Bilbrook Parish Council
Allotments Committee Meeting
27th July 2026
MINUTES

Councillors present: Cllr M Adams (Chair), Cllr F Hopkins (Vice Chair), Cllr G Burnett, Cllr M Wassall.
Also present: Mrs. T Law (Assistant Clerk
Apologies: Cllr S Bayliss

001/26A **Election of Chairman**. **Resolved**: Cllr M Adams voted in as Chairman.
002/26A **Election of Vice- Chairman: Resolved:** Cllr F Hopkins voted in as Vice Chair.
003/26A **Apologies:** Noted and accepted.
004/26A **Declarations of interests and dispensation requests:** Cllr Wassall declared an interest as a family member is an Allotment holder. No requests for dispensation were made.
005/26A **Minutes of the previous meeting.** The minutes of the Allotments Committee meeting of 3rd March 2026 having previously been distributed were signed as a true and correct record.
006/26A **Update on skip:** A skip has been ordered. Delivery date to be confirmed subject to date of working party (item 007/26A).
007/26A **Update on wildlife pond:** A date for the working party was set for 3rd August. Allotment tenants and members of the Climate Action Group to be invited to help
008/26A **Update on creation of silos:** Asst Clerk to obtain cost of gravel boards.
009/26A **Update on tree works:** Street Scene to be asked to requote in Sept.
010/26A **Discuss and agree on IBC purchases:** Committee to review after checking existing IBCs and water harvesting later in August.
011/26A **Agree on potential dates/format for meeting with Allotment Association.**
Resolved: Potential dates and venue sent to Allotment Association secretary.
012/26A **Agree changes to the Allotment Tenancy Agreement in respect of disabilities.**
Resolved: Changes agreed and implemented.
013/26A **Review of waiting list numbers. Resolved**: The Committee was given the current waiting list numbers with a breakdown of those who are Bilbrook residents.
014/26A **Items for the future:** None raised
015/26A **Date of next meeting:** 5th October 2026

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

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016/26A **Results of Allotment Inspection. Resolved:** The Committee agreed on inspection failures and actions to be taken.

017/26A **Termination complaint. Deferred:** The Committee deferred a decision pending receipt of third party advice.