



Finance and Personnel Committee

The meeting was held on Monday, 26th June 2023, at 10:30 am at Bilbrook Village Hall

Minutes

Councillors Present: M Adams, S Adams, G Burnett, S Leedham

Also present: Mrs K Daker (Parish Clerk)

Standing Orders were imposed.

- 01/23FP** Election of Chairman – **Resolved:** To elect Cllr S Adams.
- 02/23FP** Election of Vice-chair – **Resolved:** To elect Cllr G Burnett.
- 03/23FP** **Apologies:** Cllr P Hutchinson
- 04/23FP** **Declarations of Interest and dispensation requests:** None
- 05/23FP** **Minutes of the previous meeting** - The minutes of the Finance and Personnel Committee meeting on Monday, 20th March 2023, having previously been distributed, were **signed as a true and correct record.**
- 06/23FP** **Monitoring** – The detailed comparison report (minus staff costs) was **received and noted.** **Matter of Report:** The recharge of staff is shown as a receipt. The Neighbourhood Plan Grant needs to be applied for **Resolved:** to get quotes to repair the car park concreted area as it is a trip hazard. To take to full council a request to move ring-fenced reserves from Village Improvements to a new reserve for the skate park refresh.
- 07/23FP** **Items for the future.** None.
- 08/23FP** **The date for the next meeting:** Monday 16th October 2023 at 10.30 am

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest. **Resolved:** to exclude the press and public.

CONFIDENTIAL AGENDA ITEMS

- 09/23FP** **Monitoring** – The staff costs section of the detailed comparison report **was received and noted.**
- 10/23FP** **Bank Mandate** – **Resolved:** The bank mandate is to be changed to take into account the changes to the committee.
- 11/23FP** **Staffing** – **Resolved:** to get advice from the South Staffs Council HR team following a request from an operative. To take to full council a request from the clerk to change days worked.

Signed: Dated: