



AGENDA

Dear Councillor, You are summoned to the annual meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 6th November 2024. Signed: *K Daker*
Dated: 1st November 2024.

7.00 pm – Public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note this meeting will be recorded for minute-taking purposes.

061/24 APOLOGIES – To receive apologies for absence.

062/24 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

063/24 MINUTES

a) To approve the minutes of the Meeting of the Parish Council – [2nd October 2024](#)

b) To receive the draft minutes of the Finance and Personnel Committee – [21st October 2024](#)

064/24 POLICE MATTERS - Discussion on the police and crime in Bilbrook.

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

065/24 REPORTS – To receive the following report(s):-

- a) Staffordshire County Council (SCC)
- b) South Staffordshire District Council (SSDC)
- c) The Allotments Committee
- d) The Twentyman Playing Fields Association.
- e) The Neighbourhood Plan Working Group.
- f) Events Working Group.
- g) Open Spaces Working Group.
- h) Bank's Field Working Group.
- i) Young People Engagement Working Group.
- j) Climate Action Group.
- k) Canal & River Trust Representative.

066/24 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

a) The Clerks Report – [To receive the report for information only.](#)

067/24 FINANCE & APPROVAL OF EXPENSES

a) Financial Reports – 2024-2025 - [To receive the monthly reports for October 2024](#)

b) Clerks Timesheet - To confirm authorisation by the chairman.

c) To consider the Budget 2025-26 – Excluding Staff Costs

d) To consider 30% match funding of bollards for the village. £2,622

- e) [To consider paying extra to replace the damaged plastic bins with metal bins.](#) £340.56.
- f) To consider asking the district council to move the bin by Rainbows Too nearer to the benches and replace with a bicycle rack. £44.99 including delivery. Installation by South Staffs Council Street Scene.
- g) Internal Audit – to consider appointment of Black Rose Solutions as the Internal auditor for to 2025, 2026 and 2027 at £150 plus VAT and mileage per year.

068/24 PLANNING AND LICENCING –To receive and consider o planning application(s) below and any late planning applications received between the publication of this agenda and the meeting. Details can viewed on the South Staffordshire Council Planning Portal:-
<https://planning.sstaffs.gov.uk/online-applications/>

Application No: 24/00536/FUL
Proposal: Proposed new rear car parking area and removal of existing ground floor side building
Location: BARCLAYS, 72 Lane Green Road, Bilbrook, WV8 1LX

069/24 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to [an agenda item request form](#) being completed) Councillors should note that this is not an opportunity for debate or decision-making.

070/24 NEXT MEETING

Meeting of the Parish Council: Wednesday 4th December 2024 at 7.00 p.m. at Bilbrook Village Hall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

071/24 Budget 2025-26 – Staff Costs

072/24 Clerks increment.