



AGENDA

Dear Councillor, you are summoned to a meeting of Bilbrook Parish Council at Bilbrook Village Hall on Wednesday 6th March 2024 at 7:00 pm. Signed: *K Daker* Dated: 29th February 2024.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

108/23 APOLOGIES – To receive apologies for absence.

109/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

110/23 MINUTES

a) [To approve the minutes of the Meeting of the Parish Council - 7th February 2024](#)

111/23 POLICE MATTERS - [Discussion on the police and crime in Bilbrook](#). *The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.*

112/23 REPORTS – To receive the following report(s):

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Twentyman Playing Fields Association.
- d) The Neighbourhood Plan Working Group.
- e) Events Working Group.
- f) Open Spaces Working Group.
- g) Bank's Field Working Group
- h) Young People Engagement Working Group.
- i) Climate Action Group.
- j) Canal & River Trust Representative.

113/23 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) The Clerks Report – [To receive the report for information only](#).
- b) Litter – [To consider new ideas and strategies to combat the rising litter problem in Bilbrook](#)
- c) Bollards on the grass verges – [Discussion on putting bollards on certain grass verges to prevent the verges being damaged by vehicles parking on them](#).

114/23 FINANCE & APPROVAL OF EXPENSES

- a) Financial Reports – 2023-2024 - [To receive the monthly reports to 29th Feb 2024](#).
- b) Clerks Timesheet - To confirm authorisation by the chairman.
- c) Councillor emails – [To consider giving all councillors “.Gov.uk” emails](#)

- d) Tree Survey on the Twentyman Playing Fields - £525
- e) Bank's Field – [To receive quotes for a scrape to assist in creating meanders in the watercourse across Bank's field.](#)

115/23 PLANNING AND LICENCING –To consider & comment on the following applications. To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: [24/00101/FUL](#)
Proposal: Erection of two-bed semi-detached house
Locations: 3 Farm Close, Bilbrook, WV8 1JU

116/23 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors should note that this is not an opportunity for debate or decision-making.

117/23 NEXT MEETING

Annual Parish Meeting: Wednesday 3rd April 2024 at 7.00 p.m. at Bilbrook Village Hall.

Parish Council Meeting: Wednesday 3rd April 2024 at 6.00 p.m. at Bilbrook Village Hall.