



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 7th June 2023. Signed: *K Daker* Dated: 2nd June 2023.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute taking purposes.

017/22 APOLOGIES – To receive apologies for absence. Councillors are reminded there are implications of routinely accepting apologies offered.

018/22 CO-OPTION OF NEW COUNCILLOR/ SIGNING OF THE ACCEPTANCE OF OFFICE DECLARATION

019/22 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - To receive declarations of interest and dispensation requests. Members will be asked to leave the room while discussions/decisions take place on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the council.

020/22 MINUTES

a) [To approve the minutes of the Annual Meeting of the Parish Council on the 17th of May 2023](#)

021/22 POLICE MATTERS - [Discussion on the police and crime in Bilbrook](#). The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

022/22 REPORTS – To receive the following verbal report(s):

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Twentyman Playing Fields Association.
- d) The Neighbourhood Plan working group.
- e) Bank's Field Working group.

023/22 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

a) Clerks Report – [To receive the report for information only.](#)

024/22 FINANCE & Approval of Expenses

- a) **Financial Reports** – 2023-2024 - [To receive the monthly reports to 31st May 2023.](#)
- b) **Clerks Timesheet** - To confirm authorisation by the chair

025/22 PLANNING AND LICENCING – No Applications received. To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

026/22 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

027/22 NEXT MEETING

Meeting of the Parish Council – Wednesday 5th July 2023 at 7.00 pm at Bilbrook Village Hall