



Finance and Personnel Committee

Meeting held on Monday 2nd August 2021 at 10:30 am at Bilbrook Village Hall

Minutes

Councillors Present: M Adams, S Adams, G Burnett

Also present: Mrs K Daker (Parish Clerk)

12/21FP Apologies: Cllr V Chapman, Cllr M Barrow

No Apologies: Cllr J Michell.

13/21FP Declarations of Interest and dispensation requests: None

14/21FP Minutes of the previous meeting - The minutes of the Finance and Personnel Committee meeting on Monday 24th June 2021 having previously been distributed were **signed as a true and correct record.**

15/21FP Expenses

- a) **CCTV - Resolved** To rank the quotes 1. AV Solutions, 2. SGS, 3. ADT but to first ask the Crime Prevention Design Advisor of the Early Intervention & Prevention Unit of Staffordshire Police for advice.
- b) **Edge Accounting Software - Resolved:** To renew the accounting software for 3 years.
- c) **High Street Grant - Resolved:** to get more quotes for clearing the weeds from the pavements around the Village. To find a specialist company to clear the war memorial
- d) **Insurance - Resolved:** to recommend the BHIB quotation to Full Council subject to checking that the policy is comparable with the current policy.

16/21FP Items for the future. None.

17/21FP The date for the next meeting: 18th of October 2021 at 10:30 am

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEMS

18/21FP Staffing Structure: Resolved: To advertise locally for a key holder for 4.5 hours a week

Signed: Dated: