



Dear Councillor,

You are summoned to the meeting of Bilbrook Parish Council Allotment committee to be held on Monday 11<sup>th</sup> September at 10.00am. The meeting will begin with an Allotment inspection at the Pendeford Mill Lane site (weather permitting) and then move to the Bilbrook Parish Council Office.

Signed: *T Law* Dated 31<sup>st</sup> August 2023

### **AGENDA**

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| 20/23A | Apologies  |
| 21/23A | Minutes of the previous meeting. To agree minutes of the following meeting<br>Allotment Committee meeting – 21 <sup>st</sup> August 2023 |
| 22/23A | Competitions: Decision on winners of Best Kept and Most Improved<br>Allotments.  |
| 23/23A | Feedback from Allotment Tenants regarding use of gas bottles.  |
| 24/23A | Approve process flow for allotment inspections.  |
| 25/23A | Discuss allotment holders meeting and agree on date and format.  |
| 26/23A | Date of Next Meeting.  |

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

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| 27/23A | Results of Allotment Inspection. <ol style="list-style-type: none"><li>1. Update on warnings/notices given after 21 August meeting</li><li>2. To discuss and agree any new warnings or terminations.</li></ol> |
| 28/23A | Review of waiting list.  |