



BILBROOK
PARISH COUNCIL

AGENDA

Dear Councillor,

You are summoned to attend the Meeting of Bilbrook Parish Council, commencing at **7.00 pm on Wednesday 4th March 2020** at Bilbrook Village Hall, Joeys Lane, Bilbrook.

Signed: *K Daker* Dated: 26th February 2020

7.00 pm - Open Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

123/19 APOLOGIES - To receive apologies for absence.

124/19 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members are reminded that they should leave the room while discussions/decisions take place on an item in which they have declared an interest.

125/19 MINUTES

- a) To approve the minutes from the following meetings:
Meeting of the Parish Council – 5th February 2020
- b) To receive the signed minutes from the following committees:
Twentyman Committee - 15th January 2020
- c) To receive the draft minutes from the following committees:
Finance & Personnel committee – 24th February 2020

126/19 POLICE - Discussion on the Police and Crime in Bilbrook.

127/19 REPORTS - To receive the following Reports:

- a) Staffordshire County Council (SCC) Councillor Report
- b) South Staffordshire District Council (SSDC) Councillors Report
- c) Christmas Working party – update on the Christmas lights

128/19 CLERKS REPORT/ OTHER CORRESPONDENCE / DISCUSSION TOPICS

- a) Clerks Monthly Report - To review and receive the monthly report.
- b) Bilbrook Recycling Centre - Application for consent from Staffordshire County Council to grant an underlease to Amey Highways Ltd to enable the continuous provision of household waste facilities at the site.
- c) Grass Cutting and Weed Control – To receive email from Staffordshire County Council
- d) Safety Plan 2020-2024 – To receive email from Staffordshire Fire Service

129/19 FINANCE

- a) Financial Reports - To receive the following to the 29th February 2020 - Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) Clerks Timesheet - To confirm authorisation by the Chairman.

130/19 APPROVAL OF EXPENSES

- a) Support Staffordshire

131/19 PLANNING AND LICENCING- To receive and consider the applications below and any late planning applications received between the publication of this agenda and the meeting. Plans will be available to view 15 minutes before the meeting. Details can also be viewed at <https://services.sstaffs.gov.uk/sscwebviewer>.

Application No: 20/00054/FUL

Proposal: Retrospective planning application for the provision of 2 no timber frame garages on the existing car park.

Location: 87 Bilbrook Road, Bilbrook, WV8 1EP

Application No: 18/00637/FUL

Proposal: Condition 4 - Landscaping Scheme, Condition 10 - Phasing Scheme, Condition 12 - Protected Species Mitigation Strategy, Condition 19 - Construction Environmental Management Plan, Condition 20 - Surface Water Drainage, Condition 21 - Foul Drainage, Condition 22 - Contaminated Land Remediation Strategy, Condition 23 - Construction Management Plan Condition 24 - Construction Traffic Route Management Strategy, Condition 25 - Site Fencing Condition 28 - Environmental Monitoring Scheme. See Condition 19 CEMP report in Section 8 and Condition 32 - Soil Survey

Location: Land North Of Wobaston Road, Bilbrook

132/19 VE DAY CELEBRATIONS – To discuss the plans and approve the poster.

133/19 ITEMS FOR FUTURE - Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

134/19 NEXT MEETING - Meeting of the Parish Council – Wednesday 1st April 2020 at 7.00 pm

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

135/19 Amendment to the resolution for the Parish Council to become the sole trustee of the Twentyman Playing Fields Association Charity on 5th February 2020 following written notice from 5 councillors.

Section 17 of the Crime & Disorder Act 1998 - *To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.*