



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 1st February 2023. Signed: *K Daker* Dated: 25th January 2023.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

097/22 APOLOGIES – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.

098/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be placed in the virtual waiting room while discussions/decisions take place on an item in which they have declared an interest.

099/22 MINUTES

- a. [To approve the minutes of the Meeting of the Parish Council on the 4th of January 2022](#)

100/22 POLICE MATTERS - [Discussion on the police and crime in Bilbrook.](#)

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

101/22 REPORTS – To receive the following report(s):

- a. Staffordshire County Council (SCC)
- b. South Staffordshire District Council (SSDC)
- c. The Twentyman Playing Fields Association.
- d. The Neighbourhood Plan Steering Group. To received the following draft documents:
 - i) [Bilbrook Heritage & History.](#)
 - ii) [Local Designated Green Spaces Map.](#)
- e. The Coronation Working Group.
- f. Bank's Field Working Group.

102/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a. **Clerks Report** – [To receive the clerk's report for information only.](#)
- b. **Locality 4 enabler** – Question and answer session with the South Staffs District Council Locality 4 enabler.
- c. **Staffordshire Boundary Division** - [Consultation on division boundaries for Staffordshire County Council](#)
- d. **Annual Parish Walk** – To consider starting an annual May day walk in Bilbrook to encompass checking Parish assets in conjunction with the Bilbrook walking group.
- e. **Bank's Field** – To approve a request for 6-12 people from the Staffordshire Mammal Group to carry out a survey of the Field on Sunday 12th February 10am-3pm.

103/22 FINANCE & APPROVAL OF EXPENSES

- a. **Financial Reports – 2022-23** - [To receive the monthly reports for January 2023](#).
- b. **Clerks Timesheet** - To confirm authorisation by the chair.
- c. **Bollards for the Village Green** – To consider a quote for 15 custom-made bollards at £220 each to go on the Village Green to come from the Lottery Grant for improving the Village Green.

104/22 PLANNING AND LICENCING - To consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

105/22 POLICIES FOR APPROVAL /REVIEW

- a. [Fixed Asset Policy](#) (New)

106/22 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

107/22 NEXT MEETING - Meeting of the Parish Council – Wednesday 1st March 2023 at 7.00 pm at Bilbrook Village Hall.