



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 6th July 2022. Signed: *K Daker* Dated: 30th June 2022.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

- 027/22 APOLOGIES** – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.
- 028/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.
- 029/22 MINUTES**
- a) [To approve the minutes of the Annual Meeting of the Parish Council on the 1st June 2022](#)
 - b) [To receive the draft minutes of the Finance & Personnel Meeting on the 27th of June.](#)
 - c) [To receive the draft minutes of the Allotments Meeting on the 27th of June.](#)
 - d) To receive the minutes of the Neighbourhood Plan Steering Group on the [25th of May 2022](#) and the [8th of June](#)
 - e) To receive the draft minutes of the Neighbourhood Plan Steering Group on the [29th of June 2022](#)
- 027/22 POLICE MATTERS** - [Discussion on the police and crime in Bilbrook.](#)
The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.
- 028/22 REPORTS** – To receive the following report(s):
- a) Staffordshire County Council (SCC)
 - b) South Staffordshire District Council (SSDC)
 - c) Platinum Jubilee Working Group.
 - d) The Twentyman Playing Fields Association.
 - e) The Neighbourhood Plan Working Group.
- 029/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**
- a) Clerks Report – [To receive the report for information only.](#)
 - b) Hedge Cutting – [To receive a request for a change to the hedge-cutting regime on Pendeford Mill Lane.](#)
 - c) Tree Planting – To consider the offer from the Forest of Mercia to plant more trees in Bilbrook.
 - d) Bike Rack – [To receive a request for a bike rack in Bilbrook Village Centre.](#)
 - e) Village Improvements – [Brainstorm ideas for potential projects using reserved and budgeted expenditure.](#)

030/22 FINANCE & APPROVAL OF EXPENSES

- a) **Financial Reports – 2022-23** - [To receive the monthly reports.](#)
- b) **Clerks Timesheet** - To confirm authorisation by the chair.
- c) **Grant Request** – [Kixx](#)
- d) **Grant Request** – [Coffee Pop-in.](#)
- e) **Community Speed Watch (CSW)** – To consider covering the hire of Bilbrook Village Hall for CSW training - £40.
- f) **Repair of Allotments Water Tap** – [To consider quotes for repair to the tap.](#)

031/22 PLANNING AND LICENCING - To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

032/22 POLICIES FOR REVIEW

- a) [Code of Conduct](#)

033/22 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

034/22 NEXT MEETING - Meeting of the Parish Council – Wednesday 7th September 2022 at 7.00 pm at Bilbrook Village Hall