



AGENDA

Dear Councillor, You are summoned to the annual meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 2nd October 2024. Signed: *K Daker*
Dated: 26th September 2024.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

049/24 APOLOGIES – To receive apologies for absence.

050/24 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

051/24 MINUTES

a) To approve the minutes of the Meeting of the Parish Council – [4th September 2024](#)

b) To receive the draft minutes of the Allotments Committee – [16th October](#)

052/24 POLICE MATTERS - Discussion on the police and crime in Bilbrook.

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

053/24 REPORTS – To receive the following report(s):-

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Twentyman Playing Fields Association.
- d) The Neighbourhood Plan Working Group.
- e) Events Working Group.
- f) [Open Spaces Working Group](#).
- g) Bank's Field Working Group.
- h) Young People Engagement Working Group.
- i) Climate Action Group.
- j) Canal & River Trust Representative.

054/24 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

a) The Clerks Report – [To receive the report for information only.](#)

055/24 FINANCE & APPROVAL OF EXPENSES

a) Financial Reports – 2024-2025 - [To receive the monthly reports for September 2024](#)

b) Clerks Timesheet - To confirm authorisation by the chairman.

c) Grant Request – [Grant Request from Holy Cross Church Hall](#)

d) Subscription to Parish Online Mapping Software - £260

e) [To consider Wicksteed quote for issues raised at the Annual Playpark & MUGA Inspection.](#)

056/24 PLANNING AND LICENCING –To receive and consider o planning application(s) below and any late planning applications received between the publication of this agenda and the meeting. Details can viewed on the South Staffordshire Council Planning Portal:- <https://planning.sstaffs.gov.uk/online-applications/>

Application No: [24/00793/OUTM](#)

Proposal: Outline planning application (with all matters reserved except primary means of vehicular access from Pendeford Mill Lane, Lane Green Road and Barnhurst Lane) for the demolition of existing buildings, construction of up to 750 dwellings, a First School, up to 75 units of specialist older persons accommodation and a Local Centre (up to 1,000sqm of commercial/community floorspace including up to 500sqm of retail provision), as well as associated access, drainage, green and blue infrastructure, ground remodelling and ancillary infrastructure.

Location: Land East Of Bilbrook, Bilbrook, South Staffordshire

057/24 Policies – For adoption and review

New Policies

- [Investment and Reserves Policy \(As recommended by the Internal Audit\)](#)

Policies for Review

- [Allotments Policy](#)

058/24 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to [an agenda item request form](#) being completed) Councillors should note that this is not an opportunity for debate or decision-making.

059/24 NEXT MEETING

Meeting of the Parish Council: Wednesday 6th November 2024 at 7.00 p.m. at Bilbrook Village Hall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

060/24 Clerks Hours