



## Finance and Personnel Committee

The meeting was held on Monday, 16<sup>th</sup> October 2023, at 10:30 am at Bilbrook Village Hall

### Minutes

Councillors Present: M Adams, S Adams, G Burnett, S Leedham

Also present: Mrs K Daker (Parish Clerk)

Standing Orders were imposed.

**12/23FP Apologies:** None

**13/23FP Declarations of Interest and dispensation requests:** None

Dispensation Requests - None. Dispensations previously granted:

- Cllrs M Adams, S Adams, G Burnett, and P Hutchinson to speak and vote on matters relating to the Twentyman Playing Fields Association.

- Cllr S Leedham to speak on matters relating to the Bilbrook Initiative hub.

Declarations of Interest – None.

**14/23FP Minutes of the previous meeting** - The minutes of the Finance and Personnel Committee meeting on Monday, 26<sup>th</sup> June 2023, having previously been distributed, were **signed as a true and correct record.**

**15/23FP Expenditure to approve**

a) ICT Support – **Approved** at £60 per month plus one of costs of around £200

b) Installation of bollards on Bilbrook Village Green – **Deferred** until the contractor returns to work and provides a quote.

**16/23FP Staffordshire Business Environmental Network (SBEN) – Resolved:** to become a member (Free of Charge)

**17/23FP Local Heritage Asset list – Resolved:** to find out the definition of a Local Heritage Asset List

**18/23FP Budget 2024-25 – Excluding Staff Costs – Resolved:** clerk to complete the budget and take it to the Full Council

**19/23FP Items for the future** - None

**20/23FP Next Meeting – Monday 11<sup>th</sup> December 2023 at 10.30 am** (unless the tax base is released before the December meeting)

### PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

### CONFIDENTIAL AGENDA ITEM

**21/23FP Budget 2024-25 – Staff Costs - Resolved:** Clerk to take the completed figures to the November Parish Council meeting.

**22/23FP Staffing – to consider the response from SSDC. Deferred.**

Signed: ..... Dated: .....