



AGENDA

Dear Councillor,

You are summoned to a virtual Zoom meeting of Bilbrook Parish Council commencing at 7.00 pm on Wednesday 4th November 2020 Signed: K Daker Dated: 29th October 2020

<https://us02web.zoom.us/j/84515533409?pwd=bXM2QWNZN3VBTGIUU3ArV3ROc1Z0dz09>
Meeting ID: 845 1553 3409, Passcode: 166818

7.00 pm - Open Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall. Members of the public wishing to speak at the meeting should email the Parish Clerk at bilbrookparishcouncil@hotmail.co.uk. Please note this meeting will be recorded for minute taking.

20/043. APOLOGIES - To receive apologies for absence.

20/044. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

20/045. MINUTES

- a) To approve the minutes of the Parish Council Meeting of the 7th October 2020
- b) To approve the minutes of the extra ordinary Parish Council meeting of the 28th October 2020.
- c) To receive the draft minutes of the Finance & Personnel meeting of the 19th October 2020.

20/046. POLICE MATTERS - Discussion on the Police and Crime in Bilbrook

20/047. REPORTS – To receive the following reports:

- a) Staffordshire County Council (SCC) Councillor Report
- b) South Staffordshire District Council (SSDC) Councillors Report
- c) Remembrance working party
- d) Christmas working party

20/048. CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) [Clerks Report](#) – To review and receive the report
- b) Meeting Dates 2021
- c) Jubilee Walk 2 – Decision on contents of the maps for the Jubilee walk and to decide whether to show the Monarchs Way markers on the map.
- d) Planning White Paper – To receive the Parish Council response to the planning white paper and to discuss if there is a need for a Neighbourhood Plan for Bilbrook.

20/049. FINANCE

- a) [Financial Reports](#) – 2020-2021 - To receive the following to the 27th October 2020 – Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) **Clerks Timesheet** - To confirm authorisation by the Chair.
- c) **2020 Budget & Precept** – To consider the draft budget recommended by the Finance & Personnel Committee.

20/050. APPROVAL OF EXPENSES

- a) Donations for Remembrance & Christmas – To consider the following donations recommended by the Finance and Personnel Committee following the cancellation of the Act of Remembrance and the Christmas Light switch-on event.
 - £100 - Royal British Legion in addition to £50 for a large wreath and £75 for the poppies for lampposts
 - £50 - Rotary
 - £100 - Salvation Army
 - £50 - St John Ambulance
- b) To consider the Finance and Personnel committee's recommendation to move the Parish council email from @hotmail.co.uk to @bilrookparishcouncil.gov.uk but not issue Councillors with .gov.uk emails.

20/051. PLANNING AND LICENCING - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on [The planning portal https://planning.sstaffs.gov.uk/online-applications/](https://planning.sstaffs.gov.uk/online-applications/)

Application No: **20/00738/FUL**

Proposal: Erection of 1 new dwelling

Location: 2 Wesley Road, Bilbrook, WV8 1LW

Application No: **20/00802/FUL**

Proposal: Retrospective Householder planning application for partially constructed single storey flat roof rear extension.

Location: 79 Bilbrook Road, Bilbrook, WV8 1EP

Application No: **20/00812/FUL**

Proposal: Construction of 3 houses

Location: Rear Of 63 Lime Tree Road, Bilbrook, WV8 1NR

Application No: **20/00845/FUL**

Proposal: Two-storey side extension plus single-storey rear extension.

Location: 37 Alexander Road, Bilbrook, WV8 1JQ

Application No: **20/00851/FUL**

Proposal: Single Storey Rear Extension.

Location: 93 Bilbrook Road, Bilbrook, WV8 1EP

Application No: **20/00885/FUL**

Proposal: Proposed extensions to side, rear and front. Render to external walls and gates to front.

Location: 46 Green Oak Road, Bilbrook, WV8 1LB

20/052. ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

20/053. NEXT MEETING - Meeting of the Parish Council – Wednesday 2nd December 2020 at 7.00 pm

Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

20/054. TWENTYMAN PLAYING FIELDS.