



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 5th April 2023. Signed: *K Daker* Dated: 31st March 2023.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

116/22 APOLOGIES – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.

117/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. A request for a dispensation must be made in writing to the clerk and be granted by a decision of the council. Members will be asked to leave the room while discussions/decisions take place on an item in which they have declared an interest.

118/22 MINUTES

- a. [To approve the minutes of the Meeting of the Parish Council on the 1st of March 2023](#)
- b. [To receive the draft minutes of the Finance and Personnel committee meeting of the 20th March 2023](#)
- c. [To receive the draft minutes of the Allotments committee meeting of the 6th March 2023](#)

119/22 POLICE MATTERS - [Discussion on the police and crime in Bilbrook.](#)

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

120/22 REPORTS – To receive the following report(s):

- a. The Twentyman Playing Fields Association.
- b. The Neighbourhood Plan Steering Group.
- c. The Coronation Working Group.
- d. Bank's Field Working Group.

121/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a. **Clerks Report** – [To receive the clerk's report for information only.](#)

122/22 FINANCE & APPROVAL OF EXPENSES

- a. **Financial Reports** – [2022-23 - To receive the monthly reports for March 2023.](#)
- b. **Clerks Timesheet** - To confirm authorisation by the chair.
- c. **Asset Acquisitions and Disposals** – [to receive the list of Assets and lists of purchases and disposals in the year.](#)
- d. **Ring Fenced Reserves** – [To confirm the ring-fenced reserves on 31st March 2023](#)

123/22 PLANNING AND LICENCING - To receive the planning application below and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: **23/00139/FULHH**

Proposal: Side and rear two-storey extension

Location: 42 Downie Road, Bilbrook, WV8 1JE

124/22 NEXT MEETING - Annual Meeting of the Parish Council – Wednesday 17th May 2023 at 7.00 pm at Bilbrook Village Hall.