



## AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 1<sup>st</sup> June 2022. Signed: *K Daker* Dated: 26<sup>th</sup> May 2022.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

- 015/22 APOLOGIES** – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.
- 016/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.
- 017/22 MINUTES**
- a) [To approve the minutes of the Annual Meeting of the Parish Council on the 4<sup>th</sup> of May 2022](#)
- 018/22 POLICE MATTERS** - [Discussion on the police and crime in Bilbrook](#). The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.
- 019/22 REPORTS** – To receive the following report(s):
- a) Staffordshire County Council (SCC)
  - b) South Staffordshire District Council (SSDC)
  - c) Platinum Jubilee Working Group
  - d) The Twentyman Playing Fields Association.
  - e) The Neighbourhood Plan Working Group.
  - f) The Open Spaces Working Group.
- 020/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**
- a) Clerks Report – [To receive the report for information only.](#)
  - b) Correspondence – [Ideas for use of S106 monies](#)
  - c) Annual Parish Meeting Feedback – Suggested use of solar panel reserves for environmental projects around the village & request for a sustainable business award in Bilbrook.
  - d) Residence Correspondence – [Lack of facilities for disabled users of the playing fields.](#)
- 021/22 FINANCE & Approval of Expenses**
- a) Financial Reports – [2022-23 - To receive the monthly reports.](#)
  - b) Clerks Timesheet - To confirm authorisation by the chair.
  - c) Internal Auditors Report 2021-22 - [To receive the Internal Auditor's Report](#)
  - d) Annual Governance Statement 2021-22 - [To approve the Annual Governance Statement.](#)
  - e) Annual Statement of Accounts 2021-22 - [To approve the Annual Statement of Accounts.](#)

- f) **Period for the exercise of public rights 2021-22** – [To confirm the announcement date for the exercise of public rights.](#)
- g) **Grant request from** – [St Nicholas Church](#)

**022/22 PLANNING AND LICENCING** - To receive and consider the applications listed below and any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: 22/00459/FUL

Proposal: Single-storey rear and two-storey side extension to dwelling house

Location: 10 Oakfield Road, Bilbrook, WV8 1LA

Application No: 22/00439/FUL

Proposal: Demolition of existing flat roof, single-storey extension and replacement with enlarged pitched roof, single-storey rear and side extension.

Location: 114 Birches Road, Bilbrook, WV8 2JP

**023/22 POLICIES FOR REVIEW**

a) [Grant Policy and Form](#)

b) [Action Plan](#)

**024/22 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision making.

**025/22 NEXT MEETING** - Meeting of the Parish Council – Wednesday 4th June 2022 at 7.00 pm at Bilbrook Village Hall

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

#### **CONFIDENTIAL AGENDA ITEM**

**026/22 LGPS Pension** – Confirmation of the start date for Assistant Clerk.