



**Bilbrook Parish Council Allotment Committee Meeting
Monday 15th April 2024 (rescheduled from 11th March 2024)
Parish Office, Bilbrook Village Hall, 10:30am**

Minutes

Councillors present: Cllr D Hutchinson, Cllr M Adams, Cllr F Hopkins.
Also present: Mrs. T Law (Assistant Parish Clerk)

- 29/23A** **Apologies:** Cllr G Burnett, Cllr B Coppola
- 30/23A** **Minutes of the previous meeting.** The minutes of the Allotments Committee meeting on 11th September 2023 having previously been distributed were **signed as a true and correct record.**
- 31/23A** Agree on pro-rata payments for tenants joining partway through the year. **Resolved:** The committee agreed to charge full rate until 31st August, followed by half rate from 1st September to 31 December.
- 32/23A** Potential payment method change. **Deferred:** Various options being considered.
- 33/23A** Discuss increase to 2025 tenancy fee. **Deferred:** to be discussed at next meeting.
- 34/23A** Action Plan for Quarter Plots. **Resolved:** Committee to meet at allotments on 22 April to measure and clear plots 8b and 9b to be quartered.
- 35/23A** Requirement for additional IBCs. **Deferred.** Existing BPC owned IBCs to be mapped and number of required IBCs recorded for next meeting.
- 36/23A** CSR Update including skip. **Deferred** to next meeting.
- 37/23A** Communication of fees and terms changes to Waiting List. **Resolved:** Assistant Clerk to contact Waiting List to advise of changes.
- 38/23A** Date and format for next tenants' meeting: **Resolved:** Potential date identified and to be confirmed.
- 39/23A** Date of next meeting. **Resolved:** 10th June 2024, 10am.

CONFIDENTIAL ITEMS

40/23A Results of Allotments Inspection 2nd April. **RESOLVED:** Committee members were advised of inspection failures and agreed on 22nd April as reinspection date for the affected plots.

41/23A Review of Waiting List. **RESOLVED:** Committee members were advised of numbers on the Waiting List.

Dated:.....

Signed:.....