

Bilbrook Parish Council
Meeting held on Wednesday 3rd April 2024 at 7:00 pm at Bilbrook Village Hall
Minutes

Cllrs Present: M Adams, S Adams (Chairman), R Armitage, S Bailey, B Coppola, G Burnett (Vice-Chair), F Hopkins, D Hutchinson, P Hutchinson, A Lloyd,

Also Present: K Daker (Parish Clerk), T Law (Assistant Parish Clerk), County Cllr Bob Spencer

Public Forum: One member of the public was in attendance.

The meeting commenced at 7:00 p.m. The meeting was recorded for minute-taking purposes.

118/23 APOLOGIES: S Leedham, G Price, D Williams (**Appendix 1**)

119/23 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Dispensations previously granted (**Appendix 2**):

Dispensation requests – Cllr S Bailey was granted a dispensation to speak and vote on matters relating to the Twentyman Playing Fields Association.

Resolved: to move Agenda item 122/23 a. Staffordshire County Council (SCC) Councillor Bob Spencer's report (**See Appendix 4**)

120/23 MINUTES

- a. The minutes of the Meeting of the Parish Council on the 6th of March 2024, having previously been distributed were **signed as a true and correct record.**
- b. the draft minutes of the Finance & Personnel committee meeting on the 18th March 2014 were **received and noted.**

121/23 POLICE MATTERS - *The Council acknowledges its duty under the Crime and Disorder Act 1998 (S17) to consider the crime and disorder implications of its functions and to do all that it reasonably can to prevent crime and disorder in Bilbrook.*

The police report was **received and noted.** (**See Appendix 3**). **Matter of Report** – The new Chief Inspector has instructed that reports will be issued on a quarterly basis. **Resolved:** The Clerk to write to the new Chief Inspector to express the Parish Council's concern that reports every three months will make it more difficult for the Parish Council to fulfil its duty under the Crime and Disorder Act 1998 (S17) to all that it reasonably can to prevent crime and disorder in Bilbrook.

Cllr G Burnett returned to the meeting.

122/23 REPORTS – The following reports were **received and noted** (**See Appendix 4**):

- a. Staffordshire County Council (SCC) (Discussed earlier)
- b. South Staffordshire District Council (SSDC)
- c. The Twentyman Playing Fields Association
- d. The Neighbourhood Plan Working Group.
- e. Events Working Group.
- f. Open Spaces Working Group
- g. Bank's Field Working Group.
- h. Young People Engagement Working Group.
- i. Climate Change Action Group. -
- j. Canal & River Trust Representative.

123/23 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS.

- a. The Clerks Report – The report was **received and noted. (Appendix 5). Matter of report** – the trees on Bilbrook Road have been planted.
- b. Wildflower bed in front of Bilbrook Recycling Centre – **Matter if report.** Staffordshire County Council Highways has confirmed that no formal agreement is required. **Resolved:** Approved provided Cargill's keeps the Parish Council informed of progress and if they are struggling to get the work done.
- c. Wish list of jobs around the village for both the Parish Council operatives and for South Staffs District Council operatives as part of their Street Scene Additional Crew scheme.
 - Digging out of the white plastic bollards around the Village and replace them with better quality black bollards.
 - Cutting back of vegetation overhanging the footpaths and cycle paths e.g. Wobaston Road, Lawn Lane, and Pendeford Hall Lane
 - Cutting back the vegetation around the Bike rack by Bilbrook train station.
 - Clearing leaves on paths in autumn.
 - Clear the Bilbrook side of Oakleigh Drive public right of way.
 - Reclaiming the footpaths where the grass verges are overgrown. (all roads)
 - General repairs to damaged grass verges.
 - The operatives to use the vacuum rather than the blower.
- d. Bilbrook Foodbank – deferred as it is running behind schedule.

124/23 FINANCE & APPROVAL OF EXPENSES

- a. Financial Reports – 2023-2024 – The monthly reports to the 31st of March 2024 were **received and noted. (Appendix 6). Matter of Report:** Cllr Burnett has checked and signed the bank reconciliation to the 31st March 2024.
- b. Clerk's Timesheet – The chairman confirmed their approval of the clerk's timesheet.
- c. Memorial Plaque – Memorial plaque for [Roddy Pendrill](#) - who built the Bilbrook Scouting community in the 1960's and was involved with the organisation of the Carnival. **Resolved:** to defer until Cllr Leedham returns. Clerk to contact the family and the scouts to check they are happy for a

Cllr G Burnett left the meeting.

125/23 PLANNING

The following planning applications were discussed. Planning applications can be viewed at <https://planning.sstaffs.gov.uk/online-applications/>

Application No: [24/00205/OUTM](#)
Proposal: Outline planning application (with all matters reserved except primary means of vehicular access from Lane Green Road) for the construction of up to 135 dwellings, associated access, drainage, green and blue infrastructure, ground remodelling and ancillary infrastructure
Location: Land to the East of Lane Green Road, Bilbrook

Planning policy – Conflict with the local plan – It is noted that parts of the development are in greenbelt land outside of the safeguarded land (Site 443).

Planning History – The Parish Council understands South Staffs Council informed Bloor not to submit lots of small applications but to submit the whole plan for the whole area at once. The Parish Council has also requested this however Bloor continue to submit small parcels of the development. It should be noted that this request for a plan for the whole site should not be taken as the Parish Council agreeing with the rest of the site being developed. The Parish Council has previously stated

and still maintains that the land safeguarded for development under the current local plan (sites 209 and 443) is sufficient for the needs of Bilbrook and no extra land should be taken out of the greenbelt.

Site considerations – Over Development – The development will make excessive demands on infrastructure and services and will have overbearing effect on neighbouring properties.

- The road junctions around the village are already unable to cope with the volume of traffic. The Woodman Junction is dangerous for both those in vehicles, cyclist and pedestrians.
- Residents on Lane Green Road report issues currently with accessing their driveways safely due to the volume of traffic at busy times, this will only get worse with all the extra vehicles.
- Bilbrook now only has one bus and one train per hour.
- Residents who have recently moved in Bilbrook are unable to register with Bilbrook Surgery and have been to register with Brewood surgery.
- School organisation has commented that Codsall High School cannot cope.
- Western power report states that there may not be enough power to provide each house with an EV charger.
- The development will have an overbearing effect on residents on Lane Green Road without off street parking.
- The supporting documents states that Bilbrook has a bank. This closed in October 2022. This lack of knowledge of Bilbrook by the developers is concerning.
- The public sewers are already struggling to cope. In 2023, the Bilbrook sewer storm overflow spilled into the Moat Brook **48** times for a total of **312** hours, (the equivalent of 13 days non-stop)

Loss of important trees, hedges or other vegetation –

- the planned cycle and foot way along Duck Lane will see the loss of established trees and greenspace.
- The planned cycle and footway along Lane Green Road will see the removal of a large stretch of established hedge. The Parish Council asks that the hedge remain, and the cycle path be inside the hedge on the development itself, this would be much more pleasant for those using it and would save the hedge.
- The tree on the corner of Wesley Road and Lane Green Road were fundraised and planted by the community. These must not be removed or impacted by the development.
- The Parish Council has pledged to become pesticide free to safeguard its residents, and the environment. The Parish Council would ask Bloor to support this going forward. The Parish Council was very disappointed to learn that pesticides were used in March 2024 by Bloor's Grounds Maintenance subcontractor on their current site off Pendeford Mill Lane.

Surrounding area

Environmental damage caused by vehicles – One of the main justifications for the development is that it is near to train and bus routes, but then they are building an access road off Lane Green Road which will encourage the use of cars. This will bring more air pollution along Lane Green Road. To encourage active travel and given the size of the development, vehicle access should be taken from the existing site off Pendeford Mill Lane. The Parish Council would like clarification on the non-vehicle access from the site as it is not clear from the plans.

Road system is inadequate. - The Woodman Junction is already very busy and dangerous. The improvement to the Junction proposed by Bloor Homes of raising the level of the junction, is completely inadequate.

Prejudice highway safety - There are several properties on Lane Green that do not have off street parking therefore Lane Green Road is not suitable for an access road to the site.

The Parish Council asks that South Staffs Council as the principal planning authority insists on the following from Bloor:

- That homes built consider the needs of Bilbrook residents including:
 - Bungalows and other properties enabling an aging population to downsize.
 - Properties for first time buyers.
- Preference for all properties should be given to people with a connection to Bilbrook.
- that the 10% Biodiversity Net Gain proposed for the site be on communal land and not on private land as the Parish Council understands Bloor has done on its development in Penkridge. E.g. planting in private gardens which residents have subsequently removed.
- No homes are built with drives onto Lane Green Road.

Section 106 and Section 278 funding.

- The Parish Council requests the following work:
 - Installation of an island at the Woodman Junction with consideration of pedestrian safety and active travel to Bilbrook train station as the proposals of Bloor for the site are inadequate.
- Full-depth reclamation of Barnhurst Lane both the road and footpath within South Staffordshire. The road and pavement surfaces are a patch work of repaired potholes.

126/23 ITEMS FOR FUTURE - None

127/23 NEXT MEETING - Annual Meeting of the Parish Council Meeting: Wednesday 1st May 2024 at 7.00 p.m. at Bilbrook Village Hall.

The meeting was suspended at 9.10 pm.

Resolved: to exclude the Press and Public

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

The meeting continued at 9.11 pm.

CONFIDENTIAL AGENDA ITEM

128/23 Pay scale changes from 1st April 2024-25 – **Resolved:** to move the assistant clerk to the pay scale agreed in the budget and to extend overtime for April then review it monthly.

The meeting closed at 9.15pm

Signed: Dated:

Appendix 1 – Councillor Attendance (Rolling 12 months)

Meeting Date / Councillor	M Adams	S Adams	R Armitage	S Bailey	G Burnett	B Coppola	F Hopkins	D Hutchinson	P Hutchinson	S Leedham	A Lloyd	G Price	D Williams	Total Attending
17 May 2023	✓	✓	✓	✓	✓	%	✓	✓	✓	✓	✓	✓	✓	12
07 Jun 2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	12
05 Jul 2023	✓	✓	✓	✓	✓	✓	✓	A	A	✓	✓	✓	✗	10
06 Sep 2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	12
04 Oct 2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	12
01 Nov 2023	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13
06 Dec 2023	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	A	✗	10
03 Jan 2024	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
07 Feb 2024	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✗	11
06 Mar 2024	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	11
03 Apr 2024	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	A	A	10
Total Attendance	11	11	9	9	11	10	11	10	10	10	10	8	5	

Key

- ✓ In Attendance
- A Apologies
- % Not in Office
- ✗ No Apologies

Appendix 2– Dispensations previously granted.

- Cllrs M Adams, S Adams, G Burnett, D Hutchinson, and P Hutchinson to speak and vote on matters relating to the Twentyman Playing Fields Association.
- Cllr A Lloyd to speak on matters relating to the Friends of Bilbrook,
- Cllr S Leedham to speak on matters relating to the Bilbrook Initiative hub.

Appendix 3: South Staffordshire Police: Crime and Anti-social Behaviour Report for Bilbrook

Date range: 01/03/2024–31/03/2024

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it. The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent. The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

Statistics:

Burglary (residential): No Reports!

Burglary (business): No Reports!

Vehicle crime:

394-07/03/2024 – Report of a Vauxhall being stolen from Dam Mill Close by unknown offenders during the night.

Anti-social behaviour: No reports!

You said – We did:

No further concerns brought to my attention (as far as I can remember)

Policing operations of note:

OP Bormus – Staffs Police response to the rise in vehicle crime in the county, where a dedicated unit actively search for vehicles of interest and respond to reports of vehicle crime.

OP Lightning – Staffs Police operation focusing on driving offences around the county, recently some speed monitoring has been conducted across multiple towns/villages in the south of the county, with PCSO's working with response officers.

Other information:

Log 640-26/03/2024 – This is in relation to local youths causing issues at Bilbrook Village Hall, I am aware of the youths, have been sent the footage and am due to speak to the youths in front of their parents.

With thanks from your local officers,

PCSO 28235 Matt Taylor

Email: Matthew.Taylor@staffordshire.police.uk

PCSO 06453 Fran Taylor

Email: Frances.Taylor@staffordshire.police.uk

Helpful links

Volunteers requested for community speed watch; further information found at:

<http://www.staffssaferroads.co.uk/my-community/community-speed-watch>

Keep in touch with regular Smart Alerts for your area: <https://staffordshiresmartalert.uk/staffs/>

Social media:



[@Staffordshire Police & @South Staffordshire Police](#)



[@SStaffsPolice](#)

Please feel free to encourage public participants to try reporting incidents via our 'Digital 101' service. A private message can be sent to Staffordshire Police pages on Facebook / Twitter, instead of phoning 101 and waiting in a queue.

Appendix 4: Reports

a) Staffs County Council

- There is a lot of speculative housing development around the area.
- Secondary school places are being allocated at the moment.
- SEND provision in Bilbrook is strong.
- Highways being damaged further by the potholes. Emergencies are done within two days.
- Some additional money from Central Government towards the cost to replace Barnhurst Lane is £800,000.

b) South Staffs District Council - by District Cllr G Burnett.

- District Councillors and the Parish Council chair held their tri-monthly meeting with Diane Firkin from County Highways.
- The Local plan was voted on at the District Council. Bilbrook District Councilors voted against the plan as most of the burden falls on Bilbrook. The Parish Council thanked the District Councillors for their work on getting the best outcome for Bilbrook.

c) The Twentyman Playing Field Association – By M Adams -The year ended March 2024 has been an eventful one. Having successfully applied for grants to enable the refurbishment of the hall, this is now around 80% complete. We remain in a stable financial position, and now have an enlarged number of regular bookings. Party bookings for the hire of the hall continue to be received, many being from persons who have attended other events here. Football bookings continue with matches being played when weather permits.

d) The Neighbourhood Plan Working Group

- It is progressing well. The aim is to complete by the end of the year.

e) Events Working Group

- Menopause meet up – a grant for £450 has been received from the Community is the Best Medicine Fund which will cover the cost of meetings for another year.
- May Day Walks to be organised.

f) Open Spaces Working Group

- 14th May for the next meeting & 17th September at 11am.

g) Banks' Field Working Group

- Next meeting will take place on 23rd April at 12noon.

h) Young People Engagement Working Group – No update.

i) Climate Change Action Group

- Eunice from Kinver Climate Action Group came along to the last meeting and has offered to lend the Bilbrook their thermal imaging camera.
- Emails will go out via the clerk.
- Thanks were given to Cllr Lloyd who has stepped down from the working group due to other commitments.

j) Canal & River – The cuttings magazine will be putting a request out about information on the Stop gate.

Appendix 5: Clerk's Report for the April 2024 Meeting

General

- SBEN growth mapper survey completed by staff. Complaint received regarding right of way between Oakleigh Drive and Elliots Lane
- Trees planted on Bilbrook Road Verges by Friends of Bilbrook, Forest of Mercia and Parish Councillors.
- Grant application made to the Community Paths initiative for an accessibility gate and path.
- There was a good turnout for the Great British spring Clean. 27 bags of litter were collected.
- Grant received for the menopause meet up from the community is the best medicine fund.
- Comments received on 24/00205/OUTM. Advised residents to speak to South Staffs planning or log it via the planning portal.
- First of the young people listening groups took place at Codsall High School
- Vandalism of the outdoor gym equipment – CCTV passed to the Police.
- Disturbance outside of Bilbrook Village Hall during a class. CCTV to be passed to the police.

Maintenance

- Cargills CSR – clearing of the path to Bilbrook Recycling Centre & of the wildflower bed.
- Dogwalker sign on playing fields re-instated.
- Playpark equipment cleaned.
- Cleaning of Bilbrook Village Green started including noticeboard, planters, bins.
- Moss cleared off bottom car park.

Items emailed to Councillors.

- SPCA Bulletins
- South Staffs News
- 24/00205/OUTM.
- Grounds to objecting to planning applications.
- Police & Fire Commissioner notices
- Closure of Wombourne recycling centre
- I54 Western Extension

On-going Matters

- Banks Field. – Water for cows needs to be addressed.
- Bollards on Bilbrook Village Green – To be installed once the ground is drier.
- Bike Rack – Approval received. To be installed asap.
- Accessibility Gate for Skate Park Field – Purchased and awaiting installation.
- Christmas Lights – Purchase order sent.

Planning decisions outside of meetings: None

Planning decisions Issued by SSC Planning Dept: None

Training: None

Upcoming diary dates:

17th April – Internal audit
24th April – Lloyds Banking CSR
6th May – Mayday Walks
10th May – Menopause Meet up
14th May – Open Spaces WG meeting

Use of delegated powers: Climate Action Prizes

Website/Facebook Posts

- Various Police Community Messaging Alerts
- South Staffs Council News
- Libraries News
- Violence reduction alliance.
- The big plastic count
- Great British Spring Clean
- Waste Savvy Staffs
- Menopause Meet up
- Planning application 24/00205/OUTM.
- Closure of Wombourne recycling centre
- Annual Parish Meeting
- Cargill CSR
- Repair café

Appendix 6: Finance Reports

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/03/24 and 31/03/24

Payment	Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
	ddint240328	28/03/24	23317		£24.72	£4.12	£20.60	IntY	MS365 Licences 110/5/2
	ddtt240328	28/03/24	23318		£49.96	£8.33	£41.63	TalkTalk Business Ltd	Broadband 110/1/1
	ddidm240328	28/03/24	23319		£5.00	£0.83	£4.17	ID Mobile	Mobile Phone 110/1/2
	ddwp240328	28/03/24	23320		£94.23	£0.00	£94.23	Water Plus	Allotments Water 180/1
	fpds240328	28/03/24	23321		£997.00	£166.17	£830.83	Ditton Services	Grounds Maintenance 170/3/1
	fptpf240328	28/03/24	23322		£430.00	£0.00	£430.00	Twentyman Playing Fields	Office Rent and Hall Hire 115/2
	fpcpp240328	28/03/24	23323		£200.00	£0.00	£200.00	Chloe Price Photography	Neighbourhood Plan Phtography 130/6/7
	fpitb240328	28/03/24	23324		£80.00	£0.00	£80.00	Lime Tree Building Services	Install lockable manhole cover to m 180/2
	fpfcc240328	28/03/24	23325		£150.00	£0.00	£150.00	Staffordshire County Council	Annual hosting and domain charge - 185/2
	fpst240328	28/03/24	23326		£7.30	£0.00	£7.30	S Leedham	Xmas Meeting 110/4
	Equals2403	28/03/24	23327		£259.60	£20.390	£239.21	Equals Card	Equals Car Payments 220/1
					£2,297.81				
					£4,217.29				
					Confidential				
Total					£6,515.10	£199.84	£6,315.26		

Received Income Transactions

Start of year 01/04/23

received between 01/03/24 and 31/03/24

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
dctfp240301	01/03/24	23185	2313	£334.29	£0.00	£334.29	90/1/1	Twentyman Playing Fields Recharges 23/24 - Feb
dcbb240328	04/03/24	23184		£123.01	£0.00	£123.01	70	Barclays Bank Interest
dcsc240328	25/03/24	23183		£450.00	£0.00	£450.00	60/1/3	South Staffordshire Council Menopause Meet up grant
fptm230328	28/03/24	23186		-£938.85	£0.00	-£938.85	90/1/1	Twentyman Playing Fields Return of recharges paid twice
dc240328tmar	28/03/24	23188	2315	£372.79	£0.00	£372.79	90/1/1	Twentyman Playing Fields Recharges 23/24 - Mar
dc240331nw	31/03/24	23187		£1,644.28	£0.00	£1,644.28	80	Nationwide Interest
Total				£0.00		£1,985.52		

Financial Statement - Cashbook

Statement of receipts and payments between 01/03/24 and 31/03/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Business Premium Account	£32,622.45
Community Account	£11,133.61
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£85,123.62
Total	£129,179.68

Balances at start of period

Ordinary Accounts

Business Premium Account	£32,892.19
Community Account	£47,951.63
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£85,123.62
Total	£166,267.44

RECEIPTS Net (£)	Vat (£)	Gross (£)	
60 Grants / Donations	450.00	0.00	450.00
70 Bank Interest - Barclays	123.01	0.00	123.01
80 Bank Interest Nationwide	1,644.28	0.00	1,644.28
90 Other Income	0.00	0.00	0.00
Total Receipts	1,973.02	-2.50	1,970.52

PAYMENTS	Net (£)	Vat (£)	Gross (£)
100 Staff Costs	4,197.29	0.00	4,197.29
110 Administration	281.53	33.67	315.20
115 Office/Hall Rent	360.00	0.00	360.00
130 Insurance / Audit / Legal Services	200.00	0.00	200.00
170 Open Spaces	830.83	166.17	997.00
180 Allotments	174.23	0.00	174.23
185 Community Engagement	218.88	-2.50	216.38
220 Chairman's Allowance	20.00	0.00	20.00
300 Reserves (Ring Fenced)	0.00	0.00	0.00
Total Payments	6,282.76	197.34	6,480.10

Closing Balances

Ordinary Accounts

Business Premium Account	£33,015.20
Community Account	£41,674.76
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£86,767.90
Total	£161,757.86

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Business Premium Account	£33,015.20
Community Account	£41,674.76
Equals Pre-Payment Card	£300.00
Nationwide Building Society Instant Save	£86,767.90
Total	£161,757.86

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/24 Budget	Actual Net	Balance	
INCOME				
10	Precept	£97,500.00	£97,500.00	£0.00
20	VAT Repayment	£0.00	£22,195.04	£22,195.04
30	Solar Farm	£0.00	£2,989.65	£2,989.65
40	Land Rent	£2,430.00	£2,430.00	£0.00
50	Allotments Income	£1,530.00	£1,462.50	-£67.50
60	Grants / Donations	£0.00	£7,685.00	£7,685.00 ¹
70	Bank Interest - Barclays	£0.00	£392.75	£392.75
80	Bank Interest Nationwide	£0.00	£1,644.28	£1,644.28
90	Other Income	£5,296.00	£4,570.68	-£725.32
Total Income		£106,756.00	£140,869.90	£34,113.90
EXPENDITURE				
100	Staff Costs	£44,405.00	£46,852.16	-£2,447.16 ²
110	Administration	£3,824.00	£3,027.38	£796.62
115	Office/Hall Rent	£5,088.00	£4,407.00	£681.00
120	Personnel Cost (Training/travel)	£1,500.00	£513.55	£986.45
130	Insurance / Audit / Legal Services	£6,210.00	£4,086.15	£2,123.85
140	Subscriptions	£1,110.00	£944.13	£165.87
150	Elections	£1,000.00	£210.00	£790.00
160	Grants/Donations	£4,000.00	£2,338.02	£1,661.98
170	Open Spaces	£20,772.00	£22,453.17	-£1,681.17 ³
180	Allotments	£1,530.00	£1,946.66	-£416.66 ⁴
185	Community Engagement	£5,849.00	£7,117.52	-£1,268.52 ⁵
190	Christmas Lights Switch on	£11,883.00	£6,975.40	£4,907.60
200	Remembrance Day	£130.00	£480.65	-£350.65 ⁶
210	Civic Sunday	£500.00	£0.00	£500.00
220	Chairman's Allowance	£400.00	£20.00	£380.00
240	Misc. / Contingency	£4,000.00	£0.00	£4,000.00
300	Reserves (Ring Fenced)	£65,176.00	£0.00	£65,176.00
Total Expenditure		£177,377.00	£101,371.79	£76,005.21
Total Income		£106,756.00	£140,869.90	£34,113.90
Total Expenditure		£177,377.00	£101,371.79	£76,005.21
Total Net Balance		-£70,621.00	£39,498.11	

¹ Included Neighbourhood Plan Grant of £6735

² Overtime plus NJC pay increases above budget.

³ Bollards for the village green covered by £5,200 ringfenced reserves.

⁴ Repairs to allotment tap of £470 has taken this cost centre overbudget Ringfenced reserves of £950 to cover this.

⁵ Coronation costs budgeted for 22-23 fell into 23-24. Covered by general reserves.

⁶ PA System - £357 (Budgeted in prior year) Covered by general reserves.

Bank Reconciliation - Barclays Community Account
At 31/03/24

	£	<u>41,674.76</u>
Balance per Cash Book		
Plus unpresented cheques		<u>0.00</u>
Less uncleared payments into bank		
Balance Per Bank Statement		<u>41,674.76</u>

Bank Reconciliation - Barclays Business Account
At 31/03/24

	£	£
		<u>33,015.20</u>
Balance per Cash Book		
Plus unpresented cheques		<u>0.00</u>
Less uncleared payments into bank		<u>0.00</u>
Balance Per Bank Statement		<u>33,015.20</u>

Bank Reconciliation - Nationwide Instant Saver Issue 5
At 31/03/24

	£	£
		<u>86,767.90</u>
Balance per Cash Book		
Plus unpresented cheques		<u>0.00</u>
Less uncleared payments into bank		<u>0.00</u>
Balance Per Bank Statement		<u>86,767.90</u>

Other Balances		
Petty Cash		0.00
Equal		<u>300.00</u>
Total Balances		<u>161,757.86</u>