BILBROOK
PARISH COUNCIL

# AGENDA

Dear Councillor, you are summoned to a Meeting of the Bilbrook Parish Council to be held at Bilbrook Village Hall commencing at 7.15 pm on Wednesday 7th October 2026. Signed: *K Daker* Dated: 1st October 2026.

**7.15 pm public forum -** An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 15 minutes overall.

**Please note**: This meeting will be recorded for minute-taking purposes.

**Link for working documents**: https://bilbrookparishcouncil.gov.uk/working-documents/

**047/26 APOLOGIES** – To receive apologies for absence.

**048/26 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** - Members will be asked to leave the room while discussions/decisions occur on an item in which they have declared an interest. A request for a dispensation must be made in writing to the clerk in advance of the meeting and be granted by the full council.

**049/26 MINUTES**

a) To approve the minutes of the Parish Council Meeting - 2nd September 2026
b) To receive the draft minutes of the allotments Committee Meeting – 27th July 2026

**050/26 POLICE MATTERS -** Discussion on the police and crime in Bilbrook.
*The Council acknowledges its duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of its various functions and to do all that it reasonably can to prevent crime and disorder in its area.* Link to the Police.uk website with the latest crime map and drill down to Bilbrook crimes.

**051/26 REPORTS** – To receive the latest reports

a) Staffordshire County Council (SCC)
b) South Staffordshire District Council (SSDC)
c) Allotments Committee
d) Twentyman Playing Fields Association
e) Neighbourhood Plan Working Group.
f) Events Working Group – To the select the charity for the Christmas Light Switch on.
g) Open Spaces Working Group
h) Bank's Field Working Group.
i) Young People Engagement Working Group.
j) Climate Action Working Group.
k) Business Engagement Working Group

**052/26 CLERKS REPORT/OTHER CORRESPONDENCE/DISCUSSION TOPICS**

a) The Clerks Report – To receive the report for information only.
b) Presentation on proposals for the development on the i54 Western Extension South site
c) To the select the charity for the Christmas Light Switch on.
d) To approve the temporary withdrawal of the draft Neighbourhood Plan from formal examination

**053/26 FINANCE & GOVERNANCE**

a) Financial Reports 2026-2027 - To receive the reports to the end of September 2026.
b) Clerks Timesheet - To confirm authorisation by the chairman.
c) Annual Inspection Report 2026 - To receive the report

**054/26 PLANNING AND LICENCING** –To receive and consider planning application(s) below and any late planning applications received between the publication of this agenda and the meeting. Details can viewed on the South Staffordshire Council Planning (SSCP)Portal:- https://planning.sstaffs.gov.uk/online-applications/

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| Application No: | 26/00732/FULHH |
| Proposal: | Two-storey side extension and single storey rear extension with some internal remodelling |
| Location: | 3 Lower Farm Cottages, Lawn Lane, Bilbrook, WV9 5AX |

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| Application No: | 26/00707/FUL |
| Proposal: | Proposed demolition of existing garages and proposed 4No. dwellings with associated parking |
| Location: | Garages West of Lime Tree Road, Bilbrook |

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| Application No: | 26/00654/FULHH |
| Proposal: | First floor side and single storey rear extension. |
| Location: | 45 Lane Green Road, Bilbrook, WV8 1LR |

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| Application No: | 26/00723/FUL |
| Proposal: | Erection of a detached single-storey timber outbuilding for use as a ladies' hair salon within the rear garden |
| Location: | 27 Wesley Road, Bilbrook, WV8 1JY |

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| Application No: | 26/00812/FUL |
| Proposal: | Retrospective application for proposed amendments to permissions 24/00490/VAR and 25/00875/FUL, to include retention of 8no. air conditioning units to the rear / north elevation, omission of external cladding and alteration to window opening to side / east elevation. |
| Location: | Treetops Dental Surgery, 52 Duck Lane, Bilbrook,WV8 1HF |

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| Application No: | 26/00766/FULHH |
| Proposal: | Single storey rear extension |
| Location: | 10 Lime Tree Gardens, Bilbrook, WV8 1NR |

**055/26 POLICIES FOR REVIEW**

a) Business Plan
b) Disciplinary Procedure
c) Fixed Asset Policy
d) Media Policy
e) Planning Policy

**056/26 ITEMS FOR FUTURE** - Each Councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. (subject to an agenda item request form being completed) Councillors should note that this is not an opportunity for debate or decision-making.

**057/26 NEXT MEETING –** Parish Council Meeting 4th November 2026 at 7:15 pm at Bilbrook Village Hall.