



## AGENDA

Dear Councillor,

You are summoned to a virtual Zoom meeting of Bilbrook Parish Council commencing at 7.00 pm on Wednesday 3<sup>rd</sup> March 2021 Signed: K Daker Dated: 26<sup>th</sup> February 2021

Join Zoom Meeting - Meeting ID: 841 5282 6077 Passcode: 595555

7.00 pm – Public Forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall. Members of the public wishing to speak at the meeting should email the Parish Clerk at [clerk@bilbrookparishcouncil.gov.uk](mailto:clerk@bilbrookparishcouncil.gov.uk). Please note this meeting will be recorded for minute taking purposes.

**099/20 APOLOGIES** - To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered. Councillors have a statutory duty to attend all/most Council Meetings.

**100/20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

**101/20 MINUTES**

- a) To approve the minutes of the Parish Council Meeting of the 3<sup>rd</sup> February 2021
- b) To receive the draft minutes of the Allotments committee meeting of the 1<sup>st</sup> March 2021

**102/20 POLICE MATTERS** - Discussion on the Police and Crime in Bilbrook

**103/20 REPORTS** – To receive the following reports:

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) Allotment Committee – Discussion and decision on an increase in fees from April 2022.

**104/20 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**

- a) Clerks Report – To review and receive the report
- b) To receive confirmation that ten signatures have been received to call the election in Bilbrook West Ward.
- c) To receive details of the “Trees for Climate” scheme and to discuss potential areas of Parish Land where trees could be planted.
- d) To receive a request from a resident for a community orchard on the playing fields.
- e) To receive the letter from Her Majesty’s Lord-Lieutenant of Staffordshire, Mr Ian Dudson CBE KStJ requesting the Parish Council’s help in identifying the County’s unsung heroes of the past 12 months.

- f) Consider a request to remove the fence around the Coppice to the North East of the Twentyman playing fields.
- g) To consider a request to stop cutting the grass on a section of the Twentyman playing fields to create a nature corridor.
- h) To consider a suggestion from a resident for a path on the Twentyman playing fields.
- i) To consider a response to The Ministry for Housing, Communities and Local Government consultation on proposals to reform of Strand 2 (land owned by a local authority or certain other public bodies) of the Right to Contest.
- j) Discussion on the Annual Parish Council meeting due to take place on the 7<sup>th</sup> April which will need to be held virtually.

#### **105/20 FINANCE**

- a) **Financial Reports – 2020-2021** - To receive the following to the 26<sup>th</sup> February 2021 – Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations.
- b) **Clerks Timesheet** - To confirm authorisation by the Chair.

#### **106/20 APPROVAL OF EXPENSES**

- a) Grant request from South Staffs First Responders for replacement of batteries and pads for their two defibrillators in Bilbrook.

#### **107/20 PLANNING AND LICENCING** - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: 21/00160/FUL

Proposal: Proposed two-storey side extension

Location: 54 Duck Lane, Bilbrook, WV8 1HF

Application No: Application No: 20/01082/LUP

Proposal: Class C3 – Dwelling houses. The house will be a permanent home for 4 adults with learning disabilities, renting a room from our Company Rockspur CIC.

Location: 16 Orchard Lane, Bilbrook, WV8 1NE

#### **108/20 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

#### **109/20 NEXT MEETING** - Annual Parish Meeting – Wednesday 7<sup>th</sup> April at 6.00 pm - Meeting of the Parish Council – Wednesday 7<sup>th</sup> April 2021 at 7.00 pm Zoom Details for both meetings - Meeting ID: 823 8599 5044 Passcode: 918611

*Section 17 of the Crime & Disorder Act 1998 - To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.*

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

### **CONFIDENTIAL AGENDA ITEMS**

- 110/20** Resolution to replace the current trustees of the Twentyman playing Fields charity with interim trustees.
- 111/20** To receive the draft lease between the Parish Council and the Twentyman playing fields charity.
- 112/20** To receive advice regarding the arrangement for Parish Staff and the Parish Office concerning VAT.