



## AGENDA

Dear Councillor, You are summoned to the annual meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 5th June 2024. Signed: *K Daker* Dated: 30<sup>th</sup> May 2024.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

**016/24 APOLOGIES** – To receive apologies for absence.

**017/24 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

**018/24 MINUTES**

a) To approve the minutes of the Meeting of the Parish Council – [1<sup>st</sup> May 2024](#)

**019/24 POLICE MATTERS** - Discussion on the police and crime in Bilbrook.

[www.police.uk/your-area/staffordshire-police/codsall-and-bilbrook/](http://www.police.uk/your-area/staffordshire-police/codsall-and-bilbrook/)

*The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.*

**020/24 REPORTS** – To receive the following report(s):

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Twentyman Playing Fields Association.
- d) The Neighbourhood Plan Working Group.
- e) Events Working Group.
- f) [Open Spaces Working Group](#).
- g) Bank's Field Working Group.
- h) Young People Engagement Working Group.
- i) Climate Action Group.
- j) Canal & River Trust Representative.

**021/24 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**

- a) The Clerks Report – [To receive the report for information only](#).
- b) Carbon literacy training – Ryan Taylor - [WWF Footprint Calculator](#)
- c) Tree Survey – [To receive the report](#).

**022/24 FINANCE & APPROVAL OF EXPENSES**

- a) Financial Reports – 2024-2025 - [To receive the monthly finance reports to 30<sup>th</sup> May 2024](#).
- b) Clerks Timesheet - To confirm authorisation by the chairman.
- c) Grant Application – [St Nicholas Church Grant Application](#)

**023/24 PLANNING AND LICENCING** –To consider & comment on the following applications. To receive and consider any late planning applications received between the publication of this agenda and the meeting. Details can also be viewed on the planning portal <https://planning.sstaffs.gov.uk/online-applications/>

Application No: 24/00440/OTHERS

Proposal: Prior approval is sought for the installation of rooftop Solar Photovoltaic (PV) panels at the JLR EPMC site.

Location: Jaguar Land Rover, Unit B Innovation Drive, Bilbrook, WV9 5GA

Application No: 24/00417/FULHH

Proposal: Proposed single storey extension to rear.

Location: 4 Cherry Tree Lane, Bilbrook, WV8 1NL

**024/24 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to [an agenda item request form](#) being completed) Councillors should note that this is not an opportunity for debate or decision-making..

**025/24 NEXT MEETING**

**Meeting of the Parish Council:** Wednesday 3<sup>rd</sup> July 2024 at 7.00 p.m. at Bilbrook Village Hall.