



Bilbrook Parish Council - Allotment Committee Meeting
Monday 12th September 2022
at Bilbrook Allotments followed by Bilbrook Village Hall 10.00 am.

Minutes

Councillors Present: M Adams, D Hutchinson, G Burnett

Also present: Mrs T Law (Assistant Parish Clerk)

Matter of report: A minute's silence was held before the meeting to mark the passing of Her Majesty Queen Elizabeth II

- 12/22A** **Apologies** – None
- 13/22A** **Minutes** - The Minutes of the Allotments committee meeting held on 27th June having been previously distributed were signed as a true and correct record.
- 14/22A** **Results of allotments inspection – Resolved:** The inspection was completed, and agreement was made by the Committee regarding lease cancellations and reminders to cultivate where necessary.
- 15/22A** **Re-letting of resigned or evicted plots – Resolved:** The Committee agreed that any empty plots will be re-let as soon as possible in line with the Allotments policy prioritisation of the waiting list.
- 16/22A** **IBC Allocations – Resolved:** Cllr Burnett will confirm plots that have them and the Asst Clerk will update the Allotment plan.
- 17/22A** **Payback team update – Resolved:** Cllr Hutchinson will provide the Payback team Supervisor with the required barrier key.
- 18/22A** **Skip Hire, tap repair and stop tap quotes – Resolved:** Skip hire quotes received, pending decision by Committee on date for delivery. Plumbing quotes requested, pending receipt of quotes.
- 19/22A** **Year change for allotments tenancy to Jan-December – Resolved:** The committee agreed that the year change will come into effect for 2023.
- I. New tenants from September 2022 will have an agreement until end December 2023.
- II. Existing tenants who wish to renew their agreement in May 2023 will pay a pro-rata amount with an agreement to December 2023.
- 20/22A** **Introduction of probation period – Resolved:** The committee agreed this will not be put into place yet but will be reviewed as part of the change of Allotment year.
- 21/22A** **A.O.B** - None
- 22/22A** **Date of next meeting** – To be arranged