

# Bilbrook Parish Council

Meeting held on Wednesday 1<sup>st</sup> September 2021 at 7:00 pm at Bilbrook Village Hall

## Minutes

### Present:

Councillors: M Adams, S Adams (Chairman), M Barrow (part of the meeting), V Chapman, G Burnett (Vice-Chairman), A Hill, D Hutchinson, P Hutchinson, S Leedham, G Price, B O'Connor, D Williams

Also, present: K Daker (Parish Clerk), District Cllr I Sadler

**Public Forum:** No members of the public present.

**The meeting commenced at 7:00 pm and standing orders were imposed.**

**039/21 APOLOGIES** - Cllr B Spencer

**NO APOLOGIES/APOLOGIES NOT ACCEPTED:** Cllr J Michell  
(See Appendix 1)

**040/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

047/21 – Planning Application No: 21/00889/FUL - Cllr G Burnett  
No dispensation requests were received.

**041/21 MINUTES**

- a) Minutes of the Parish Meeting of the Parish Council on the 7<sup>th</sup> of July 2021 having previously been distributed were **signed as a true and correct record.**
- b) The draft minutes of the Allotments Committee Meeting of the 26<sup>th</sup> of July 2021 were **received and noted.**
- c) The draft minutes of the Finance and Personnel Committee Meeting of the 2<sup>nd</sup> of August 2021 were **received and noted.**

**042/21 POLICE MATTERS** – *The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.*

The police report was **received and noted.** (**Appendix 2**) No members of the police were present.  
**Resolved:** Clerk to write to the Police and ask why the break-in at the Lloyds Chemist Bilbrook was not reported. Clerk to write to Lloyds Chemists asking why they do not have shutters on the Bilbrook store (as they have on their Codsall and Birches Bridge Stores).

**043/21 REPORTS**

- a) **Staffordshire County Council (SSC)** – No report due to summer recess.
- b) **South Staffordshire District Council (SSDC)** – No report due to summer recess however the following update was given:
  - The drains in the centre of Bilbrook have been thoroughly cleaned
  - Cadent works on Pendeford Mill Lane are causing long tailbacks in Bilbrook
  - All School crossing patrol vacant positions have been filled
  - The District Council is trying not to use schools as polling stations.
- c) **Christmas Working Group** – An update was given on the event which will go ahead on Friday 26<sup>th</sup> November subject to covid restrictions. **Resolved:** All proceeds to go to the Codsall & Bilbrook Cancer Support Group
- d) **Remembrance Working Group** – An update was given on the event which is planned for Sunday 14<sup>th</sup> November subject to covid restrictions. **Resolved:** Cllr D Williams to carry the Parish standard.

#### 044/21 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) **Clerks Report** – The Clerk’s Report was **received and noted.** (**Appendix 3**)
- b) **Pesticide-free Bilbrook** – **Resolved:** to commit to minimising the use of glyphosate-based pesticides in Bilbrook.
- c) **Chatty Bench** – **Resolved:** to put a sign on the bench on Bilbrook Village Green. Cllr Leedham to provide the wording.
- d) **The Queen's Platinum Jubilee 2022** – **Resolved:** To hold a community event on Friday 3<sup>rd</sup> June on the Twentyman Playing Fields. The first meeting is to be held on 15<sup>th</sup> September at 6:00 pm at Bilbrook Village Hall.

#### Cllr Barrow Arrived.

- e) **Play Park Annual Inspection Report** - The Inspection Report **was received and noted.** All issues are low risk. The aim is to resolve all issues on the playpark when the playpark is updated.
- f) **Playpark improvements** – An update was given on the playpark improvements. **Resolved:** to approve the public consultation.
- g) **Neighbourhood plan** – The update on progress was **received and noted.**
- h) **Parish Newsletter** – **Resolved:** To approve the newsletter for printing & distribution. Parish Councillors contact details will not be included in the newsletter. Residents will be requested to send all correspondence via the Clerk. **Matter of Report** – The printing and distribution of the newsletter will be paid for by the Neighbourhood Plan grant.
- i) **Pendeford Mill Lane Grass Verges.** It was raised that the entrance into the village via Pendeford Mill Lane is a disgrace. – **Resolved:** To escalate the complaint to M Jenkinson at South Staffs Council.
- j) **Youth Council** – At a previous online meeting with Scvvy, it was explained that a Youth council would be a separately constituted group that would bring suggestions to the Parish Council. The Youth Council would not be funded by the Parish Council; however, Parish Councillors would attend their meetings. - **Resolved:** Cllr S Leedham & Cllr B O’Connor to approach Bilbrook schools to gauge if there is interest in forming a Youth Council.
- k) **Queen’s Canopy** – **Resolved:** To plant an Oak on Bilbrook Village Green to commemorate the Queen’s Platinum Jubilee. This will be provided, planted, and maintained by the Forest of Mercia for 5 years. **Matter of Report:** This will overturn agenda item 032/21l following the required written notice of at least 5 councillors.

#### 045/21 FINANCE

- a) **Financial Reports** - **Resolved:** To receive the Payments, Receipts, Cashbook, Budget Comparison Report and Bank Reconciliations to 30th August 2021 (**Appendix 4**) **Matter of report:**
  - Cllr G Burnett has signed the bank reconciliations to 30<sup>th</sup> August 2021.
  - There is an overspend in legal fees as a delay with the Charity Commission has resulted in spending budgeted for 2020-21 falling into 2021-22.
- b) **Clerks’ timesheet** – **Matter of Report:** The Chair has authorised the clerk's timesheet.
- c) **Fixed Assets Register** – The register was **received and noted.** **Matter of report** the Village Hall is insured by the Twentyman Playing fields Association. The clerk to check the value of the Christmas Lights following the recent upgrade.
- d) **Annual Audit** – The external audit was **received and noted.** There were no issues.
- e) **Microsoft 365 Business Monthly Fees** – **Resolved:** To approve the set-up of monthly payments by Direct Debit.

#### 046/21 EXPENDITURE

- a) **Insurance** – **Resolved:** To accept the quote from BHIB for three years subject to the clerk checking that all terms and conditions are comparable to those of the current insurer.
- b) **Grant Request** - **Resolved:** To approve the grant application for £1,029. **Matter of Report:** There is £1,071 remaining of the grants budget for 2021-22
- c) **Platinum Jubilee Tree Plaque** – **Resolved:** To get quotes for a ground-mounted plaque

**047/21 PLANNING AND LICENCING-** The following planning applications were considered. Details can be viewed at <https://planning.sstaffs.gov.uk/online-applications/>

**Application No: 21/00808/FUL**

**Proposed:** Front porch and bay with rear ground floor and single-storey side extension with loft conversion.

**Location:** 10 Downie Road, Bilbrook, WV8 1JE

**Decision:** **No objections subject to Neighbours approval**

**Application No: 21/00889/FUL**

**Proposal:** Conservatory with glass pitched roof

**Location:** **22 Alexander Road, Bilbrook, WV8 1JQ**

**Decision:** **No objections subject to Neighbours approval**

**Application No: 21/00900/FUL**

**Proposed:** Demolition of existing conservatory and construction of a new single-storey rear extension.

**Location:** 71 Bilbrook Road, Bilbrook, WV8 1EP

**Decision:** **No objections subject to Neighbours approval**

**Application No: 21/00732/FUL**

**Proposed:** Design and construction of a Photovoltaic System and associated accessories totalling 1.2 MWp. Including associated ancillary infrastructure.

**Location:** Plot G ERA Home Security Ltd, Valiant Way, Bilbrook, WV9 5GB

**Decision:** **No objections subject to Neighbours approval**

**048/21 POLICIES FOR REVIEW.**

- a) Equality & Diversity Policy – Approved
- b) Training Policy – Approved

District Cllr I Sadler left the meeting

**049/21 ITEMS FOR FUTURE - None**

**050/21 NEXT MEETING**

Meeting of the Parish Council – Wednesday 6<sup>th</sup> October 2021 at 7.00 pm at Bilbrook Village Hall.

**The meeting closed at 8.27 pm.**

Signed: .....

Dated: .....

## Appendix 1 – Councillor Attendance (Rolling 12 months)

Meeting Date / Councillor	M Adams	S Adams	M Barrow	G Burnett	V Chapman	A Hill	D Hutchinson	P Hutchinson	S Leedham	J Mitchell	A Morrison	B O'Connor	G Price	D Williams	Total Attending
08 Oct 2020	✓	✓	✓	✓	A	✓	✓	✓	%	✓	A	✗	✓	✗	9
28 Oct 2020	✓	✓	✓	A	✓	✓	✓	✓	%	✓	A	✗	✓	✗	9
04 Nov 2020	✓	✓	✓	✓	✓	✓	✓	✓	%	✗	A	✓	✓	✓	11
25 Nov 2020	✓	✓	✓	✓	✓	✓	✓	✓	%	✗	A	A	✓	✗	9
03 Dec 2020	✓	✓	✓	✓	✓	✓	✓	✓	%	✓	A	✓	✗	✗	10
06 Jan 2021	✓	✓	✓	✓	✓	✓	✓	✓	%	✗	A	✓	✓	✓	11
03 Feb 2021	✓	✓	✓	✓	✓	✓	A	A	%	✓	%	✓	✓	✓	10
03 Mar 2021	✓	✓	✓	✓	✓	✓	✓	✓	%	✓	%	✓	✓	A	11
07 Apr 2021	✓	✓	✓	✓	✓	✓	✓	✓	%	✓	%	✓	✓	✓	12
05 May 2021	✓	✓	✓	✓	✓	✓	✓	✓	%	✗	%	A	✓	A	9
02 Jun 2021	✓	✓	✓	✓	A	✓	✓	✓	✓	✗	%	✓	✓	✓	11
07 Jul 2021	✓	✓	A	✓	✓	A	A	A	✓	✓	%	✓	✓	✗	8
01 Sep 2021	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	%	✓	✓	✓	12
<b>Total Attendance</b>	<b>13</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>9</b>	<b>12</b>	<b>6</b>	

### Key

- ✓ In Attendance
- A Apologies accepted
- % Not in Office
- ✗ No Apologies / Apologies not accepted
- \* No Meeting

## Appendix 2 – Police crime and ASB report

**Dates: 02/07/2021 to 31/08/2021**

*Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it. The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent. The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.*

### ASB

- ASB personal... July - 2 reports, both ongoing neighbour disputes. August - 1 report of unknown offenders banging on a door in Lane Green Road
- ASB neighbour... no reports
- ASB community... no reports

### Criminal damage

- A van has been damaged on Brook Grove, the damage has been done to the vans side door, possibly in an attempt to gain access to the rear of the van, no access was gained.
- Reports of graffiti on the skate park at Pendeford Mill Lane
- Reports of damage to a campervan, where unknown offenders have smashed the driver's side window and removed the ignition barrel on Wesley Avenue

### Theft of Motor Vehicle

- Attempted theft of a motorcycle from Dam Mill Close, the bike was wheeled away from the property but dumped as suspects couldn't start it, the owner has his motorcycle back.

### Theft from Motor Vehicle

- A van has been broken into on Lane Green Road, offenders have broken into the van and stolen unsecured tools that were stored inside it.
- A van has been broken into on Woodside Grove, offenders have broken into the van and stolen unsecured tools that were stored inside it

### Burglary residential

- Jewellery stolen from an address in Lane Green Road, no signs of a break-in at the property.

### On a lighter note

- We were working closely with local pubs during the Euro 2020 tournament to monitor and intervene where necessary with any locations that saw a rise in drunk and disorderly behaviour
- Multiple operations targeting the rise in vehicle theft and general road crime in the area
- An arrest has been made in relation to Catalytic converter thefts in Codsall/Bilbrook

## Appendix 3: Clerk's Report for September 2021 Meeting

- Wildlife and Countryside Act 1981- Claimed Right of Way, Bilbrook – evidence requested from Staffordshire Rights of Way to support the application from Friends of Bilbrook for the path between Jubilee Wood and the Twentyman playing fields to be made a right of way.
- Welcome Back to the High Street £5,000 spend approved.
- Complaint received from a resident regarding weeds behind their fence on the Twentyman playing Fields. Parish Council contractor has removed them.
- Confirmation received that the Parish Council has been awarded £2,000 for the Police Commissioners people power fund towards CCTV.
- Complaint from resident regard regarding the state of the grass verges around the village.
- Email received from a resident complimenting them on the Twentyman playing fields.
- Graffiti on the skate park was reported to the police - DP-2484-21-2121-01
- Complaint regarding lighting on Oakleigh Drive forward to County Cllr Bob Spencer.
- Zoom with Scvvs regarding Youth Councils.
- Request from skate park user for additional equipment to be added.

### Maintenance

- Flower bed by rainbows too weeded
- Temporary fix applied to wet pour damage on the playpark
- Benches painted
- Track to Moatbrook bridge trimmed.
- Drains of Village Hall cleaned.

### Items emailed to Councillors

- SPCA Bulletins
- South Staffs Council News
- SPCA Course availability
- Supportive Communities Training Sessions
- Agenda item request form
- Parish Council Guide to Affordable Rural Homes
- Update on Locality Forums
- Pesticide-Free Bilbrook
- Local Plan presentations to Parishes
- Invitation to South Staffordshire District Council climate change workshop ~ 8th September 2021
- Audited AGAR
- Support Staffordshire VCSE Locality Forums
- Cllr Brian Edwards MBE
- Correspondence from Rt. Hon. Gavin Williamson CBE MP (Boundary changes)

### On-going Matters

- CCTV – Funding awarded. Police to check quotes received.
- Upgrade of playpark – Agenda item

### Planning decisions outside of meetings:

1/00772/TTREE – Referred back to the SSDC tree officer for their view.

### Planning decisions Issued by SSC Planning Dept.:

- [21/00480/FUL](#) – Refused
- [21/00529/COU](#) - Approved with conditions
- [21/00536/FUL](#) - Approved with conditions
- [21/00626/FUL](#) - Approved with conditions
- [21/00693/FUL](#) - Approved with conditions

### Training:

SPCA - CiLCA Workshop 5 – Clerk. (Clerk has passed Unit 2 of CiLCA)  
SPCA - Using Facebook to enhance your Councils Communications – Clerk

**Use of delegated powers:** None

### Website/Facebook Posts

- Various Police Community Messaging Alerts
- South Staffs Council News
- Covid-19 - various communications
- Notice of appointment of date for the exercise of public rights
- Self-care and Think 111 First Campaign
- The Annual Canvas
- Codsall & Bilbrook History Society
- Children's summer holiday active camps
- Graffiti on the skate park

## Appendix 4 Finance Reports

# Paid Expenditure Transactions paid between 01/07/21 and 30/08/21

Cheque	Paid date	Tn no	Order	Gross	Vat	Net	Details	Heading	
fp210727rs	27/07/21	21067		£1,671.28	£0.00	£1,671.28	001	Salary - Jul 21	100/3/1
fp210727hmr	27/07/21	21073		£140.09	£0.00	£140.09	HMRC	Salary - Jul 21	100/1
fp210727spf	27/07/21	21074		£267.64	£0.00	£267.64	Staffordshire Pension Fund	Salary - Jul 21	100/1
fp210727tt	27/07/21	21075		£34.68	£5.78	£28.90	TalkTalk Business Ltd	Broadband/phone - Paid July 21	110/1
fp210727idm	27/07/21	21076		£6.00	£1.00	£5.00	ID Mobile	Mobile Phone bill - paid July 21	110/1
dd210718ds	27/07/21	21077		£829.99	£138.33	£691.66	Ditton Services	Ground Maintenance - 4th Installment	170/3
fp210727suc	27/07/21	21078		£25.00	£0.00	£25.00	Shropshire Union Canal Soc	Annual Subscription	140/3
fp210727gls	27/07/21	21079	21120	£210.00	£35.00	£175.00	G Lewis & Sons Ltd	Installation of Noticeboard BVH	170/13
fp210727dwt	27/07/21	21080		£900.00	£150.00	£750.00	Direct Water Tanks	8 x 1000 Litre Reconditioned IBC - 2" Valve	180/4
fp210727pwb	27/07/21	21081		£500.00	£0.00	£500.00	P W Banks	Watering of plants around the Village	170/98
fp210727sl	27/07/21	21082		£163.96	£27.33	£136.63	Shelutions Urban Furniture Ltd	Repair to Bus shelter - Birches Rd (LG)	170/1
fp210727kn	27/07/21	21083		£259.98	£0.00	£259.98	Kingswood Nursery	Flowers & Shrubs	170/98
fp210727spc	27/07/21	21084		£30.00	£0.00	£30.00	SPCA	Training - Facebook- KD	120/1
fp210727pm	27/07/21	21085		£63.00	£10.50	£52.50	Pictorial Meadows	Wild Flower seeds	180/4
Equals210727	27/07/21	21086		£250.00	£41.67	£208.33	Pictorial Meadows	Wild Flower seeds	180/4
Equals210727	27/07/21	21087		£12.23	£2.04	£10.19	Zoom Meetings	July Fees	110/4
fp210824rs	27/08/21	21088		£1,677.96	£0.00	£1,677.96	001	Salary 21-22 Aug	100/3/1
fp210824hmr	27/08/21	21094		£140.09	£0.00	£140.09	HMRC	Salary 21-22 Aug	100/1
fp210824spf	27/08/21	21095		£267.64	£0.00	£267.64	Staffordshire Pension Fund	Salary 21-22 Aug	100/1
dd210805tt	27/08/21	21096		£35.58	£5.93	£29.65	TalkTalk Business Ltd	Broadband/phone21-22 Aug	110/1
dd210801idm	27/08/21	21097		£6.00	£1.00	£5.00	ID Mobile	Mobile Phone 21-22 Aug	110/1
so210817ds	27/08/21	21098		£829.99	£138.33	£691.66	Ditton Services	Ground Maint Installment 5	170/3
dd210802wp	27/08/21	21099		£115.75	£0.00	£115.75	Water Plus	Allotment water to 18 Jul 21 E	180/1
fp210824maz	27/08/21	21101		£360.00	£60.00	£300.00	Mazars LLP	Annual Audit 20-21	130/3
fp240824eit	27/08/21	21102		£375.60	£62.60	£313.00	Edge IT Systems	Accounting Software	110/5
fp210821pic	27/08/21	21103		£162.00	£27.00	£135.00	The Play Inspection Company	2021 inspection	170/8
fp210824ds	27/08/21	21104		£336.00	£56.00	£280.00	Ditton Services	Cutting of New Village Green	170/14
fp210824ds	27/08/21	21105		£345.60	£57.60	£288.00	Ditton Services	Cutting of Old Village Green	170/98
fp210824ade	27/08/21	21106		£96.00	£16.00	£80.00	Adept IT	365 Migration	110/99
fp210824ssc	27/08/21	21107		£2,094.28	£0.00	£2,094.28	South Staffordshire Council	May 2021 Election Fees	150/1
fp210824bw	27/08/21	21108		£345.30	£57.55	£287.75	Bates Wells	Parish Council Legal Fees to July 2021	130/8
fp210824bw	27/08/21	21109		£308.70	£0.00	£308.70	Bates Wells	Twentyman Legal Fees to July 2021	130/9
fp210824mis	27/08/21	21110		£24.11	£4.02	£20.09	Magnus Industrial Supplies	Workmans Hi-Viz Jacket	170/2
DR210726tpf	27/08/21	21111		-£308.70	£0.00	-£308.70	Twentyman Playing Fields	Legal Costs Reimbursed	130/9

# Received Income Transactions

Start of year 01/04/21

received between 01/07/21 and 30/08/21

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
CR210729SF	28/07/21	63		£2,450.45	£0.00	£2,450.45	30	Lawn Lane Solar Farm Solar Farm 2021
<b>Total</b>				£2,450.45	£0.00	£2,450.45		

# Financial Statement - Cashbook

Statement between 01/07/21 and 30/08/21 inclusive.

Balances at the start of the year

## Ordinary Accounts

Business Premium Account	£60,021.40
Community Account	£3,105.11
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£40,605.65
Petty Cash	£200.00
<b>Total</b>	<b>£104,232.16</b>

Balances at start of period

## Ordinary Accounts

Business Premium Account	£60,022.92
Community Account	£10,271.97
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£70,605.65
Petty Cash	£200.00
<b>Total</b>	<b>£141,400.54</b>

RECEIPTS	Net (£)	Vat (£)	Gross (£)
30 Solar Farm	2,450.45	0.00	2,450.45
<b>Total Receipts</b>	<b>2,450.45</b>	<b>0.00</b>	<b>2,450.45</b>

PAYMENTS	Net (£)	Vat (£)	Gross (£)
100 Staff Costs	4,164.70	0.00	4,164.70
110 Administration	471.74	94.35	566.09
120 Personnel Cost (Training/travel)	30.00	0.00	30.00
130 Insurance / Audit / Legal Services	587.75	117.55	705.30
140 Subscriptions	25.00	0.00	25.00
150 Elections	2,094.28	0.00	2,094.28
170 Open Spaces	3,178.02	483.61	3,661.63
180 Allotments	1,126.58	202.17	1,328.75
<b>Total Payments</b>	<b>11,678.07</b>	<b>897.68</b>	<b>12,575.75</b>

Closing Balances

## Ordinary Accounts

Business Premium Account	£50,022.92
Community Account	£10,146.67
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£70,605.65
Petty Cash	£200.00
<b>Total</b>	<b>£131,275.24</b>

Uncleared and Unpresented effects

Statement Closing Balances

## Ordinary Accounts

Business Premium Account	£50,022.92
Community Account	£10,146.67
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£70,605.65
Petty Cash	£200.00
<b>Total</b>	<b>£131,275.24</b>



# Financial Budget Comparison

Comparison between 01/04/21 and 30/08/21 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/21

Includes commitments with an order date or or after 01/04/21

	2021/22 Budget	Actual Net	Commitments	Balance	
<b>INCOME</b>					
10	Precept	£87,000.00	£43,500.00	£0.00	-£43,500.00
20	VAT Repayment	£0.00	£6,921.52 <sup>1</sup>	£0.00	£6,921.52
30	Solar Farm	£2,421.00	£2,450.45	£0.00	£29.45
40	Land Rent	£2,430.00	£1,215.00	£0.00	-£1,215.00
50	Allotments Income	£641.00	£654.00	£0.00	£13.00
60	Grants / Donations	£0.00	£1,000.00 <sup>2</sup>	£0.00	£1,000.00
70	Bank Interest - Barclays	£0.00	£1.52	£0.00	£1.52
<b>Total Income</b>		<b>£92,492.00</b>	<b>£55,742.49</b>	<b>£0.00</b>	<b>-£36,749.51</b>
<b>EXPENDITURE</b>					
100	Staff Costs	£27,171.00	£10,807.50	£0.00	£16,363.50
110	Administration	£2,207.00	£727.12	£0.00	£1,479.88
115	Office/Hall Rent	£4,848.00	£0.00	£0.00	£4,848.00
120	Personnel Cost (Training/travel)	£1,330.00	£825.00	£0.00	£505.00
130	Insurance / Audit / Legal Services	£15,960.00	£1,293.25	£0.00	£14,666.75
140	Subscriptions	£1,010.00	£638.00	£0.00	£372.00
150	Elections	£3,000.00	£2,094.28	£0.00	£905.72
160	Grants/Donations	£4,000.00	£1,900.00	£0.00	£2,100.00
170	Open Spaces	£24,045.00	£7,079.34	£2,588.00	£14,377.66
180	Allotments	£641.00	£1,199.61	£0.00	-£558.61 <sup>3</sup>
190	Christmas Lights Switch on	£8,122.00	£305.40	£0.00	£7,816.60
200	Remembrance Day	£367.00	£0.00	£0.00	£367.00
210	Civic Sunday	£500.00	£0.00	£0.00	£500.00
220	Chairman's Allowance	£400.00	£0.00	£0.00	£400.00
240	Misc. / Contingency	£4,000.00	£0.00	£0.00	£4,000.00
300	Reserves (Ring Fenced)	£53,790.00	£0.00	£0.00	£53,790.00
<b>Total Expenditure</b>		<b>£151,391.00</b>	<b>£26,869.50</b>	<b>£2,588.00</b>	<b>£121,933.50</b>
Total Income		£92,492.00	£55,742.49		
Total Expenditure		£151,391.00	£26,869.50		
<b>Total Net Balance</b>		<b>-£58,899.00</b>	<b>£28,872.99</b>		

<sup>1</sup> VAT repayment is not budgeted

<sup>2</sup> £1,000 Climate Change Grant Income from Staffs County Council

<sup>3</sup> £750 of the Climate change grant used to buy IBC's for the allotments.

**Bank Reconciliation - Barclays Community Account**

At 30/8/21

Balance per Cash Book

£

£

10,146.67

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****10,146.67****Bank Reconciliation - Barclays Business Account**

At 30/8/21

Balance per Cash Book

£

£

50,022.92

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****50,022.92****Bank Reconciliation - Nationwide Instant Saver Issue 5**

At 30/8/21

Balance per Cash Book

£

£

70,605.65

Plus unpresented cheques

0.00

Less uncleared payments into bank

0.00**Balance Per Bank Statement****70,605.65**

Verbal Confirmation 31/08/2021

Other Balances

Petty Cash

200.00

Equal

300.00**Total Balances****131,275.24**