



**BILBROOK PARISH COUNCIL
ALLOTMENTS COMMITTEE
MEETING 16TH SEPTEMBER 2025
MINUTES**

Attendees: Cllr M Adams, Cllr G Burnett, Cllr F Hopkins.
Also attending: Mrs. T Law, Assistant Clerk

MINUTES

- 017/25** **Apologies:** Cllr M Wassall
- 018/25** **Declarations of interests and dispensation requests:** None
- 019/25** **Minutes of the previous meeting.** The minutes of the meeting of the Allotments Committee on the 16th of June 2025, having previously been distributed were **signed as a true and correct record.**
- 020/25** **Tree Works and Maintenance:** The Committee agreed to obtain quotes for the cut back or removal of two trees on the Allotment site, and on work for the Council operatives to complete.
- 021/25** **Skip requirement.** The Committee decided to defer a decision on a skip until the tree works are arranged.
- 022/25** **Waiting list prioritisation:** Agreed that any tenant must have at least one month's lease before being considered for a change of plot. Agreed policy change to allow for variation of the order of priority where reasonable and beneficial for efficient management.
- 023/25** **Inspection failure process:** Agreed that a second failure after initial process has been followed will result in termination.
- 024/25** **IBC requirements.** The committee was advised that there are currently three tenants waiting for IBCs.
- 025/25** **Allotments Association update.** The Committee were updated on Allotment Association progress and will invite the Association to meet with them in October.
- 026/25** **Update on Waiting List.** The Committee were advised of current waiting list Numbers.
- 027/25** **Date of next meeting:** 6th October 2025 (No inspection), 10am at Parish Office.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

028/25 Results of Allotment Inspection The Committee agreed on the failures at this Inspection.