



Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at around 7.00 pm on Wednesday 6th April 2022 following the Annual Parish Meeting.
Signed: *K Daker* Dated: 30th March 2022.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

- 120/21 APOLOGIES** – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.
- 121/21 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be asked to leave the room while discussions/decisions take place on an item in which they have declared an interest.
- 122/21 MINUTES**
- a) [To approve the minutes of the Meeting of the Parish Council on the 2nd March 2022.](#)
 - b) [To receive the draft minutes of the Neighbourhood Plan Steering Group on the 10th March 2022](#)
- 123/21 POLICE MATTERS - [Discussion on the police and crime in Bilbrook](#)**
The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its functions and to do all that it reasonably can to prevent crime and disorder in its area.
- 124/21 REPORTS** – To receive the following report(s):
- a) Staffordshire County Council (SCC)
 - b) South Staffordshire District Council (SSDC)
 - c) Platinum Jubilee Working Group
 - d) The Twentyman Playing Fields Association.
 - e) The Neighbourhood Plan working group.
- 125/21 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**
- a) **Clerks Report** – [To receive the report for information only.](#)
 - b) **South Staffs District Council Community Wellbeing and Partnership Officer** - to receive a presentation about their role.
 - c) **Play Park** – [To decide on the colour of the equipment](#)
- 126/21 FINANCE/EXPENDITURE**
- a) **Financial Reports** – 2021-2022 - [To receive the reports up to the 31st of March 2022](#)
 - b) **Clerks Timesheet** - To confirm authorisation by the chair.
 - c) **Asset Acquisitions and Disposals** – [to receive the list of Assets and lists of purchases and disposals in the year.](#)

- d) **S137 Expenditure** – [To receive the S137 Expenditure for 2021-22](#)
- e) **Ring Fences Reserves** – [To confirm the ring-fenced reserves on 31st March 2022](#)
- f) **Metal Bollards** – [To consider replacing plastic bollards around the village with metal ones.](#)

127/21 PLANNING AND LICENCING - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: 22/00223/FUL

Proposed: Proposed kitchen/dining room extension

Location: 37 Lane Green Road. Bilbrook, WV8 1LR

Application No: 22/00256/ROOF

Proposed: Additional storey on bungalow

Location: 67 Lane Green Road, Bilbrook, WV8 1LS

Application No: 22/00264/REM

Proposed: Provision of a site access road linking plot D to the A449 link roads.

Location: I54 Site Plot D Wobaston Road, Bilbrook

128/21 POLICIES

- a) [Action Plan for 2022-23](#)

129/21 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

130/21 NEXT MEETING – Wednesday 4th May 2022, 7:00 pm – The Annual Meeting of the Parish Council at Bilbrook Village Hall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

131/21 TWENTYMAN PLAYING FIELDS LEASE – Authorisation of the signing of the lease between Bilbrook Parish Council and the Twentyman playing fields association.