



Finance and Personnel Committee

Meeting held on Monday 24th June 2021 at 10:30 am at Bilbrook Village Hall

Minutes

Councillors Present: M Adams, S Adams, M Barrow, G Burnett

Also present: Mrs K Daker (Parish Clerk)

01/21FP Election of Chairman – Cllr S Adams

02/21FP Election of Vice-Chairman – Cllr S Burnett

03/21FP Apologies: Cllr V Chapman, Cllr J Michell.

04/21FP Declarations of Interest and dispensation requests: 10/21FP - Cllr M Adams and Cllr S Adams as trustees of the Twentyman Playing Fields Association.

05/21FP Minutes of the previous meeting - The minutes of the Finance and Personnel Committee meeting on Monday 22nd March 2021 having previously been distributed were **signed as a true and correct record.**

Cllr M Barrow arrived

06/21FP Internal Audit – Matter of report: An update was given on the internal audit process. **Resolved** A decision to be made in early 2022 on the auditor for the 2021-22 audit.

07/21FP Items for the future. Resolved: None.

08/21FP The date for the next meeting: 18th of October 2021 at 10:30 am

Meeting suspended at 10.50 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

The meeting re-commenced at 10.50 pm.

CONFIDENTIAL AGENDA ITEMS

09/21FP Monitoring – The detailed comparison report to the end of May 2021 was **received and noted.** **Resolved:**

- to obtain a quote for cutting the Old Village Green.
- to apply for the Welcome Back to the High Street Grant.

10/21FP Staffing Structure: Resolved:

- To hire a temporary operative for 10 hours a week.
- Interviews to take place on Monday 12th of July.

11/21FP The Bank Mandate. An update was given on the current signatories. **Resolved:** To add additional members as discussed.

The meeting closed at 11.23 pm.

Signed: Dated: