



Finance and Personnel Committee

Meeting held on Monday 28th February 2022 at 10:00 am at Bilbrook Village Hall

Minutes

Councillors Present: M Adams, S Adams, M Barrow, G Burnett

Also present: Mrs K Daker (Parish Clerk)

Standing Orders were imposed.

42/21FP Apologies: None

43/21FP Declarations of Interest and dispensation requests: Cllr S Adams and Cllr M Adams on all matters relating to the Twentyman playing fields.

44/21FP Minutes of the previous meeting - The minutes of the Finance and Personnel Committee meeting on Monday 17th January 2022 having previously been distributed were **signed as a true and correct record.**

45/21FP Expenditure

- a) Desk, computer and other equipment for the assistant to the clerk. **Resolved:** The clerk to use delegated powers to buy a desk, chair and cupboard up to the value of £500. The clerk to look into using the projector laptop for the assistant initially. Clerk to contact South Staffs District Council to check if they have any second-hand computers or laptops that we could purchase. If neither of these options is feasible, consider buying a desktop or reconditioned laptop.

46/21FP Monitoring – Matter of report – the detailed comparisons report was received and noted.

47/21FP Internal Auditor – Resolved to use the services of Debra Powell again.

48/21FP Items for the future. None.

49/21FP The date for the next meeting: To be confirmed

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

Resolved: to exclude the press and public.

CONFIDENTIAL AGENDA ITEMS

50/21FP Assistant to the Clerk: Resolved: a shortlist of candidates was decided and interviews will take place on Monday 7th March 2022.

Signed: Dated: