



AGENDA

Dear Councillor, you are summoned to a Meeting of the Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.15 pm on Wednesday 3rd June 2026. Signed: *K Daker* Dated: 27th May 2026.

7.15 pm public forum - An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

Please note: This meeting will be recorded for minute-taking purposes.

015/26 APOLOGIES – To receive apologies for absence.

016/26 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

017/26 MINUTES

a) To approve the minutes of the Parish Council Meeting - [6th May 2026](#)

018/26 POLICE MATTERS - [Discussion on the police and crime in Bilbrook.](#)

The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.

019/26 REPORTS – To receive the latest reports:-

- a) [Staffordshire County Council](#) (SCC)
- b) [South Staffordshire District](#) Council (SSDC)
- c) [Allotments Committee](#)
- d) [Twentyman Playing Fields Association](#)
- e) [Neighbourhood Plan Working Group.](#)
- f) [Events Working Group](#)
- g) [Open Spaces Working Group](#)
- h) [Bank's Field Working Group.](#)
- i) [Young People Engagement Working Group](#)
- j) [Climate Action Working Group.](#)
- k) [Business Engagement Working Group](#)

020/26 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS

- a) The Clerks Report – [To receive the report for information only.](#)
- b) Councillor Co-option – To consider applications for the casual vacancy.
- c) South Staffordshire Local Plan Consultation – [To consider a response to the changes.](#) (The consultation closes midday on Friday 26th June 2026.)
- d) Neighbourhood Plan – [To select the examiner.](#)
- e) Bilbrook Community Awards – To consider nominations.
- f) Staffordshire County Council – [To receive changes to their Grit Bin Policy and recommendations.](#)

021/26 FINANCE & GOVERNANCE

- a) Financial Reports 2026-2027 - [To receive the reports to the end of May 2026.](#)
- b) Clerks Timesheet - To confirm authorisation by the chairman.
- c) South Staffs Council Funding – [To receive responses to the funding Ideas survey and select projects.](#)
- d) Banks Field Scything – [To approve Scything of 1/3 of the Fenland on Bank's Field £525.](#)
- e) Staffordshire Record's Office - [To approve a donation in recognition of their free storage and care of the Council's archive, which includes historic minutes dating back over a century from both Bilbrook and its predecessor, Wrottesley Parish Council.](#)
- f) Barclay Card Direct Debit – To approve setting up a direct debit to take the full amount outstanding each month.
- g) To receive the [Event Management Plan \(redacted\) and Risk Assessment](#) for the Bilbrook Village Fete

022/26 PLANNING AND LICENCING –To receive and consider planning application(s) below and any late planning applications received between the publication of this agenda and the meeting. Details can viewed on the South Staffordshire Council Planning Portal:-
<https://planning.sstaffs.gov.uk/online-applications/>

Application No: 26/00397/FULHH
Proposal: Single storey rear and side extension with demolition of existing conservatory
Location: 36 Pendeford Mill Lane, Bilbrook, WV8 1JG

Application No: 26/00395/REMM
Proposal: Application for reserved matters approval (layout, appearance, scale and landscaping) pursuant to application 23/01073/OUTM for the erection of 115 residential dwellinghouses and associated open space, landscaping, drainage and ancillary infrastructure.
Location: Land to the South of Pendeford Mill Lane, Bilbrook

023/26 ITEMS FOR FUTURE - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to an agenda item request form being completed) Councillors should note that this is not an opportunity for debate or decision-making.

024/26 NEXT MEETING – Parish Council Meeting 1st July at 7:15 pm at Bilbrook Village Hall.