

**Bilbrook Parish Council**  
**Meeting held on Wednesday 7<sup>th</sup> December 2022 at 7:00 pm at Bilbrook Village Hall**  
**Minutes**

**Present:**

Councillors: M Adams, S Adams (Chairman), G Burnett (Vice-Chairman), D Hutchinson, P Hutchinson, S Leedham, G Price

Also, present: K Daker (Parish Clerk), District Cllr I Sadler.

**Public Forum:** One member of the public was present who raised concerns about planning applications 22/01056/COU.

The meeting commenced at 7:05 pm. The meeting was recorded for minute-taking purposes.

**075/22 APOLOGIES** – Cllrs M Barrow, V Chapman, A Hill, B O'Connor, D Williams, Cllr County Cllr B Spencer  
**No Apologies:** Cllr J Michell (**Appendix 1**)

**076/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - No dispensation requests were received. Cllrs M Adams, S Adams, D Hutchinson, and P Hutchinson have been granted a dispensation to speak and vote on matters relating to the Twentyman Association. Cllr G Price & Cllr P Hutchinson declared an interest in planning application 22/01056/COU.

**077/22 MINUTES**

a) The minutes of the Meeting of the Parish Council on the 2<sup>nd</sup> November 2022 having previously been distributed were **signed as a true and correct record**.

**Resolved** to bring forward agenda item 082/22 to allow the member of the public to leave.

082/22 PLANNING AND LICENCING. The following planning applications were considered. Details can be viewed at <https://planning.sstaffs.gov.uk/online-applications/>

Application No: **22/01056/COU**

Proposal: Planning application for change of use from retail store (use class E) to hot food takeaway (sui generis); associated extraction, plant equipment and external alterations.

Location: 2 Pendeford Mill Lane, Bilbrook, WV8 1JB

Decision: To object to the application on the following grounds:

- Serious problems as the road system is inadequate due to the bad junction at Lane Green Road and Pendeford Mill Lane and as such, it prejudices highway safety under NPPF Paragraph 109.
- Insufficient parking spaces for staff and customers.
- Adverse effect on the economy and businesses - Bilbrook has an overconcentration of hot food outlets. The Parish Council understands this is for a Pizza takeaway, however, Bilbrook already has one pizza takeaway, as does Birches Bridge. In addition to this Bilbrook has a chip shop, an Indian takeaway, an Indian restaurant, a Chinese takeaway, two cafés, a sandwich bar, a restaurant and a pub. These are already struggling in the current economic crisis.
- The site will generate noise, disturbance, smells, pollution, littering and anti-social behaviour.
- Unsociable hours of operation. – 7 days a week, for 11 hours a day.
- Poor relationship with the surrounding area.
- Conflicts with the character of the village centre
- The Parish Council believes there are better sites away from Bilbrook.

It was also noted that the plans propose the use of the County Highways Bus pull-in. This would need Staffs County Council approval.

Application No: **22/00842/FUL**

Proposal: Erection of a two-bed dwelling to the rear of the existing dwelling to care for elderly relatives

Location: 22 Acacia Crescent, Bilbrook, WV8 1NU

Decision: Object on the ground of over-development and access to the bungalow by the emergency services.

**078/22 POLICE MATTERS** - *The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.*

**Matter of Report:** PCSO Matt Taylor was in attendance. The police report was discussed (**See Appendix 2**) A councillor raised the issue of the traffic on Bilbrook Road and Withers Road when the schools finish. PCSO Taylor was thanked for his help at the Light Switch on Event.

**079/22 REPORTS** – To receive the following report(s):

- a) **Staffordshire County Council (SCC)**. – No report. **Resolved:** To check on the land ownership of the bus pull-in by Codsall Glass.
- b) **South Staffordshire District Council (SSDC)** – Cllr G Burnett gave a brief report. (**Appendix 3**)
- c) **The Twentyman Playing Fields Association** – A scheme of repairs is ongoing including plastering, and electrical works and a contractor has been appointed to replace the soakaway. On the 16<sup>th</sup> of December, Bilbrook playgroup is sadly closing its doors after nearly 40 years which will make 2023 more challenging. Football will continue. **Matter of report:** permission has been granted to the Friends of Bilbrook to install bat and bird boxes on trees on the Twentyman playing fields
- d) **The Neighbourhood Plan Steering Group** – The next meeting will take place in January when the policies will be created. The Government has set out new measures in the Levelling Up and Regeneration Bill to place local communities at the heart of the planning system which will make the Neighbourhood plan even more important.
- e) **Remembrance Working Group** – The event went well, however more marshalls were needed. For 2023 an external company will be hired to undertake the marshalling. A PA System is to be ordered for next year. The lampost Poppies will be put up and taken down by Parish Staff in 2023.
- f) **Christmas Lights Working Group** – The Christmas working group and staff were thanked for their hard work in making the evening a success. All the feedback from the stalls was positive. The choirs were great, as were “Santa” and “Wolfie”. The fair and the stage worked well again. A special thanks went to the people of Bilbrook who turned out in their droves to attend.
- g) **The Coronation Working Group** – The first working group meeting has been held. The event will be held on Monday 8<sup>th</sup> May which is a bank holiday. The next meeting will take place on Tuesday 17<sup>th</sup> January 2023 at 7:30 pm at the Woodman.

**080/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**

- a) **Clerk's Report** – The clerk's report was **received and noted**. (**Appendix 4**)
- b) **Bank's Field** – A discussion took place about the Parish land north of Pendeford Road and Wobaston Road.
  - i) **The plan** – **Resolved:** to accept plan 6 (**Appendix 5**)
  - ii) **Management of the project** – **Resolved:** The Forest of Merica is to be responsible for 5-year tree planting and maintenance. Staffordshire Wildlife to be responsible for the wetland development. A working group is to be set up to manage the whole project consisting of Cllrs M Adams, S Adams, G Burnett, and D Hutchinson. To also ask representatives from Forest of Mercia and Staffordshire Wildlife to join the working group.
  - iii) **Name of the field** – **Resolved:** Not to call it Moatbrook Meadons but to leave it as Bank's Field for the time being; there are many places in Codsall called Moatbrook so it may confuse.
- c) **Local Plan Review** – **Resolved:** To raise the issue of the Green belt, coalescence with Wolverhampton and mention the Levelling Up and Regeneration Bill. Also to complain about the unfriendly nature of the local plan portal.

**Cllr G Price left the meeting.**

- d) Littering** – Following a meeting with South Staffs Council, WV8 Wombles and Friends of Bilbrook  
**Resolved:** To ask the High School if their pupil would be interested in taking part in a competition to come up with an anti-littering campaign which will appeal to teenagers.

**081/22 FINANCE & APPROVAL OF EXPENSES**

- a) Financial Reports** – 2022-2023 – The reports to the 30<sup>th</sup> of November were **received and noted (Appendix 6) Matter of Report**- Cllr G Burnett has signed the bank reconciliation to the 30<sup>th</sup> of November 2022.
- b) Clerk's Timesheet** – The chairman confirmed they had approved the clerk's timesheet.
- c) Budget 2023-24 - Resolved:** To request a precept of £92,000. This is an annual increase on the Council Tax Band D of £1.49 or 2.55% **(Appendix 7)**
- d) Picnic Benches - Resolved:** To install one disabled picnic bench at £994 + delivery & installation and provisionally a second picnic bench at £885 + installation and delivery if space can be found. The money will be taken from the Solar Farm ring-fenced reserves.
- e) Bollards – Resolved:** To order 6 of the black recycled bollards at £72 each and install them as a trial.

**083/22 ITEMS FOR THE FUTURE.** None.

**084/22 NEXT MEETING - Meeting of the Parish Council** – Wednesday 4<sup>th</sup> January 2023 at 7.00 pm at Bilbrook Village Hall.

**Resolved:** to approve the exclusion of the press and public under the Public Bodies (admission to meetings) Act 1960 for a confidential agenda item

**CONFIDENTIAL AGENDA ITEM**

**085/22 Budget 2023-34** – staffing and staff costs. – **Matter of report.** All pay grades have had their hourly rate increase by £1 per hour in line with the NJC National Salary Award 2022/23 backdated to April 2022 They also received an extra day of annual leave. **Resolved:** To approve the Staff Cost Budget of £39,109

**The meeting closed at 8.55 pm.**

Signed: ..... Dated: .....

## Appendix 1 – Councillor Attendance (Rolling 12 months)

Meeting Date / Councillor	M Adams	S Adams	M Barrow	G Burnett	V Chapman	A Hill	D Hutchinson	P Hutchinson	S Leedham	J Michell	B O'Connor	G Price	D Williams	Total Attending
05 Jan 2022	✓	✓	A	✓	A	A	✓	✓	✓	✓	✓	✓	✓	10
02 Feb 2022	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✗	10
02 Mar 2022	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✗	11
06 Apr 2022	✓	✓	A	✓	A	A	✓	✓	✓	✗	✓	✓	✗	8
04 May 2022	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	12
01 Jun 2022	✓	✓	A	✓	A	A	✓	✓	A	✓	✓	✓	✓	9
06 Jul 2022	✓	✓	A	✓	A	A	✓	✓	✓	✓	✓	A	✓	9
07 Sep 2022	✓	✓	✓	✓	A	✓	✓	✓	✓	✗	✓	✓	✗	10
05 Oct 2022	✓	✓	A	✓	✓	A	✓	✓	✓	✓	A	A	A	8
02 Nov 2022	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	12
04 Dec 2022	✓	✓	A	✓	A	A	✓	✓	✓	✗	A	✓	A	7
<b>Total Attendance</b>	<b>11</b>	<b>11</b>	<b>4</b>	<b>11</b>	<b>5</b>	<b>5</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>5</b>	<b>9</b>	<b>8</b>	<b>5</b>	

### Key

- ✓ In Attendance
- A Apologies accepted
- % Not in Office
- ✗ No Apologies / Apologies not accepted
- \* No Meeting

## Appendix 2: Police Report

### Dates: 1st November – 30<sup>th</sup> November 2022

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it. The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent. The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

### Main headlines since the last meeting

#### ASB Community

- Lane Green Road – Reports of youths congregating in the communal area of a block of flats smoking cannabis and causing issues, housing informed and chased up to secure the block from public access.
- Willow Drive – Reports of youths gathering at the back of an address and smoking cannabis. Area search conducted, which was negative due to adverse weather conditions. Officers are keeping an eye on the location.

#### Criminal damage

- No Reports

#### Theft of Motor Vehicle

- Cherry Tree Lane – Reports of a moped being stolen off a driveway, no CCTV or witnesses, limited lines of enquiry.
- Lane Green Road – Reports of a car being stolen off a driveway, no CCTV or witnesses again, so limited lines of enquiry.

#### Theft from Motor Vehicle

- Alexander Road – Reports of a vehicle that had been broken into and valuables stolen from inside. Footage from CCTV obtained and being reviewed.
- Florence Road – Reports of a theft of Catalytic Converter, Unfortunately no CCTV footage or witnesses, limited lines of enquiry.

#### Burglary residential

- No reports

#### On a lighter note

- We are continuing to work with West Midlands Police, for a joint force approach to target drug dealers and vehicle crime in the area.
- We are working with partner agencies to find a solution for the abandoned pub off of Bilbrook Road, known as “The Grange” we are currently considering a CPNW to the building owners of the site if it is not kept secure.

### Appendix 3: Staffs District Council report.

- Housing Association – Cllr Burnett has had several meetings with them regarding properties around Bilbrook.
- A meeting took place with the WV8 Wombles, Friends of Bilbrook and South Staffs Council. Businesses will receive a Community Protection Notice if they do not clear up in front of their business.
- The cycle path has been restored along Wobaston Road.
- Free faraday bags from the police have been handed out to residents.
- A meeting took place with the Headteacher of Lane Green First School regarding a flooding issue on land behind the school.

## Appendix 4: Clerk's Report for Dec 2022 Meeting

- Email from Pesticide Free Balerno regarding weed spraying in Bilbrook. It was confirmed that Bilbrook Parish Council does not undertake weed spraying.
- The Playpark is complete and open to the public. The sticking roundabout had been fixed. The playpark passed the inspection. It has been very well received by residents.
- South Staffs council thanked for cutting back the verges on Wobaston Road.
- Several complaints have been received from residents regarding planning application 22/01056/COU. They have been advised to submit their comments via <https://planning.sstaffs.gov.uk/online-applications/>
- Council Tax Base 2023/24 received

### Maintenance

- The war memorial was cleaned for Bilbrook Remembrance
- Grass verges on Bilbrook Road have been re-edged.
- Surplus turf from grass verges used to grass the verges of the Severn Trent Access Road.
- Poppies were put up and removed from the lamposts around the village.
- The Village Hall was cleaned for the Village Hall Light Switch on Event.
- Leave vacuumed from the Village Hall Car Park on Several Occasions.
- Bushes cut back by the Bike Rack on Duck Lane by the train Station.

### Items emailed to Councillors

- SPCA Bulletins
- South Staffs Council News
- SPCA Course availability
- Revised plan for Bank's Field
- Review of polling districts and polling places
- Residents Survey
- Bilbrook Buzz
- Updated Plan
- 2023 Boundary Review
- Topographical survey Pendeford Mill Lane
- Christmas Timetable
- Making representations to the Local Plan
- Warm Places in Locality 4

### On-going Matters

- Disabled Access to the skate park field – One quote was received. Given the amount, 2 more quotes are to be sourced.

**Planning decisions outside of meetings:** None

### Planning decisions Issued by SSC Planning Dept.

22/00785/VAR – Approved subject to conditions

22/00842/FUL – Approved subject to conditions

### Training:

Parish online - TL

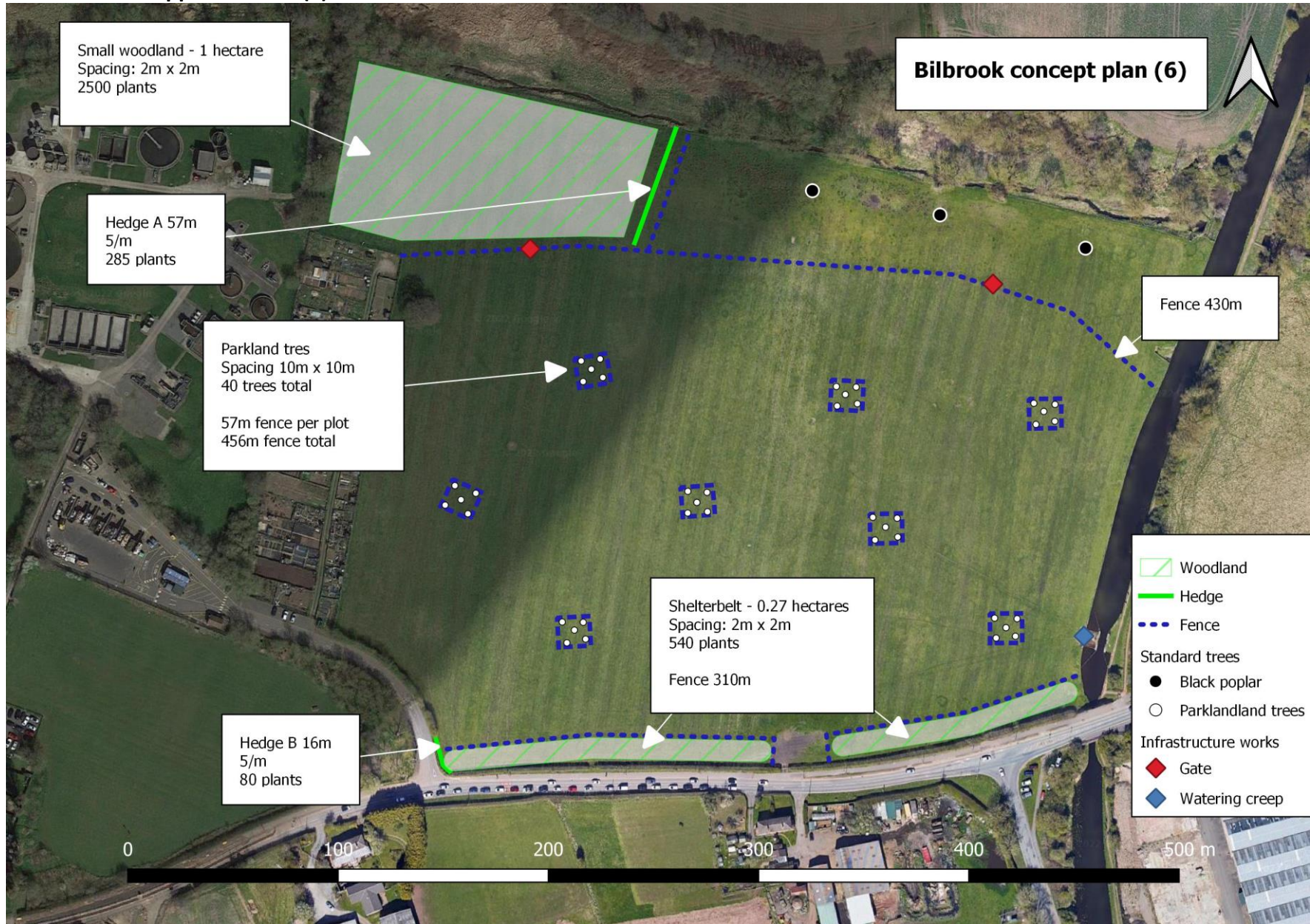
**Upcoming diary dates:** King Charles III coronation Event – Monday 8<sup>th</sup> May 2023

**Use of delegated powers:** None

### Website/Facebook Posts

- Various Police Community Messaging Alerts
- South Staffs Council News
- Local Plan review
- Bilbrook Remembrance
- Bilbrook Christmas
- Bilbrook Coronation Celebrations
- Bilbrook Warm Space

Appendix 5 – Bank’s Field – Approved Plan (6)



Appendix 6: Financial Reports

# Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/11/22 and 30/11/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details
fp221123rs	23/11/22	22225	£3,534.22	£0.00	£3,534.22	001	Salaries 22-23 - Nov 100/3/1
fp221123hmr	23/11/22	22232	£669.46	£0.00	£669.46	HMRC	Salaries 22-23 - Nov 100/1
fp221123spf	23/11/22	22233	£716.42	£0.00	£716.42	Staffordshire Pension Fund	Salaries 22-23 - Nov 100/1
dd221108iny	23/11/22	22234	£22.56	£3.76	£18.80	IntY	365 Licence 22-23 - Nov 110/5
dd221105tt	23/11/22	22235	£37.91	£6.32	£31.59	TalkTalk Business Ltd	Phone/Broadband - Nov 110/1
dd221101idm	23/11/22	22236	£5.00	£0.83	£4.17	ID Mobile	Parish Mobile 22-23 Nov 110/1
fp221123ds	23/11/22	22237	£997.00	£166.17	£830.83	Ditton Services	Ground Maint 22-23 Oct 170/3
fp221123tpf	23/11/22	22238	£360.00	£0.00	£360.00	Twentyman Playing Fields	Office & Meeting room Nov 115/1
fp221123mis	23/11/22	22240	£44.21	£7.37	£36.84	Magnus Industrial Supplies	Cable ties, batteries, gloves 170/2
fp221123mis	23/11/22	22241	£25.67	£4.28	£21.39	Magnus Industrial Supplies	Cable ties, batteries, gloves 170/2
ms221123hc	23/11/22	22242	£30.00	£0.00	£30.00	Holy Cross Church	Remembrance Donation 200/2
fp221123swf	23/11/22	22243	£42.00	£0.00	£42.00	Staffordshire Wildlife Trust	2022-23 Subs 140/5
fp221123ss	23/11/22	22244	£66.00	£11.00	£55.00	Shred Station	Confidential Shredding 110/99
fp221123ws	23/11/22	22245	£90,000.00	£15,000.00	£75,000.00	Wicksteed Leisure Ltd	Play Park refurbishment 170/29
fp221123cre	23/11/22	22246	£36.00	£0.00	£36.00	CPRE Staffordshire	Annual Membership 140/9
fp221123CS	23/11/22	22247	£193.76	£32.29	£161.47	Cartridge Save	Toner 110/2
fp221123rse	23/11/22	22248	£10.00	£1.67	£8.33	001	Petrol 170/99
dc221109jo	23/11/22	22249	-£10.00	£0.00	-£10.00	Christmas Stalls	Osbourne Jewellery 190/13
dc221111ja	23/11/22	22250	-£10.00	£0.00	-£10.00	Christmas Stalls	Arrowsmith - Dream Melts 190/13
cd221107hd	23/11/22	22251	-£10.00	£0.00	-£10.00	Christmas Stalls	Hearts Distillery 190/13
dc221128gd	23/11/22	22252	-£60.00	£0.00	-£60.00	Christmas Stalls	George Dobson 190/13
<b>Total</b>	£96,700.21	£15,233.69	£81,466.52				

# Received Income Transactions

Start of year 01/04/22

received between 01/11/22 and 30/11/22

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
dc2211185b	23/11/22	22155		£20.00		£20.00	50/1	Allotment Holders Plot 5b
dc221117pb	23/11/22	22156	2214	£1,215.00	£0.00	£1,215.00	40	Mr P W Banks Land Rent Oct 2022 - March 2023.
<b>Total</b>				£1,235.00	£0.00	£1,235.00		



# Financial Statement - Cashbook

Statement of receipts and payments between 01/11/22 and 30/11/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

Business Premium Account	£40,026.77
Community Account	£6,590.80
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£84,643.35
Petty Cash	£200.00
<b>Total</b>	<b>£131,760.92</b>

Balances at start of period

## Ordinary Accounts

Business Premium Account	£107,539.31
Community Account	£47,249.94
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£84,643.35
Petty Cash	£0.00
<b>Total</b>	<b>£239,732.60</b>

RECEIPTS	Net (£)	Vat (£)	Gross (£)
40 Land Rent	1,215.00	0.00	1,215.00
50 Allotments Income	20.00	0.00	20.00
<b>Total Receipts</b>	<b>1,235.00</b>	<b>0.00</b>	<b>1,235.00</b>

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Bilbrook Parish Council			
100 Staff Costs	4,920.10	0.00	4,920.10
110 Administration	271.03	54.20	325.23
115 Office/Hall Rent	360.00	0.00	360.00
140 Subscriptions	78.00	0.00	78.00
170 Open Spaces	75,897.39	15,179.49	91,076.88
190 Christmas Lights Switch on	-90.00	0.00	-90.00
200 Remembrance Day	30.00	0.00	30.00
<b>Total Payments</b>	<b>81,466.52</b>	<b>15,233.69</b>	<b>96,700.21</b>

Closing

## Ordinary Accounts

Business Premium Account	£32,539.31
Community Account	£26,784.73
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£84,643.35
Petty Cash	£0.00
<b>Total</b>	<b>£144,267.39</b>

Uncleared and Unpresented

Statement Closing

## Ordinary Accounts

Business Premium Account	£32,539.31
Community Account	£26,784.73
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£84,643.35
Petty Cash	£0.00
<b>Total</b>	<b>£144,267.39</b>

# Financial Budget Comparison

Comparison between 01/04/22 and 30/11/22 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/22

	2022/23 Budget	Actual Net	Balance	
<b>INCOME</b>				
10	Precept	£92,000.00	£92,000.00	£0.00
20	VAT Repayment	£0.00	£7,767.58	£7,767.58
30	Solar Farm	£2,450.00	£0.00	-£2,450.00
40	Land Rent	£2,430.00	£2,430.00	£0.00
50	Allotments Income	£860.00	£925.00	£65.00
60	Grants / Donations	£0.00	£66,645.13	£66,645.13
70	Bank Interest - Barclays	£0.00	£12.54	£12.54
80	Bank Interest Nationwide	£0.00	£0.00	£0.00
90	Other Income	£0.00	£0.00	£0.00
<b>Total Income</b>	<b>£97,740.00</b>	<b>£169,780.25</b>	<b>£72,040.25</b>	
<b>EXPENDITURE</b>				
100	Staff Costs	£36,646.00	£24,177.35	£12,468.65
110	Administration	£3,800.00	£2,883.76	£916.24
115	Office/Hall Rent	£4,902.00	£2,830.00	£2,072.00
120	Personnel Cost (Training/travel)	£1,600.00	£181.81	£1,418.19
130	Insurance / Audit / Legal Services	£7,940.00	£5,107.35	£2,832.65
140	Subscriptions	£1,140.00	£737.76	£402.24
150	Elections	£3,160.00	£0.00	£3,160.00
160	Grants/Donations	£4,000.00	£2,454.72	£1,545.28
170	Open Spaces	£36,517.00	£94,275.01	-£57,758.01 <sup>1</sup>
180	Allotments	£860.00	£814.08	£45.92
190	Christmas Lights Switch on	£9,899.00	£523.81	£9,375.19
200	Remembrance Day	£670.00	£98.00	£572.00
210	Civic Sunday	£500.00	£0.00	£500.00
220	Chairman's Allowance	£400.00	£60.99	£339.01
240	Misc. / Contingency	£11,700.00	£4,805.83	£6,894.17
300	Reserves (Ring Fenced)	£59,540.00	£0.00	£59,540.00
<b>Total Expenditure</b>	<b>£183,274.00</b>	<b>£138,950.47</b>	<b>£44,323.53</b>	
Total Income	£97,740.00	£169,780.25	£72,040.25	
Total Expenditure	£183,274.00	£138,950.47	£44,323.53	
<b>Total Net Balance</b>	<b>-£85,534.00</b>	<b>£30,829.78</b>		

## 60/1 - Grants Received

Received	Invoiced	Tn. no	Reference	Details	Net (£)	Vat (£)	Gross (£)
30/05/22	25/05/22	22133	dc220505ve	The Veolia Environmental Trust - playpark 1st Grant Payment	48,750.00	0.00	48,750.00
30/05/22	25/05/22	22134	dc220510sc	Staffordshire County Council - Grant towards Strimmer	151.35	0.00	151.35
30/05/22	25/05/22	22136	dc220513sc	South Staffordshire Council - Jubilee Grant	750.00	0.00	750.00
28/06/22	28/06/22	22144	dc220607nl	National Lottery - Lottery Grant	4,942.00	0.00	4,942.00
28/06/22	28/06/22	22145	dc220606ss	South Staffs Work Clubs - Refund of remaining 2021-22 grant	466.50	0.00	466.50
30/06/22	30/06/22	0		Forest of Mercia tree maintenance	550.00	0.00	550.00
28/07/22	28/07/22	22147	dc220728ss	South Staffordshire Council - Back to the High Street Grant	449.28	0.00	449.28
28/07/22	28/07/22	22148	dc220722	South Staffordshire Council - Climate Change Prize	600.00	0.00	600.00
26/08/22	26/08/22	22149	dc220826gw	Groundwork UK (NP) - Neighbourhood Plan - 3rd Grant	9,986.00	0.00	9,986.00
<b>60/1 - Grants Total</b>					<b>66,645.13</b>	<b>0.00</b>	<b>66,645.13</b>

<sup>1</sup> £75,000 cost of playpark covered by grant income (see breakdown of grant income above)

<b>Bank Reconciliation - Barclays Community Account</b>		
<b>At 30/11/22</b>	£	
<b>Balance per Cash Book</b>		<u>26,784.73</u>
<b>Plus</b> unpresented cheques		
		<u>0.00</u>
<b>Less</b> uncleared payments into bank		
<b>Balance Per Bank Statement</b>		<u>26,784.73</u>

<b>Bank Reconciliation - Barclays Business Account</b>		
<b>At 30/11/22</b>	£	£
<b>Balance per Cash Book</b>		<u>32,539.31</u>
<b>Plus</b> unpresented cheques		
		<u>0.00</u>
<b>Less</b> uncleared payments into bank		
		<u>0.00</u>
<b>Balance Per Bank Statement</b>		<u>32,539.31</u>

<b>Bank Reconciliation - Nationwide Instant Saver Issue 5</b>		
<b>At 30/11/22</b>	£	£
<b>Balance per Cash Book</b>		<u>84,643.35</u>
<b>Plus</b> unpresented cheques		
		<u>0.00</u>
<b>Less</b> uncleared payments into bank		
		<u>0.00</u>
<b>Balance Per Bank Statement</b>		<u>84,643.35</u>

Statement to 31/08/22

Other Balances		
Petty Cash		0.00
Equal		300.00
<b>Total Balances</b>		<u>144,267.39</u>

## Appendix 6 - 2023-24 Budget Summary

Budget 2023-24		Prior Year	Budget	Actual to date	To go	Forecast	Budget	Budget +1	Budget +2	2022-23 Forecast v 2023-24 Budget
Budget Heading		2021-22	2022-23	2022-23	2022-23	2022-23	2023-24	2024-25	2025-26	
10	Precept	87,000	92,000	92,000		92,000	97,500	101,400	104,442	6%
20	VAT Repayment	6,922		7,768		7,768				0%
30	Solar Farm	5,086	2,450	-	-	-	-	2,450	2,450	0%
40	Land Rent	2,430	2,430	2,430		2,430	2,430	2,430	2,430	0%
50	Allotment Rent	679	860	860		860	1,530	880	880	78%
60	Grants / Donations	12,751		66,645	26,250	92,895				0%
70	Bank Interest - Barclays	5		13		13				0%
80	Bank Interest Nationwide	38				-				0%
90	Other Income		-		-	-	-	-	-	0%
<b>Non-Precept Income</b>		<b>27,911</b>	<b>5,740</b>	<b>77,716</b>	<b>26,250</b>	<b>103,966</b>	<b>3,960</b>	<b>5,760</b>	<b>5,760</b>	<b>10%</b>
<b>Total Receipts</b>		<b>114,911</b>	<b>97,740</b>	<b>169,716</b>	<b>26,250</b>	<b>195,966</b>	<b>101,460</b>	<b>107,160</b>	<b>110,202</b>	<b>-48%</b>
100	Staff Costs	27,298	36,646	24,177	12,790	36,967	39,109	41,070	43,140	6%
110	Administration Costs	2,307	3,800	2,884	2,023	4,907	5,374	5,162	4,700	10%
115	Office/Hall Hire	264	4,902	2,830	1,136	3,966	5,088	5,350	5,620	
120	Personnel Cost (Training/travel)	1,220	1,600	182	1,418	1,600	1,500	1,360	1,220	-6%
130	Insurance/Audit/Legal & Professional	7,669	7,940	5,107	11,410	16,517	6,210	5,580	5,870	-62%
140	Subscriptions	879	1,140	738	375	1,113	1,110	1,150	1,190	0%
150	Elections	2,094	3,160	-	1,000	-	1,000	3,500	3,500	#DIV/0!
160	Grants/Donations	3,883	4,000	2,455	1,545	4,000	4,000	4,000	4,000	0%
170	Open Spaces/Village Improvements	30,570	36,517	94,275	17,311	111,586	20,772	21,791	22,424	-81%
180	Allotments	1,418	860	814	300	1,114	1,530	1,070	1,080	37%
190	Christmas Lights Switch on	8,722	9,900	524	10,038	10,563	11,883	9,740	9,977	12%
200	Remembrance Day	257	670	98	590	688	130	130	130	-81%
210	Civic Sunday	-	500	-	-	-	500	500	500	
220	Allowances	-	400	61	-	61	400	400	400	556%
240	Misc / Contingency	532	11,700	4,806	1,006	5,812	8,299	4,000	4,000	43%
300	Reserves (Ring Fenced)	-	59,540	-	-	-	65,176	-	-	
<b>Total Payments</b>		<b>87,114</b>	<b>183,275</b>	<b>138,951</b>	<b>60,942</b>	<b>198,894</b>	<b>172,081</b>	<b>104,803</b>	<b>107,752</b>	<b>43%</b>
<b>Receipts less Payments</b>			<b>- 85,535</b>	<b>30,764</b>	<b>- 34,692</b>	<b>- 2,928</b>	<b>- 70,621</b>	<b>2,357</b>	<b>2,451</b>	
<b>Not covered by ring fenced reserves</b>			<b>- 25,995</b>	<b>30,764</b>	<b>- 34,692</b>	<b>- 2,928</b>	<b>- 5,445</b>	<b>2,357</b>	<b>2,451</b>	