BILBROOK
PARISH COUNCIL

Finance and Personnel Committee

Minutes of the meeting of Monday 19th October 2026 at Bilbrook Village Hall

Councillors Present: M Adams, S Adams, G Burnett, B Shepherd (Part of the meeting), M Wassall

Also present: K Daker (Parish Clerk)

Standing Orders were imposed.

01/26FP **Election of Chairman: Resolved** to elect Cllr Sue Adams

02/26FP **Apologies** - None

03/26FP **Declarations of Interest and dispensation requests.** Cllrs M Adams, S Adams, and G Burnett have been granted a dispensation to speak and vote on matters relating to the Twentyman Playing Fields Association. Cllr M Wassall declared an interest relating to Bilbrook Allotments.

04/26FP **Minutes of the previous meeting -** The minutes of the Finance and Personnel Committee meeting on Monday 17th March 2026, having previously been distributed, were **signed as a true and correct record**.

05/26FP **Expenses**

a) Tree work on the allotments. **Resolved:** Approved quote for £875

b) Allotment drain repars. **Resolved:** Approved quote for £995

c) New PA system including speakers, amp, speaker and microphone stand. **Resolved:** Approved quote for £986.06.

06/26FP **Budget 2026-27**. The detailed draft budget excluding staff costs was **received and noted.**

Cllr B Shepherd left the meeting.

07/26FP **Internal Audit 2026-27** – **Resolved** to confirm Black Rose as the internal auditor and confirm the date of the 15th April 2007 for the internal audit for 2026-27 Accounts.

08/26FP **Items for the future** – None.

09/26FP **Next Meeting**. To be confirmed

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above Act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

CONFIDENTIAL AGENDA ITEM

10/26FP **Staffing Update. Matter of Report:** An brief update was given on staffing matters.

11/26FP **Barclays online payment approval. Matter of Report**: Cllr M Wassall is set up.

12/26FP **Changes to bank mandate**. **Resolved**: to update the bank mandate.

Signed: ..... Dated: .....