



AGENDA

Dear Councillor,

You are summoned to a virtual Zoom meeting of Bilbrook Parish Council commencing at 7.00 pm on Wednesday 3rd February 2021 Signed: K Daker Dated: 27th January 2021

Join Zoom Meeting

Meeting ID: 833 4299 5954

Passcode: 790842

7.00 pm - Open Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall. Members of the public wishing to speak at the meeting should email the Parish Clerk at clerk@bilbrookparishcouncil.gov.uk Please note this meeting will be recorded for minute taking.

086/20 APOLOGIES - To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered. Councillors have a statutory duty to attend all/most Council Meetings.

087/20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

088/20 MINUTES

- a) To approve the minutes of the Parish Council Meeting of the 6th January 2021

089/20 POLICE MATTERS - Discussion on the Police and Crime in Bilbrook

090/20 REPORTS – To receive the following reports:

- a) Staffordshire County Council (SCC) Councillor
- b) South Staffordshire District Council (SSDC) Councillor

091/20 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) Clerks Report – To review and receive the report
- b) Bilbrook initiatives Hub - discussion
- c) Trees on Pendeford Mill Lane – to receive correspondence.

092/20 FINANCE

- a) **Financial Reports** – 2020-2021 - To receive the following to the 26th January 2021 – Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) **Clerks Timesheet** - To confirm authorisation by the Chair.

093/20 APPROVAL OF EXPENSES

- a) Grant request from South Staffordshire Work Clubs - £750
- b) CILCA – to consider the Clerks request to undertake the CILCA qualification. £410 registration + £250 SPCA portfolio training (included in 2021-22 budget).
- c) Support Staffordshire – Parish Council Associate membership - £25
- d) Local Council Award Scheme – £50 to register with NALC and £80 accreditation fee for Foundation level.
- e) Noticeboard for Twentyman playing fields – To decide on the type and siting of a noticeboard to replace the noticeboard on the Village Hall Car Park

094/20 PLANNING AND LICENCING - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: 20/01159/FUL

Proposal: Proposed two-storey side extension

Location: 170 Birches Road, Bilbrook, WV8 2JP

095/20 POLICIES FOR APPROVAL

- a) Grant Request Form (Revised)
- b) Action Plan (Revised)

096/20 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

097/20 NEXT MEETING - Meeting of the Parish Council – Wednesday 3rd March 2021 at 7.00 pm

Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

098/20 TWENTYMAN PLAYING FIELDS.