



AGENDA

Dear Councillor,

You are summoned to a meeting of Bilbrook Parish Council at Bilbrook Village Hall on Wednesday 3rd January 2024 at 7:00 pm. Signed: *K Daker* Dated: 27th December 2023.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

088/23 APOLOGIES – To receive apologies for absence.

089/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

090/23 MINUTES

a) To approve the minutes of the Meeting of the Parish Council – [6th December 2023](#)

091/23 POLICE MATTERS - [Discussion on the police and crime in Bilbrook](#). *The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.*

092/23 REPORTS – To receive the following report(s):

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Twentyman Playing Fields Association.
- d) The Neighbourhood Plan Working Group.
- e) Events Working Group.
- f) Open Spaces Working Group.
- g) Bank's Field Working Group.
- h) Young People Engagement Working Group.
- i) Climate Change Action Group.
- j) Canal & River Trust Representative.

093/23 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

a) The Clerks Report – [To receive the report for information only.](#)

094/23 FINANCE & APPROVAL OF EXPENSES

- a) Financial Reports – 2023-2024 - [To receive the monthly reports to 31st Dec 2023.](#)
- b) Clerks Timesheet - To confirm authorisation by the chairman.
- c) [To consider a grant request from Bilbrook Middle School PTFA](#)
- d) [To consider a grant request from Lane Green First School PTFA](#)
- e) [To consider purchasing a Speed Indication Device subsidised by South Staffs District Council](#)

095/23 PLANNING AND LICENCING –To consider & comment on the following applications. To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: **23/00888/FULHH**

Proposal: The installation and operation of ground-mounted solar panels with associated infrastructure, including photovoltaic panels, mounting frames and all associated equipment, apparatus and engineering operations.

Location: Balliol Business Park, Cargill Protein Europe, Balliol Road, Bilbrook, WV9 5EU

Application No: **23/01008/FULHH**

Proposal: Single storey rear extension to create 2no additional surgery rooms and associated internal amenities

Location: Coven Dental Surgery, 137 Wolverhampton Road, Bilbrook WV8 1PF

Application No: **23/01050/FULHH**

Proposal: Replacement single storey rear extension

Location: 58 Lane Green Road, Bilbrook, WV8 1LX

096/23 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

097/23 NEXT MEETING - Meeting of the Parish Council: Wednesday 7th February 2024 at 7.00 p.m. at Bilbrook Village Hall.