

Bilbrook Parish Council Allotment Committee Meeting
Monday 6th March 2023
At Bilbrook Allotments followed by Bilbrook Village Hall, 10:00am

Minutes

Councillors present: G Burnett, D Hutchinson, M Adams. Also present: Mrs. T Law (Assistant Parish Clerk)

- 01/23A** **Apologies:** None
- 02/23A** **Minutes:** The Minutes of the Allotments Committee meeting held on 12th September 2022 were signed as a true and correct record.
- 03/23A** **Results of Allotment Inspection:** Resolved – the Committee inspected all allotments and agreed to send letters where appropriate regarding cultivation.
- 04/23A** **Review and update tenancy agreement:**
- a) **Review dates in respect of year change:** Resolved – all dates will be updated to reflect the change to the annual tenancy agreement year.
- b) **Access for dogs:** Resolved – the Committee agreed to allow dogs subject to conditions.
- c) **Other changes:** Resolved – the Committee agreed to amend agreement item no 3. to state a minimum of 4 weeks' notice is required.
- d) **Sheds and other structures – size and position:** Resolved: The committee agreed that from this date tenancy agreements will include the dimensions and positioning of sheds, greenhouses and polytunnels that will be considered for approval.
- 05/23A** **Local Business CSR:** Resolved - Cllr Burnett met with a local business interested in helping with improvements for their CSR commitment. The Assistant Clerk will contact other businesses in the Parish.
- 06/23A** **National Lottery Community Fund:** Resolved - the Committee agreed to approach the NLCF to see if funding is available to create inclusive / children's allotments.
- 07/23A** **Effective use of IBC tanks:** Resolved – Tenants to be encouraged to use IBCs more effectively. Cllr Hutchinson to provide a template for water harvester for IBCs.
- 08/23A** **Skip Hire Quotes:** Resolved – the Committee agreed to postpone this decision pending the CSR take up from local businesses.
- 09/23A** **Competitions:** Resolved – the Committee agreed to run a Best Kept Allotment and Most Improved Allotment competition during this Spring and Summer.
- 10/23A** **Newsletter Items:** The Committee agreed on the items to be included in the next Newsletter.
- 11/23A** **A.O.B.** None
- 12/23A** **Date of Next meeting:** Monday 19th June 10:00am

Confidential Item

- 13/23A** **Review of waiting list:** Resolved – the Committee reviewed the current waiting list.

