



**Bilbrook Parish Council Allotment Committee Meeting
Monday 10th June 2024
Bilbrook Allotment Site 10am, followed by
Parish Office, Bilbrook Village Hall, 10:30am**

Minutes

Councillors present: Cllr G Burnett, Cllr D Hutchinson, Cllr M Adams, Cllr F Hopkins.
Also present: Mrs. T Law (Assistant Parish Clerk)

01/24A Election of Chair and Vice Chair. Resolved: Cllr M Adams and Cllr F Hopkins were proposed, seconded and duly elected as Chair and Vice Chair respectively.

02/24A Apologies: None **No apologies:** Cllr B Coppola

03/24A Declarations of interests and dispensation requests: None

04/24A Minutes of the previous meeting. The minutes of the Allotments committee meeting of 15th April 2024 having previously been distributed were **signed as a true and correct record.**

05/24A Discuss increase to 2025 tenancy fee (deferred from previous meeting): Resolved: The committee agreed that the tenancy fee would not be increased for 2025.

06/24A Discuss and agree next steps for quarter plots: Resolved: The committee agreed that quotes should be obtained for clearing the plots and fencing them.

07/24A Plot 17 update including CSR and Skip: Resolved: Cllr Burnett has contacted local company again to confirm if they will provide manpower and skip. Asst Clerk to obtain quotes for land clearance.

08/24A Discuss and agree plan for Allotment Tenants Meet Up: Resolved: Date confirmed as 31st July, same format as previous meet up. Asst Clerk to send invitations.

09/24A Next Meeting: The date of the next meeting for the Allotments Committee is 16th September 2024

Resolved: to exclude the Press and Public

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEMS

10/24A Results of Allotments Inspection 10TH June. **RESOLVED:** Committee members were advised of inspection failures. The date for reinspection of failed plots is to be confirmed and to be done by the end of June 2024.

41/23A Review of Waiting List. **RESOLVED:** Committee members were advised of numbers on the Waiting List.

Dated:.....

Signed:.....