



Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 5<sup>th</sup> January 2022. Signed: *K Daker* Dated: 17<sup>th</sup> December 2021. Please note, this is subject to covid restrictions and may need to be held remotely on Teams if new legislation is introduced.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

- 086/21 APOLOGIES** – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.
- 087/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be asked to leave the room while discussions/decisions take place on an item in which they have declared an interest.
- 088/21 MINUTES**
- a) [To approve the minutes of the Meeting of the Parish Council on the 1<sup>st</sup> December 2021.](#)
  - b) [To receive the draft minutes of the Finance and Personnel committee meeting on the 13<sup>th</sup> December 2021](#)
  - c) To receive the following minutes of the Neighbourhood Plan Steering Group for information. [4<sup>th</sup> November 2021](#), [17<sup>th</sup> November 2021](#), [2<sup>nd</sup> December 2021](#), [16<sup>th</sup> December 2021](#) (Draft)
- 089/21 POLICE MATTERS** - [Discussion on the police and crime in Bilbrook](#)  
*The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its functions and to do all that it reasonably can to prevent crime and disorder in its area.*
- 090/21 REPORTS** – To receive the following report(s):
- a) Staffordshire County Council (SCC)
  - b) South Staffordshire District Council (SSDC)
- 091/21 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**
- a) Clerks Report – [To receive the report for information only.](#)
- 092/21 FINANCE**
- a) Financial Reports – [2021-2022 - To receive the reports to the 31<sup>st</sup> December 2021](#)
  - b) Clerks Timesheet - To confirm authorisation by the chair.
  - c) Budget 2022-23 – [To set the budget and confirm the Precept for 2022-23](#)

**093/21 PLANNING AND LICENCING** - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

**Application No:** 21/01132/FUL

**Proposed:** Proposed two-storey side extension, single-storey side and rear extension, new entrance canopy to frontage and detached garage.

**Location:** 51 Pendeford Mill Lane, Bilbrook, WV8 1JG

**Application No:** 21/01248/REM

**Proposed:** Construction of a manufacturing building (B2 Use Class) including ancillary offices, together with car parking, servicing and landscaping. The outline planning application was the subject of environmental impact assessment and an environmental statement was submitted with the application.

**Location:** Land North Of Wobaston Road, Bilbrook

**Application No:** 21/01265/FUL

**Proposed:** Rear single-storey extension to create a larger living space, kitchen and link to the garage. Small first-floor extension over the existing rear elevation to enlarge bedrooms 3 and 4. Internal refit to allow for a better layout on both ground and first floor and the addition of a self-contained unit in the existing garage.

**Location:** 85 Lane Green Road, Bilbrook, WV8 1LS

**Application No:** 21/01203/FUL

**Proposed:** Proposed two-storey side extension

**Location:** 52 Duck Lane, Bilbrook, WV8 1HF

**094/21 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

**095/21 NEXT MEETING - Meeting of the Parish Council** – Wednesday 2<sup>nd</sup> February 2022 at 7.00 pm at Bilbrook Village Hall subject to covid guidelines.

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

#### **CONFIDENTIAL AGENDA ITEM**

**096/21 STAFF COST BUDGET.**