



AGENDA

Dear Councillor, you are summoned to a meeting of Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.00 pm on Wednesday 4th March 2026. Signed: *K Daker* Dated: 26th February 2026.

7.00 pm public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note: This meeting will be recorded for minute-taking purposes.

105/25 APOLOGIES – To receive apologies for absence.

106/25 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

107/25 MINUTES

a) To approve the minutes of the Parish Council Meeting – [4th February 2026](#)

108/25 POLICE MATTERS - [Discussion on the police and crime in Bilbrook.](#)

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

109/25 REPORTS – To receive the latest reports:-

- a) [Staffordshire County Council](#) (SCC)
- b) [South Staffordshire District Council](#) (SSDC)
- c) [Allotments Committee](#)
- d) [Twentyman Playing Fields Association](#)
- e) [Neighbourhood Plan Working Group.](#)
- f) [Events Working Group](#)
- g) [Open Spaces Working Group](#)
- h) [Bank's Field Working Group.](#)
- i) [Young People Engagement Working Group](#)
- j) [Climate Action Working Group.](#)
- k) [Business Engagement Working Group](#)

110/25 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) The Clerks Report – [To receive the report for information only.](#)
- b) i54 Western Extension - presentation by ANCER SPA Ltd.
- c) [To decide on a corporate response and to encourage Councillors to submit individual responses by the 26th March on the five proposals for new unitary authorities.](#)

111/25 FINANCE & APPROVAL OF EXPENSES

- a) Financial Reports 2025-2026 - [To receive the finance reports to the end of February 2026.](#)
- b) Clerks Timesheet - To confirm authorisation by the chairman.

- c) [To receive a quote for a replacement basket swing for the playpark.](#)
- d) To receive and consider a grant application for £969 from [St Nicholas Church.](#)
- e) To receive and consider a grant application for £ 500 from [Codsall and Bilbrook Food Bank](#)
- f) To consider and decide upon [the appropriate license application for Parish Council Events.](#)
- g) To approve the Summer Fete budget of £5,000 ([as set out in the 2026-27 budget](#)) and delegate authority to the clerk to incur expenditure within that budget and the clerks delegated powers, in consultation with the Event's working group.

112/25 PLANNING AND LICENCING –To receive and consider o planning application(s) below and any late planning applications received between the publication of this agenda and the meeting. Details can viewed on the South Staffordshire Council Planning Portal:-
<https://planning.sstaffs.gov.uk/online-applications/>

Application No: 26/00105/FULHH
 Proposal: Demolition of kitchen and proposed single storey extension
 Location: 2 Ringhills Road Bilbrook,WV8 1LN

Application No: 26/00177/FULHH
 Proposal: A two-storey side and rear extension and the conversion and extension of existing garage to include home office.
 Location: 48 Orchard Lane Bilbrook WOLVERHAMPTON WV8 1NE

113/25 GOVERNANCE

- a) [CCTV Policy](#) – To approve the revised policy.

114/25 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to an agenda item request form being completed) Councillors should note that this is not an opportunity for debate or decision-making.

115/25 NEXT MEETING - Meeting of the Parish Council: Wednesday 1st April 2026 at 7.00 p.m. at Bilbrook Village Hall. This will be preceded by the Annual Parish Council Meeting at 6:00pm

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To move that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the council excludes the public and press for the following item due to the confidential nature of the business to be transacted.

CONFIDENTIAL AGENDA ITEM

116/25 To receive and approve the Draft CCTV Data Protection Impact Assessment (DPIA) for new and existing CCTV.