



## AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 1<sup>st</sup> December 2021. Signed: *K Daker* Dated: 26<sup>th</sup> November 2021.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

- 074/21 APOLOGIES** – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.
- 075/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be asked to leave the room while discussions/decisions take place on an item in which they have declared an interest.
- 076/21 MINUTES**  
a) [To approve the minutes of the Meeting of the Parish Council on the 3<sup>rd</sup> November 2021.](#)
- 077/21 POLICE MATTERS** - [Discussion on the police and crime in Bilbrook](#)  
*The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its functions and to do all that it reasonably can to prevent crime and disorder in its area.*
- 078/21 REPORTS** – To receive the following report(s):  
a) Staffordshire County Council (SCC)  
b) [South Staffordshire District Council \(SSDC\)](#)  
c) Platinum Jubilee Working group  
d) Remembrance Working Group  
e) Christmas Working Group  
f) [Neighbourhood Plan Steering Group including details of 2<sup>nd</sup> grant application.](#)
- 079/21 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**  
a) **Clerks Report** – [To receive the report for information only.](#)  
b) **Local Plan Review** – To consider a response that includes a proposal for 848 new homes in Bilbrook.  
c) **Police Liaison** - [To appoint one or more councillors to feedback information from the police.](#)
- 080/21 FINANCE**  
a) **Financial Reports** – [2021-2022 - To receive the reports to the 30<sup>th</sup> November 2021.](#)  
b) **Clerks Timesheet** - To confirm authorisation by the chair.
- 081/21 EXPENDITURE**  
a) **Plating Fields Pest Control Contract** - £327  
b) [Grant Request from the Bilbrook Initiatives Hub - £553.94](#)

**082/21 PLANNING AND LICENCING** - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

**Application No:** [21/01166/FUL](#)

**Proposed:** Proposed single-storey roof canopy, to provide a covered walkway

**Location:** 87 Bilbrook Road, Bilbrook, WV8 1EP

**Application No:** [21/01184/FUL](#)

**Proposed:** Conversion of 2 dwellings to one with alterations to the facade, new porch and garage

**Location:** 2 Carter Avenue, Bilbrook, WV8 1HQ

**Application No:** [21/01154/FUL](#)

**Proposed:** Replacement of first floor flat roof extension with pitched roof and dormer windows.

**Location:** 6 Florence Road, Bilbrook, WV8 1JD

**Application No:** [21/01245/FUL](#)

**Proposed:** Rear conservatory fully glazed on three sides.

**Location:** 40C Lane Green Road, Bilbrook, WV8 1LP

To Received [21/00503/FUL Appeal Notice](#).

**083/21 POLICIES FOR REVIEW**

- a) [Neighbourhood Plan Steering Group Terms of Reference](#)

**084/21 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

**085/21 NEXT MEETING - Meeting of the Parish Council** – Wednesday 5th January 2022 at 7.00 pm at Bilbrook Village Hall