



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 4th January 2023. Signed: *K Daker* Dated: 28th December 2022.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

086/22 APOLOGIES – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.

087/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

088/22 MINUTES

- a. [To approve the minutes of the Meeting of the Parish Council on the 7th of December 2022](#)

089/22 POLICE MATTERS - [Discussion on the police and crime in Bilbrook.](#)

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

090/22 REPORTS – To receive the following report(s):

- a. Staffordshire County Council (SCC)
- b. South Staffordshire District Council (SSDC)
- c. The Twentyman Playing Fields Association.
- d. The Neighbourhood Plan Steering Group
- e. The Coronation Working Group.

091/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a. **Clerks Report** – [To receive the clerk's report for information only.](#)
- b. **Icy Roads** – [To receive correspondence regarding icy roads in Bilbrook and a copy of the current gritting map which also shows the lack of grit bins in Bilbrook](#)
- c. **3 x 2b houses at Lime Tree Road Garage Site** – [To approve the local connection criteria.](#)
- d. **Local Council Award Scheme – Quality Level** – [to confirm by resolution that the Council:](#)
 - still conforms with the Foundation Award criteria (awarded in April 2021)
 - has read and confirms it complies with the criteria set out for the Local Council Awards Scheme; which includes the publication of certain documents and the holding of specified records/policies.
 - approves the submission of the application for the Quality level award.

092/22 FINANCE & APPROVAL OF EXPENSES

- a. **Financial Reports** – [2022-23 - To receive the December 2022 payments.](#)
- b. **Clerks Timesheet** - To confirm authorisation by the chair.
- c. **Ballot Bin** – [To consider installing a ballot bin in the centre of the Village.](#)

093/22 PLANNING AND LICENCING - To consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

094/22 POLICIES FOR APPROVAL /REVIEW

New

- a. [Term of Reference – Banks’ Field Working group](#)
- b. [Planning Policy](#)

095/22 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

096/22 NEXT MEETING - Meeting of the Parish Council – Wednesday 1st February 2023 at 7.00 pm at Bilbrook Village Hall.