

**Bilbrook Neighbourhood Plan Steering Group**  
**Meeting on the 28<sup>th</sup> April 2022 at 6:00 pm at Bilbrook Village Hall and via Teams**

**Minutes**

**Steering Group Members Present:** S Adams, M Adams, G Burnett (Chairman), F Hopkins, S Jenkins, T Law, A Lloyd, K Lloyd, A Preece (attended via Teams)

1. **Apologies:** A Johnson, K Daker

2. The minutes of the previous meeting on the 10<sup>th</sup> March were approved.

3. Review of current survey numbers and demographic of engagement.

**Matter of Report:** T Law advised 257 to date, approx 10% of population. Low numbers of under 40s.

4. Discussion on how to engage more under 40s to complete survey.

**Resolved:** It was suggested that the following are contacted: Bilbrook Middle School and Codsall High School for their Newsletters. Bilbrook Scouts. Air Cadets. Bilbrook Playgroup parents.

**Action:** T Law to engage with Playgroup Parents. K Lloyd has contacted Bilbrook Scouts.

5. Discuss whether to extend the deadline for the survey return..

**Resolved:** Agreed to extend the deadline until 23:59 on 19<sup>th</sup> of May.

**Action:** T Law to extend deadline on online survey and promote on social media.

6. Discussion on Design Code

**Matter of Report:** G Burnett gave an updated on meeting with ACOM representative E Jodrell regarding Design Code. Advised that E Jodrell will be visiting Bilbrook to tour the village to gain knowledge of area.

7. Discussion on Local Green Spaces

**Matter of Report:** Discussed requirements for designation of Local Green Space, and confirmed that privately owned land can be included for request.

**Action:** T Law to segment survey results received in respect of Local Green Space and provide results to committee within 2 weeks.

8. Budget for Neighbourhood Plan for 2022/3.

**Deferred:** Deferred to next meeting.

9. Any Other Business

**Question** - K Lloyd asked when the results of the Local Plan consultation will be known. G Burnett advised that no formal response will be received but that the LP is running concurrently with NP, hence the importance of taking action now.

10. Date of next meeting – TBC

Meeting closed 7:08pm