issues is being referred to the relevant channels

**PCSO Tooth left the meeting**

**132/19 – VE DAY CELEBRATIONS - Resolved:** Speak to the Royal British Legion about poppies on the lampposts of Bilbrook. Suggest to schools to sing two songs. To look into bunting for the Village Green.

**133/ 19 - ITEMS FOR FUTURE. -None**

**134/19 - DATE OF NEXT MEETING** – to be held Bilbrook Village Hall, Joeys Lane: Meeting of the Parish Council – Wednesday 1<sup>st</sup> April 2020 at 7.00 pm

*Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purpose of the Crime and Disorder Act.*

**Cllr Ian Sadler left the meeting**

**Meeting suspended at 7.57 pm**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

**Meeting re-commenced 7.57 pm**

**CONFIDENTIAL AGENDA ITEM**

**135/19 - Resolution for the Parish Council to become the sole trustee of the Twentyman Playing Fields Association Charity. Resolved.** To amend the date to the 6<sup>th</sup> April following notice received from 5 Parish Councillors.

**Meeting closed at 8.00 pm**

**Signed:** .....

**Dated:** .....

# Appendix 1 - Reports

## DISTRICT REPORT – GARY BURNETT

- **STRENGTHENING THE PLANNING TEAM** - We have been strengthening our planning team and seeking to grow our own team. As part of this, the final piece of the management team in planning services has been put into place. Ed Fox has been appointed as Strategic Planning Team Manager. To confirm the final appointments and roles:  
Kelly Harris is appointed to the Lead Planning Services Manager role overseeing the 3 planning teams and she reports to Grant Michell.  
Sue Frith remains as the Development Management Team Manager reporting to Kelly with Lucy Duffy and Sarah Plant remaining as the Assistant Team Managers reporting to Sue.  
Catherine Gutteridge is the new Planning Enforcement Team Manager reporting to Kelly.  
Ed Fox is the new Strategic Planning Team Manager reporting to Kelly.  
We will shortly be recruiting a number of officers to the 3 planning teams. A new Who's Who is being completed for circulation shortly.
- **PROSECUTION SUCCESS FOR COUNCIL** - A local dog boarding kennels in Blymhill near Shifnal has been successfully prosecuted by South Staffordshire Council after it was found to be in breach of the Animal Boarding Establishments Act 1963 during an inspection.
- **BREAST SCREENING MOBILE UNIT** - At the Wellbeing Select Committee, the local NHS screening team attended the meeting to update Members on the result of the screening unit being based at the Codsall Offices. The results were very positive with a 7% increase in screening take up which equates to a full weeks screening on a mobile unit. Previously, the mobile screening unit had been located at Codsall Clinic but was withdrawn 10 years ago, with residents having to either travel into Wombourne or New Cross Hospital to access screening appointments. Through local campaigning and support from the Council, the unit became based at the Council Offices and this has made a significant difference and increased take-up rates across the four local GP practices, with all practices now above the national take-up rate of 70.5%. This shows the benefits of services being based locally and accessible to our residents and as part of the Community Hub work, we will welcome the screening unit back in three years' time and hopefully see further increases in the take-up rates.
- **LATEST FUNDING AWARDS** - Five more community-led projects in the district are celebrating after being awarded grants from the South Staffordshire Innovation Fund. The Community Innovation Fund distributes money raised by the South Staffordshire Community Lottery and grants are available for not-for-profit groups, community projects or charities.  
£987 for A Child of Mine to hold support sessions for bereaved parents who have lost a child.  
£893 to Cheslyn Hay Tennis Club to promote tennis in the community through festivals.  
£1000 to Perton Brownies for further resources and future activities.  
£540 to the Good Life Wellbeing Association for crafts and arts sessions to be held at Lifestyle Roadshows around the district.  
£750 to Support Staffordshire to support local Community Connectors.  
The next round of funding will be open this autumn. Don't forget, you can support local good causes by buying a lottery ticket in the South Staffordshire Community Lottery. As well as supporting a good cause you might even win a cash prize ranging from £25 up to a jackpot of £25,000.
- **CHANGES TO COUNCIL TAX DISCOUNTS** - From Wednesday 1 April 2020, the Council is making changes to its Council Tax discounts to encourage owners to bring empty homes back into use to provide homes that people need.
- **2020 SUPPORT STAFFORDSHIRE VOLUNTEER STAR AWARDS** - Nominations for this year's Volunteer Star Awards are now live. These awards celebrate the contribution that volunteers make to our local community and you can find out more on the Support Staffordshire website. Nominations close on Friday 3 April 2020 (5pm) and the results will be announced at a ceremony at Rodbaston Hall in Penkridge on Tuesday 23 June 2020. Any queries, please contact Maggie Quinn.

## DISTRICT REPORT – IAN SADLER

Again, the principal matter at hand remains the Local Plan review. Although much remains confidential, the first responses to the latest consultation are now available on the District Council's website – at [www.sstaffs.gov.uk/planning/spatial-housing-strategy-consultation-responses.cfm](http://www.sstaffs.gov.uk/planning/spatial-housing-strategy-consultation-responses.cfm) Many of these have little direct bearing on Bilbrook, but it is noticeable that the developers pretty much unanimously claim that the figures for demand are understated (they are, of course, based on the Government's formula) and that more houses need to be built under the "duty to co-operate". Indeed, both Bovis and Bloor have suggested that up to 1100 houses should be

built on land south of Pendeford Mill Lane. Conversely, at a recent meeting I attended, our MP expressed the view that the District Council should go back to the other bodies in the area to seek a reduced contribution under that heading. Since inspectors elsewhere have made it clear that failing to observe that duty will mean they will step in and allocate the number of dwellings they deem appropriate, it seems unlikely that any reduction in the contribution will be forthcoming.

On another point raised at that meeting, the difficulty in using enforcement action against breaches of planning permission and conditions, there should be a marked improvement in securing this. Not only have the Council strengthened the enforcement team, but the Challenge panel (under the chairmanship of Cllr Barrow) have been reviewing the enforcement policies. This looks likely to secure improvements in securing compliance with the terms of the permissions.

## Appendix 2: Clerks Report – March 2020

- 04.02.20 – Highways have raised an urgent works order for the tree on Joey's Lane which is leaning. Ref: 4185948 – update 10.02.20 - Tree brought down by strong winds. No damage was done and Highways have removed the tree. Update: 13.02.20 Request received from Friends of Bilbrook to replace the tree. Advised them to contact SCC for permission. 25.02.20 SCC have granted permission.
- 11.02.20 – Report of tree down by the Bus Stop on birches Road near Bilbrook Train Station Reported to South Staffs Street Scene. Update 13.02.20 – Tree removed by Street Scene.
- 11.02.20 - Request for additional electricity supply for Christmas Lights sent to Western Power. Ref: 3608920
- 11.02.20 – Office Broadband repaired – no charge
- 12.02.20 – Following a recent community fundraising collection, permission sought to site a memorial tree on the green space between Duck Lane and Heath Farm Road in Bilbrook. No objections.
- 12.02.20 – SCC has informed the PC that the sublease for the land where Bilbrook Recycling Centre is sited will be transferred to Amey Highways Ltd from 30<sup>th</sup> March 2020. March agenda item.
- 13.02.20 – Request sent to the headteacher at Codsall Community High School asking what opportunities the school is offering pupils who wish to pursue a career in engineering.
- 25.02.20 – Request from resident via Cllr G Price for information on Emergency Pull cords – Advised to contact SCC Adult Social Care.

### Maintenance

- 10.02.20 – Slide removed by SMP Hags. Repaired under warranty and returned 20.02.20
- 11.02.20 – Roundabout bearing awaiting repair. Delegated powers used £100 for inspection. Bearing to be replaced. Approved by Finance & Personnel Committee 24.02.20. Missing bolt caps on See Saw also to be replaced.
- 12.02.20 – Cleaning equipment for playpark order. Delegated powers used £183.15
- 12.02.20 – Feet off outdoor gym equipment stolen – Police incident 287 12/02/2020 / crime ref N1/10912/2020. Sunshine gym to replace Free of charge.
- 13.02.20 – Replacement Parish Flag ordered as the previous one was damaged. Delegated Powers used £195
- 14.02.20 – Floral displays on Pendeford Mill Lane replanted by Parish operative. Delegated Powers used £23.31.

### Items emailed to Councillors

Feb SPCA Bulletins

12.02.20 - Proposed memorial tree in Bilbrook

12.02.20 - Lease of Land off Pendeford Mill Lane Bilbrook Household Waste Recycling Site dated 1st April 1993 between Bilbrook Parish Council and Staffordshire County Council (2)

25.02.20 – Parish Summit – 26<sup>th</sup> March 2020

### On-going Matters

- Woodman car park charges – Parking machines are to be removed. Charges still apply until then.
- Woodman Junction feasibility study – Awaiting result from Highways.
- Sign down on Public right of way of Wobaston Road – Awaiting Wolverhampton City Council to repair
- VE75 Bench – Bench expected to be ready in mid-February.
- I54 Diverted Bridal signs – Meeting to be arranged with developers.

### Planning Decisions Issued by SSC Planning Dept.:

**Publications Available in the Parish Office:** None

**Training:** None

### Website Posts

- Various Police Community Messaging Alerts
- South Staffs Council News
- Exotic Zoo – 14th March
- Woodman Pub – Free Parking Times
- Report problem parking
- SSWC – Codsall & Bilbrook Work Club

## Appendix 3: Finance Reports

### Paid Expenditure Transactions

between 01/02/20 and 29/02/20

Start of year 01/04/19

| Cheque       | Paid date | Tn no | Order | Gross     | Vat     | Net       | Details                      | Heading                                      |
|--------------|-----------|-------|-------|-----------|---------|-----------|------------------------------|--|
| fp20200122ba | 05/02/20  | 162   |       | £1,854.78 | £309.13 | £1,545.65 | B A P Electrical             | Christmas Lights Strip out<br>190/1          |
| fp20200226sc | 28/02/20  | 166   |       | £2,000.00 | £0.00   | £2,000.00 | Staffordshire County Council | Repair of pavement in Wesley Road<br>170/22  |
| fp20200226rs | 28/02/20  | 167   |       | £2,120.13 | £0.00   | £2,120.13 | Salaries                     | Salary - Feb<br>100/6/1                      |
| fp280220spf  | 28/02/20  | 172   |       | £252.19   | £0.00   | £252.19   | Staffordshire Pension Fund   | Salary - Feb<br>100/1                        |
| fp20200226ds | 28/02/20  | 173   |       | £829.99   | £138.33 | £691.66   | Ditton Services              | Ground Maintenance 10th Instalment<br>170/3  |
| dd20200202tt | 28/02/20  | 174   |       | £36.00    | £6.00   | £30.00    | TalkTalk Business Ltd        | Broadband, Line Rental, Calls - Jan<br>110/1 |
| <b>Total</b> |           |       |       | £7,372.95 | £453.46 | £6,919.49 |                              |  |

### Received Income Transactions

between 01/02/20 and 29/02/20

Start of year 01/04/19

| Paying ref.  | Received date | Tn no | Invoice | Gross  | Vat   | Net    | Heading | Details                      |
|--------------|---------------|-------|---------|--------|-------|--------|---------|------------------------------|
| 100137       | 28/02/20      | 22    |         | £18.00 | £0.00 | £18.00 | 30      | Allotment Holders<br>Plot 7B |
| <b>Total</b> |               |       |         | £18.00 | £0.00 | £18.00 |         |                              |

1  
1

# Financial Statement - Cashbook

Statement between 01/02/20 and 29/02/20 inclusive.

Balances at the start of the year

## Ordinary Accounts

|  |                   |
|--|-------------------|
| Business Premium Account                 | £39,903.24        |
| Community Account                        | £15,082.09        |
| Nationwide Building Society Instant Save | £40,317.14        |
| Petty Cash                               | £200.00           |
| <b>Total</b>                             | <b>£95,502.47</b> |

Balances at start of period

## Ordinary Accounts

|  |                    |
|--|--------------------|
| Business Premium Account                 | £54,976.01         |
| Community Account                        | £9,906.59          |
| Nationwide Building Society Instant Save | £40,317.14         |
| Petty Cash                               | £200.00            |
| <b>Total</b>                             | <b>£105,399.74</b> |

| RECEIPTS                       | Net (£)         | Vat (£)       | Gross (£)       |
|--------------------------------|-----------------|---------------|-----------------|
| 30 Allotment Rent              | 18.00           | 0.00          | 18.00           |
| <b>Total Receipts</b>          | <b>18.00</b>    | <b>0.00</b>   | <b>18.00</b>    |
| PAYMENTS                       | Net (£)         | Vat (£)       | Gross (£)       |
| 100 Staff Costs                | 2,652.18        | 0.00          | 2,652.18        |
| 110 Administration             | 30.00           | 6.00          | 36.00           |
| 170 Open Spaces                | 2,691.66        | 138.33        | 2,829.99        |
| 190 Christmas Lights Switch on | 1,545.65        | 309.13        | 1,854.78        |
| <b>Total Payments</b>          | <b>6,919.49</b> | <b>453.46</b> | <b>7,372.95</b> |

Closing Balances

## Ordinary Accounts

|  |            |
|--|------------|
| Business Premium Account                 | £54,976.01 |
| Community Account                        | £2,551.64  |
| Nationwide Building Society Instant Save | £40,317.14 |
| Petty Cash                               | £200.00    |

# Financial Budget Comparison

Comparison between 01/04/19 and 29/02/20 inclusive.

|                          |                                    | 2019/20<br>Revised | Actual Net        | Balance           |
|--------------------------|------------------------------------|--------------------|-------------------|-------------------|
| <b>INCOME</b>            |                                    |                    |                   |                   |
| 5                        | Precept                            | £71,725.00         | £71,725.00        | £0.00             |
| 10                       | VAT Repayment                      | £3,638.17          | £3,638.17         | £0.00             |
| 15                       | Solar Farm                         | £2,369.15          | £2,369.15         | £0.00             |
| 20                       | Land Rent                          | £2,430.00          | £2,430.00         | £0.00             |
| 30                       | Allotment Rent                     | £539.00            | £539.00           | £0.00             |
| 40                       | Grants / Donations                 | £1,500.00          | £1,500.00         | £0.00             |
| 50                       | Bank Interest - Barclays           | £92.00             | £72.77            | -£19.23           |
| 60                       | Bank Interest Nationwide           | £236.00            | £0.00             | -£236.00          |
| 90                       | Other Income                       | £243.86            | £243.86           | £0.00             |
| <b>Total Income</b>      |                                    | <b>£82,773.18</b>  | <b>£82,517.95</b> | <b>-£255.23</b>   |
| <b>EXPENDITURE</b>       |                                    |                    |                   |                   |
| 100                      | Staff Costs                        | £30,839.00         | £28,000.30        | £2,838.70         |
| 110                      | Administration                     | £2,193.00          | £1,908.50         | £284.50           |
| 120                      | Personnel Cost (Training/travel)   | £308.00            | £234.05           | £73.95            |
| 130                      | Insurance / Audit / Legal Services | £3,274.00          | £2,774.32         | £499.68           |
| 140                      | Subscriptions                      | £817.00            | £817.00           | £0.00             |
| 150                      | Elections                          | £717.00            | £716.71           | £0.29             |
| 160                      | Grants/Donations                   | £3,400.00          | £3,400.00         | £0.00             |
| 170                      | Open Spaces                        | £40,092.00         | £28,982.16        | £11,109.84        |
| 180                      | Allotments                         | £990.00            | £910.70           | £79.30            |
| 190                      | Christmas Lights Switch on         | £5,826.00          | £3,980.71         | £1,845.29         |
| 200                      | Remembrance Day                    | £114.00            | £114.00           | £0.00             |
| 210                      | Civic Sunday                       | £0.00              | £0.00             | £0.00             |
| 220                      | Chairman's Allowance               | £0.00              | £0.00             | £0.00             |
| 240                      | Misc. / Contingency                | £200.00            | £0.00             | £200.00           |
| 300                      | Reserves (Ring Fenced)             | £0.00              | £0.00             | £0.00             |
| <b>Total Expenditure</b> |                                    | <b>£88,770.00</b>  | <b>£71,838.45</b> | <b>£16,931.55</b> |
| <b>Total Net Balance</b> |                                    | <b>-£5,996.82</b>  | <b>£10,679.50</b> |                   |

**Bank Reconciliation - Barclays Community Account**

At 29/2/20

Balance per Cash Book

|   |                 |
|---|-----------------|
| £ | <u>£</u>        |
|   | <u>2,551.64</u> |

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****2,551.64**

---

**Bank Reconciliation - Barclays Business Account**

At 29/2/20

Balance per Cash Book

|   |                  |
|---|------------------|
| £ | <u>£</u>         |
|   | <u>54,976.01</u> |

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****54,976.01**

---

**Bank Reconciliation - Nationwide Instant Saver Issue 5**

At 29/2/20

Balance per Cash Book

|   |                  |
|---|------------------|
| £ | <u>£</u>         |
|   | <u>40,317.14</u> |

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****40,317.14**

Verbal balance check on 3/2/20

Interest due 31 March 2020